

Hinesville Area Metropolitan Planning Organization

Technical Coordinating Committee (TCC)
November 9, 2023 @ 9:00 A.M.



This meeting is being recorded for record-keeping purposes

AGENDA

Hinesville Area Metropolitan Planning Organization Citizens Advisory Committee (CAC)

In-person Meeting

November 9, 2023 @ 5:30 PM

1. Call to Order and Introductions
2. Approval of July 13, 2023 Meeting Minutes
3. Status Updates
 - a. Project Status Reports
 - b. Transit Updates
 - c. Transportation Public Comment Log
 - d. HAMPO Administrative Updates
 - Safe Streets For All Update
 - GDOT Carbon Reduction Strategies Virtual Workshop
 - Upcoming Election of Officers
4. New Business
 - a. FY 2025 UPWP 30-day Public Comment Period – Action Item
 - b. 2024 Calendar Year Meeting Schedule – Action Item
 - c. HAMPO 2050 MTP – Consultant Presentation
 - d. HAMPO UAB/MPA – Informational Item
5. Other Business
 - a. Agency Updates
6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: January 11, 2024
8. Adjourn

[Click Here to Join our Teams Virtual Meeting](#)

Meeting ID: 260 800 688 743

Password: V3Heb3

Dial +1 612-263-7804, ID: 472031789

NOTE: Members participating virtually will not be counted towards meeting quorum and will not be permitted to vote on action items.



2. Approval of Minutes

Motion to Approve the CAC Minutes of:

July 13, 2023



3. Status Updates

b. Transit Updates



System Highlights:

- TDP is currently ongoing, currently developing draft recommendations
- New Third Party Operator starts service on November 6th
 - RTW Management was selected as TPO

3. Status Updates

c. Transportation Public Comment Log

New Public Comments:

- No new public comments received.



3. Status Updates

d. HAMPO Administrative Updates

Safe Streets For All Update

- LCPC selected Atlas Technical Consultants through a competitive RFP process
- A Safety Action Plan will be developed through the funds received from this program



3. Status Updates

d. HAMPO Administrative Updates

GDOT Carbon Reduction Strategies Virtual Workshop

- GDOT Office of Planning held a virtual workshop on October 26th to discuss the Carbon Reduction Strategies Program
- Attendees included GDOT staff, MPO staff, and HAMPO committee members
- Discussion included draft CRS chapters, the different strategies included, and the public engagement that was conducted with peer MPOs and other stakeholders around the state



GDOT Carbon Reduction Strategy (CRS)

September 2023

with support from consultants



3. Status Updates

d. HAMPO Administrative Updates

GDOT Carbon Reduction Strategies Virtual Workshop

- Additional information, the presentation, and draft document are available for review on the MPO website

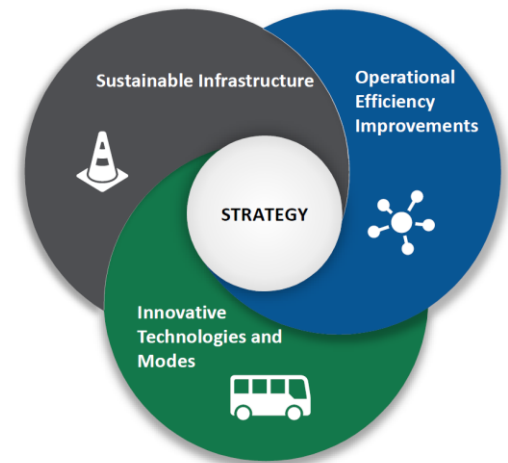


What types of Strategies

Strategies included in the CRS are organized into three high-level categories

88 Strategies overall

- Innovative Technologies and Modes – 28
- Operational Efficiency Improvements – 52
- Sustainable Infrastructure - 8



3. Status Updates

d. HAMPO Administrative Updates

- Upcoming Election of Officers

ARTICLE V

Officers and Members Duties

- 1) The CAC shall select a Chairperson and Vice-Chairperson at the first meeting of the calendar year when a quorum is present by simple majority vote. The term of Chairperson and Vice-Chairperson shall be for the calendar year. The Chairperson and the Vice-Chairperson may serve up to a maximum of three calendar years.
- 2) The Chairperson shall arrange and conduct all meetings of the Committee, appoint subcommittees to function on the behalf of the Committee and represent the Committee on the HAMPO Policy Committee as a non-voting member. The Chairperson shall act as official spokesperson for the CAC; however, this shall not abridge any individuals' rights to freedom of speech on their own behalf. The Chairperson shall have such powers as may be reasonably construed as belonging to the chief of executive of any organization.
- 3) The Vice-Chairperson shall act as Chairperson to conduct any meetings of the Committee in the absence of the Chairperson. This officer shall act on behalf of the Chairperson when requested to do so by the Chairperson. In the event of the absence or inability of the Chairperson to exercise his/her duties, the Vice-Chairperson shall become acting Chairperson with all the rights, privileges and powers of a duly elected Chairperson, until such time as the Chairperson is able to resume the duties. The Vice-Chairperson or their designate shall represent the Committee on the HAMPO Technical Coordinating Committee as an ex-officio, non-voting member.
- 4) In the event of a vacancy in the office a Chairperson before completion of a term, the Vice-Chairperson shall automatically become Chairperson. If, at any time, the office of Vice-Chairperson becomes vacant, a new Vice-Chairperson shall be elected by a majority of the membership at the first meeting at which there is a vacancy, provided that a quorum is present.

4. New Business

a. FY 2025 UPWP 30-day Public Comment Period – Action Item

- MPO planning priorities and work efforts
 - Planning activities
 - Expected costs
 - One-year timeframe
- Compliant with federally prescribed activities with GDOT oversight
- Fiscally constrained by federal, state, and local funding from July 1 – June 30
- Updated Annually



FY 2025

Unified Planning Work Program



Hinesville Area Metropolitan Planning
Organization
Liberty Consolidated Planning Commission
Adopted:

4. New Business

a. FY 2025 UPWP 30-day Public Comment Period – Action Item

UPWP DEVELOPMENT SCHEDULE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Initiate Plan Development												
Seek MPO Committee Feedback on Annual Goals and Areas of Emphasis												
Staff Develops Draft Report Incorporating Committee Feedback												
MPO Reviews Draft and Releases for Agency Review and Public Comment												
30 Day Comment Period												
Staff Reviews Comments and Modifies UPWP												
Final UPWP Reviewed by CAC/TCC and Recommended to HAMPO PC												
UPWP Adopted by HAMPO PC and Authorizing Resolution Signed												
Final Document Transmitted to GDOT and FHWA for Concurrence												

Note: Schedule represents the typical HAMPO process and is subject to modification

4. New Business

a. FY 2025 UPWP 30-day Public Comment Period – Action Item

FY 2025 Goals and Objectives

Task/Activities	2021	2022	2023	2024	2025	2026
Annually						
Develop two-year Unified Work Planning Program (UPWP)	x	x	x	x	x	x
Metropolitan Planning Service Contracts	x	x	x	x	x	x
Title VI Data Collection and Reporting	x	x	x	x	x	x
Call for Projects Programming	x	x	x	x	x	x
Adopt/Update PM1 Safety Targets	x	x	x	x	x	x
Update Transit Safety Targets	x	x	x	x	x	x
Publish Annual Listing of Obligated Projects	x	x	x	x	x	x
Update Committee Membership	x	x	x	x	x	x
Biennial						
Update/Adopt PM2 Pavement and Bridge Condition Targets	x		x		x	
Every Three Years						
Update the Transportation Improvement Program (TIP)	x		x		x	
Limited English Proficiency (LEP) Plan	x		x		x	
Title VI Policy and Procedures	x		x		x	
Every Four Years						
Self Certification Review						x
Every Five Years						
Update Metropolitan Transportation Plan (MTP)				o	x	
Update Freight Plan				o	x	
Update Public Participation Plan (PPP)	x		x			
Update Bike/Ped Plan			x			
Every Ten Years						
Adjust Urbanized Boundary			x			
Update Bylaws, Membership	x		x			

x indicates anticipated completion of study or task

o indicates anticipated beginning or kickoff of a multi-year task

4. New Business

a. FY 2025 UPWP 30-day Public Comment Period – Action Item

- FY 2025 Budgets have not been released
 - Builds on FY 2024 values
 - PL – \$138,405.52
 - 5303 - \$68,338.80
- Areas of Emphasis:
 - MTP Plan Update
 - SS4A Safety Action Plan
 - Land Use Monitoring

Draft FY 2025 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
1. ADMINISTRATION				
1.1 Program Coordination	17,800.00	0.00	4,450.00	22,250.00
1.2 Operations, Admin.	20,800.00	0.00	5,200.00	26,000.00
1.3 Training/ Employee Education	1,600.00	0.00	400.00	2,000.00
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	7,200.00	0.00	1,800.00	9,000.00
Subtotal Task 1	52,200.00	0.00	13,050.00	65,250.00
2. PUBLIC INVOLVEMENT				
2.1 Community Outreach/Education	4,800.00	0.00	1,200.00	6,000.00
2.2 Environmental Justice/ Title VI	3,200.00	0.00	800.00	4,000.00
2.3 Participation Plan	800.00	0.00	200.00	1,000.00
Subtotal Task 2	8,800.00	0.00	2,200.00	11,000.00
3. DATA COLLECTION				
3.1 Socio-Economic Data	3,200.00	0.00	800.00	4,000.00
3.2 Land Use Monitoring	11,600.00	0.00	2,900.00	14,500.00
3.4 Transportation Surveys, Models, and Analysis	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	2,400.00	0.00	600.00	3,000.00
Subtotal Task 3	18,800.00	0.00	4,700.00	23,500.00
4. SYSTEM PLANNING				
4.5 Bike/Ped	2,400.00	0.00	600.00	3,000.00
4.7 GIS Development and Applications	7,200.00	0.00	1,800.00	9,000.00
4.10 Freight Planning	4,800.00	0.00	1,200.00	6,000.00
4.11 Metropolitan Transportation Plan	12,800.00	0.00	3,200.00	16,000.00
4.12 Transportation Improvement Plan	3,724.41	0.00	931.10	4,655.52
Subtotal Task 4	30,924.41	0.00	7,731.10	38,655.52
4.13a Special Transportation Studies – MTP	200,000.00	0.00	50,000.00	250,000.00
4.13b Special Transportation Studies – SS4A	160,000.00	0.00	40,000.00	200,000.00
Special Transportation Studies Total	360,000.00	0.00	90,000.00	450,000.00
4.14 Complete Streets Program	3,596.97	0.00	184.73	3,781.70
Total Federal Planning Funds (PL)	110,724.41	0.00	27,681.10	138,405.52
Funding Total	474,321.38	0.00	117,865.83	592,187.22
FY 2024 Section 5303 Transit Planning Funds				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	17,483.40	1,748.34	1,748.34	20,980.08
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	26,177.60	2,617.76	2,617.76	31,413.12
5.3 (44.24.00) Short Range Transportation Planning	5,777.60	577.76	577.76	6,933.12
5.4 (44.25.00) Transportation Improvement Program	7,510.40	751.04	751.04	9,012.48
Total Section 5303 Transit Planning Funds	56,949.00	5,694.90	5,694.90	68,338.80
TOTAL ALL SOURCES	\$531,270.38	\$5,694.90	\$123,560.73	\$660,526.02



4. New Business

a. FY 2025 UPWP 30-day Public Comment Period – Action Item

Previous Actions:

Staff solicited feedback from committee members.

Suggested Motion:

Motion to recommend that the Policy Committee release the Draft FY 2025 UPWP for 30 Day Public Comment Period.

4. New Business

b. 2024 Calendar Year Committee Meeting Calendar – Action Item

Meeting Date	Committee	Location
Thursday, January 11, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, January 11, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, February 8, 2024	Policy	Historic Courthouse (9:00 AM)
Thursday, March 7, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, March 7, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, April 11, 2024	Policy	Historic Courthouse (9:00 AM)
Thursday, May 9, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, May 9, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, June 6, 2024	Policy	Historic Courthouse (9:00 AM)
Thursday, July 11, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, July 11, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, August 8, 2024	Policy	Historic Courthouse (9:00 AM)
Thursday, September 12, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, September 12, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, October 10, 2024	Policy	Historic Courthouse (9:00 AM)
Thursday, November 7, 2024	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, November 7, 2024	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, December 12, 2024	Policy	Historic Courthouse (9:00 AM)

- There were no conflicts with holidays in 2024

4. New Business

b. 2024 Calendar Year Committee Meeting Calendar – Action Item

Recommended Action/Suggested Motion:

Recommend to the Policy Committee approval of the 2024 HAMPO Committee Calendar



4. New Business

c. HAMPO 2050 MTP – Consultant Presentation

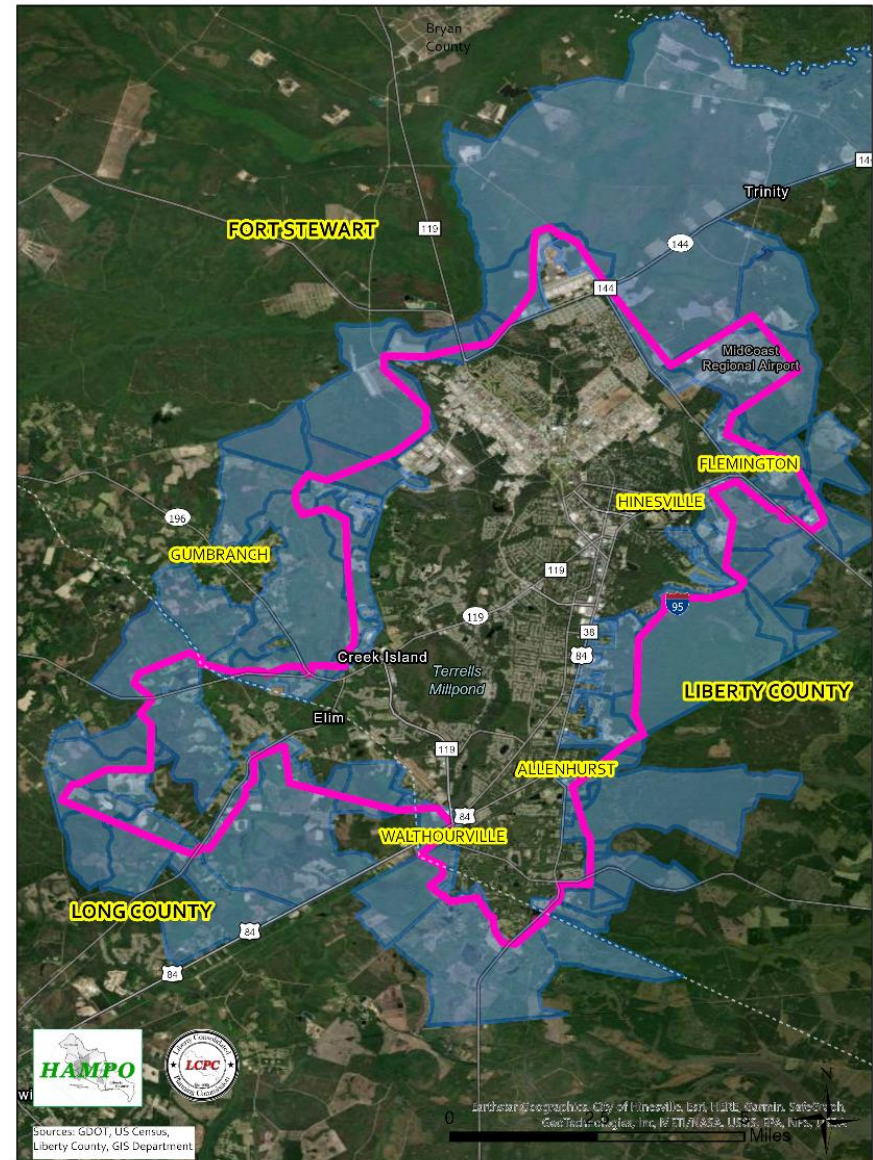
Consultant Presentation



4. New Business

d. HAMPO UAB/MPA – Informational Item

- On August 17, 2023, GDOT released the 2020 Census Urban Area Boundary adjustment for HAMPO
- Adjusting Census-defined Urban boundaries facilitates planning and programming



4. New Business

d. HAMPO UAB/MPA – Informational Item

- MPO staff reviewed the adjusted boundary and submitted technical memo summarizing the results
- Included review of Environmental Justice populations

Population	UAB Population Review Categories
47,561	Total Population of Liberty County blocks completely within UAB
3,230	Total Population of Liberty County blocks partially within UAB (calculated)
2,879	Total Population of Long County blocks completely within UAB
1,745	Total Population of Long County blocks partially within UAB (calculated)
50,791	Total Liberty County population within UAB
4,624	Total Long County population within UAB
55,415	Total UAB population
16,168	Total Long County Population
65,256	Total Liberty County Population
TBD	Total MPA population



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5. Other Business
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6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: January 11, 2024
8. Adjourn

