

Liberty Regional Water Resources Council Request for Qualifications

Strategic Plan for Providing Countywide Public Water and Wastewater Service

1. Introduction

This Request for Qualifications (RFQ) invites qualified vendors, consultants, or consortiums (herein referred to as “consultant”) to submit qualifications for assessing the public (both publicly- and large privately-owned) potable water and wastewater systems within **Liberty County, Georgia** and its government jurisdictions: unincorporated Liberty County, Town of Allenhurst, the Cities of Flemington, Hinesville, Gum Branch, Midway, Riceboro, and Walthourville, and the Liberty County Development Authority; to evaluate how to provide water and wastewater services to all areas of the county and develop a strategic plan. This strategic plan is Phase I of the project. Upon completion of Phase I, a scope of services will be developed for Phase II which will be a road map for implementing the strategic plan.

2. Scope of Work

The scope of the work will be to study the feasibility of a countywide strategy to address the water and wastewater needs of the County with consideration of both technical and legal aspects and prepare a plan for providing water and wastewater services for Liberty County in the near- and long-term (\pm 10 and 20 years).

The Liberty Regional Water Resources Council (LRWRC) will provide data on the existing publicly-owned potable water and wastewater systems within the county, including the current service delivery areas, but some research will be required to provide data on the large (over 100,000 gallons per day) privately-owned public systems. It is anticipated the study will include the items below, as well as other items the consultant, in their experience, is deemed necessary.

- A. Evaluate all avenues for providing water and wastewater services to the county including consolidating one or more of the existing publicly-owned water and wastewater systems to serve their current service areas and expanding existing systems into areas currently not publicly served. Such evaluation would take into consideration, as a minimum, the following:
 - current infrastructure
 - existing financial obligations
 - costs to maintain and operate a consolidated system and expanded existing systems
 - the Coastal Georgia Regional Water Plan
 - for the longterm part of the plan, future governing water and wastewater planning district currently under consideration on the state level
- B. Propose governance structures and operational frameworks to ensure long-term sustainability.

C. Provide updated service delivery area maps.

In the course of developing the strategic plan, the consultant will meet with stakeholders and the LRWRC Technical Advisory Committee (wTAC).

3. Consultant Qualifications

At a minimum, the following consultant qualifications are being sought for this project:

- Demonstrated experience in similar assessments and studies and success in their implementation of recommended actions.
- Demonstrated expertise in water and wastewater systems.
- Experience with multi-jurisdictional or regional water and wastewater systems.
- Knowledge of federal, state, and local water and wastewater regulations.

4. Submission Contents

A. Consultants shall provide the following information regarding them and their work experience:

1. Consultant Information

- Name of firm
- Physical and mailing addresses of corporate and primary offices (as applicable)
- Phone and email contact information of firm and primary point of contact
- Where incorporated (if applicable)
- Background information on the consultant

2. Key Team Leaders

- Organizational chart of project team
- Bios or resumes for the professional staff who would be assigned to the project

3. Project Experience

- List of at least three similar projects in both size and scope completed within the past 5 years by the consultant with references for them
- Links to one to three relevant work samples

4. References

- Additional references for the consultant

5. Acknowledgement of receipt of the addendum posted online, if any. (see #8 below)

B. Consultants shall provide an executive summary of the approach to the project.

C. Additional information from the consultant may be included if it will help the LRWRC and wTAC determine if the consultant is a good fit for the project.

5. Submission Instructions

- A. Each item above shall be clearly organized in one PDF file. The submittal document shall be no more than 40 pages (not counting letter of transmittal/cover letter, cover and table of contents) and the file size shall not exceed 10 MB.
- B. The submittal shall be emailed to the addresses below with a subject line reading: LRWRC RFQ for Countywide Plan.
 - Jeff Ricketson jricketson@thelcpc.org
 - Mardee Sanchez msanchez@thelcpc.org
- C. Deadline for submission is May 29, 2026 at 5:00 PM. Late submissions will not be considered.

6. Interviews

Following the evaluation of the submittals, the wTAC will select candidates to interview for the project. Each consultant will be notified by email and informed of the date and location of the interview. Any detailed instructions or requirements will be provided in the notification. Upon conclusion of the interviews, the wTAC shall make a recommendation to the LRWRC for selection of the consultant.

7. Evaluation Criteria

Criteria	Weight	Details
Experience & References	40%	Proven track record in multi-government infrastructure planning projects
Regulatory Compliance	25%	Knowledge of multi-level water and wastewater regulations and state planning efforts
Technical Expertise	25%	Ability to assess water and wastewater systems
Ability to Meet Deadlines & Costs	10%	Proven track record in delivering products on time and not over budget

8. Questions and Addendum

Questions concerning this RFQ shall be directed to Mardee Sanchez, PE, at msanchez@thelcpc.org no later than May 15, 2026. An addendum to this RFQ with any questions received and their answers will be posted on the [LCPC website](#) no later than May 20, 2026. It is the consultant's responsibility to check the website for the addendum.

9. Conditions

The wTAC retains the right to reject any and all submittals and to waive any irregularities in the submittals received.