



# Hinesville Area Metropolitan Planning Organization

100 Main Street, Suite 7520 Hinesville, Georgia 31313  
Phone: 912-408-2030 Fax: 888-320-8007

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

## AGENDA

### Hinesville Area Metropolitan Planning Organization Technical Coordinating Committee (TCC) **On-line Only due to COVID-19 Assembly Restrictions** **January 13, 2022 @ 9:00 AM**

1. Call to Order and Introductions
2. Approval of November 18, 2021 Meeting Minutes
3. Status Updates
  - a. Project Status Reports
  - b. Transit Updates
  - c. Transportation Public Comment Log
  - d. HAMPO Administrative Updates
    - EG Miles Pkwy Special PL Study Update
    - HAMPO Certification Review Results
    - 2021 – 2024 TIP Admin Modification #2 - PI 00135750
4. New Business
  - a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)
  - b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)
  - c. Election of Officers
5. Other Business
  - a. Agency Updates
6. Public Comments
7. Schedule
  - a. Next regularly scheduled meeting: March 10, 2022
8. Adjourn

**Please join in via our Zoom meeting at:**

<https://rsandh.zoom.us/j/91534719283?pwd=V1QybkcwWTUoVmNHNGFzSE1hUGFNZz09>

Meeting ID: 952 9172 3510

Password: 123456

Dial 1-312-626-6799



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## HAMPO TCC MINUTES: January 13, 2022

The Technical Coordinating Committee (TCC) on Transportation met in Room 2100 of the Historic Court House via phone/ZOOM at 100 N. Main Street in Hinesville at 9:00 AM on January 13, 2022.

### 1) CALL TO ORDER:

- Joey Brown called the meeting to order and noted a quorum was not currently present. Action on meeting minutes was suspended for the moment being. At 9:15 AM, quorum was present.

**INTRODUCTIONS:** Jeff Ricketson announced each person participating.

**Members Present:** Mayor Pro Tem Axson, Joey Brown, Jeff Ricketson, Kenny Howard, Mayor Hawkins, Robert Norby, Ned Green, Trent Long, Mayor Pro Tem Washington, and Mayor Baker, Emma Frost, Katie Proctor, Darrell Mosley, Ron Tolly.

**Members Absent:** Mayor Willis, Mayor Strickland, Paul Simonton, Ansley Grantham.

**Non-Voting Members Present:** Karen Randolph

**Non-Voting Members Absent:** Allen Burns, Don Masisak, Ann-Marie Day and John Lyles

**Participating:** None.

**Staff Present:** Rachel Hatcher, and Justin Dammons, Kelly Wiggins, Phil Odom

**Public:** None.

### 2) APPROVAL OF MINUTES:

- Mayor Hawkins made the motion to approve the November, 18, 2021 minutes, seconded by Mayor Pro Tem Washington, and all voted in favor.

### 3) STATUS UPDATES

#### a. Project Update: Rachel Hatcher.

SR 38 Connector from SR/US 84 to SR 119 Right of Way (ROW) has acquired 18 of 57 parcels.

SR 119 at Taylor's Creek-Bridge replacement has a let date is scheduled for this month however, they are still experiencing utility issues.

CR 171/Lewis Frasier Rd @ Peacock Creek bridge replacement project past concept approval and is undergoing environmental. PFPR has been requested.

Sr 38/US 84/Flowers Drive to Patriots Trail Median project. Project is still in concept development

**Active:**

SR38/US 84 at CR73/Old Sunbury Road let earlier in the year, but the contract erroneously stated work provisions. Decision made to pull the contract. Anticipated re-let in January.

Signing, pavement marking upgrades, shoulder rehab on various CRs on 16 different roads let in September. Rachel stated that they did receive a list of the roads and it has been published to the LPCC HAMPO website. The anticipated completion date will be September 2022.

**b. Transit Update: Rachel**

Rachel stated that the sidewalk construction on Phase I has been completed, and solicitation bids for Phase II taking place in the City of Flemington and City of Walthourville is ongoing, with bids due back November 30. Rachel mentioned that there is an anticipation of beginning work in January 2022 and completion by June 30, 2022. We are still waiting for purchase orders for two new buses and based on cost increases we may be limited to just one new vehicle.

She mentioned that Liberty County Transit was a part of the Hinesville Christmas parade. Rachel stated that year-over-year paratransit ridership was up for six months straight from July through December. Systemwide trips per revenue service hours ratio was higher than previous year's ratio for five months straight. Routes 2 and 3 had increased ridership in December, with Route 1 decreasing ridership but only by two trips. Total trips increased from December 2020 to December 2021 by seventeen percent.

Jeff stated that the city of Hinesville is getting ready to update their transit development plan that is required every five years.

Katie Proctor with GDOT joined the meeting. Chairman reverted back to GDOT project list for updates from her. Project # 1 is working toward FFPR, and they have acquired thirty two percent of the parcels. Project # 2 is still at risk due to utilities. Project # 3 next milestone is PFPR. Project # 4 is still in early concept. Under Active project # 1 there is still no LET date. Active Project # 2 the LET date was 9-17-21 and no notice to proceed yet. Joey stated that last contract for this project was cancelled. Katie stated it was LET, awarded and the pulled and will re-LET this January. Paul Hawkins said he was told to expect construction in April. Katie said that is correct.

**c. Transportation Public Comment Log: No new comments received.**

**d. Administrative Updates:**

**E.G. Miles Pkwy Special PL Study Update.** Four proposals were received and evaluated by the selection committee. Atlas Consulting was selected and is under contract to kick-off on schedule. The study is anticipated to run for nine months. Milestone presentations to the MPO are expected. The project kick-off date was held December 1, 2021 and traffic counts were collected in December 2021. The stakeholder and public participation elements of this project will start soon.

Joey Brown asked for the consulting firm to go ahead and start a milestone calendar for everyone due to strict calendars. Rachel stated yes.

**HAMPO Certification Review Results.** Every four years a certification review is conducted to determine where the MPOs planning process adheres to federal statutes and regulations. HAMPO has been recertified for four years. Some of HAMPO's strengths and best practices were highlighted along with a list of recommended areas for improvements.

**2021-2024 TIP Admin Modification # 2.** A request for funding increase was requested by GDOT office. No action is needed.

**4) New Business:**

- a) **Draft FY 2023 UPWP (Action).** Rachel stated that the Draft FY 2023 UPWP is an action item to approve the document for your Policy Comment Committee pending the comment period closure. There have been no comments thus far. We would like this action in order to close this out without waiting to bring it back to you at next meeting. The areas of emphasis, include freight planning, community outreach, multi-year planning schedule, equity analysis, climate crisis, and complete streets. The 30-day public comment period was published from December 17 to January 2022. The comments received from oversight agencies were incorporated into the final draft. The Final draft will be presented to the Policy Committee in February for adoption, pending receipt of and substantial comments.

**A motion was made by Mayor Pro Tem Washington to recommend that the Policy Committee adopt the Draft FY 2023 UPWP with comments incorporated, pending receipt of any substantial comments. Paul Hawkins seconded the motion, and the vote was unanimous in favor.**

- b) **HAMPO Public Participation Plan Update (Action).** HAMPO has updated the public participation plan on guidance received from GDOT during the HAMPO Certification Report process. The public Comment period for the Transportation Program (TIP) was adjusted from 30 days to 15 days.

**Kenny Howard made a motion to recommend that the Policy Committee release the draft HAMPO Public Participation Plan for the 45-day public comment period. Jeff Ricketson seconded the motion, the vote was unanimous in favor.**

- c) **Elections of Officers.** Term is for a period of one year.

**Jeff Ricketson made a motion to keep the same Chairman as last year (Joey Brown). The motion was seconded by Paul Hawkins. The vote was unanimous in favor.**

**Mayor Pro Tem Washington made a motion to keep the same Vice-Chair as last year (Kenny Howard.) Paul Hawkins seconded the motion. The vote was unanimous in favor.**

- 5) **OTHER BUSINESS AND AGENCY UPDATES:** Joey stated that the 196-planning project money is coming from T-SPLIST. Kenny Howard asked for an update on the progress for the project as well. Jeff stated he would send that out soon. Joey stated that the hangar project at the Airport is expecting the metal to be delivered on January 20<sup>th</sup>. He also stated that the funds have

been authorized for release for the sidewalks on the roadway next to the schools in Midway. Mayor Hawkins stated that the City of Flemington needs help with Wallace Martin and Joseph Martin Roads resurfacing. Mayor Pro Tem Washington asked how many years are required between traffic studies. Trent stated that a traffic study can be conducted once there is a significant change in traffic patterns. He will verify with traffic operations at GDOT meeting on Monday evening.

- 6) **PUBLIC COMMENTS:** None.
- 7) **SCHEDULE:** The next regularly scheduled TCC meeting is scheduled for March 10, 2022.
- 8) **ADJOURN:** A motion was made by Jeff Ricketson and seconded by Kenny Howard to adjourn.

APPROVED:



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Joey Brown, Chairman

ATTEST:



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Jeff Ricketson, Executive Director, LCPC

# Hinesville Area Metropolitan Planning Organization

**Technical Coordinating Committee (TCC)  
January 13, 2022 @ 9:00 A.M.**



# **AGENDA**

## **Hinesville Area Metropolitan Planning Organization Technical Coordinating Committee (TCC)**

### **On-line Only due to COVID-19 Assembly Restrictions**

### **January 13, 2022 @ 9:00 AM**

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Meeting ID: 952 9172 3510

Password: 123456

Dial 1-312-626-6799



## 2. Approval of Minutes

Motion to Approve the TCC Minutes of:

November 18, 2021



# 3. Status Updates

## a. Project Status Updates

### Preconstruction Status January 22

List No.	County	Project ID	Short Description	Improvement Type	Project Manager Name	Project Sponsor	Design Consultant Name	FY PE	FY ROW	FY CST	Next Milestone
1	Liberty	522570-	SR 38 CONNECTOR FROM SR38/US 84 TO SR 119	Construction of New Roads	Blocker, Brent	GDOT	Moreland Altobelli Associates, Inc.	Auth	2021	2024	FFPR
2	Liberty	0013750	SR 119 @ TAYLORS CREEK - BRIDGE REPLACEMENT	Bridge Replacement with No Added Capacity	Boswell, Kassandra	GDOT	GDOT D5 Design Office	Auth	Auth	2022	Anticipate Jan Let
3	Liberty	0016567	CR 171/LEWIS FRASIER RD @ PEACOCK CREEK	Bridge Replacement with No Added Capacity	Mcmullin, Recheal	GDOT	GDOT D5 Design Office	Auth	2024		PFPR Request
4	Liberty	0017697	SR 38/US 84 FM CS971/FLOWERS DRIVE TO CS 502/PATRIOTS TRAIL	Safety Improvements	Duncan, Whitney	GDOT	Atkins Global	Auth			Concept

### ACTIVE CONSTRUCTION PROJECTS JANUARY 22

	PROJECT #	COUNTY	DESCRIPTION	CONTRACTOR	Letting (GDOT /Local)	DATE LET	% Complete	ORIGINAL CONTRACT AMOUNT	Anticipated Completion Date
	0011730	Liberty	SR /US 84 @ CR 73 /Old Sunbury Road	East Coast Asphalt, LLC	GDOT				
	0017728	Liberty	Signing, Pavemetn marking upgrades, shoulder rehab on various CRS	East Coast Asphalt, LLC	GDOT	9/17/2021		\$ 737,694.95	22-Sep



# 3. Status Updates

## b. Transit Updates



The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: <https://www.cityofhinesville.org/517/COVID-19>.

### System Highlights:

- Sidewalk construction on Phase I has been completed
- Solicitation for bids for Phase II taking place in the City of Flemington and Walthourville is ongoing
  - Bids were due back November 30
  - Anticipating beginning work in January 2022 and finishing by June 30, 2022
- Waiting on purchase order for the two new buses, but based on cost increase may be limited to just one vehicle

### 3. Status Updates

#### b. Transit Updates

Photos from  
Liberty County  
Christmas Parade

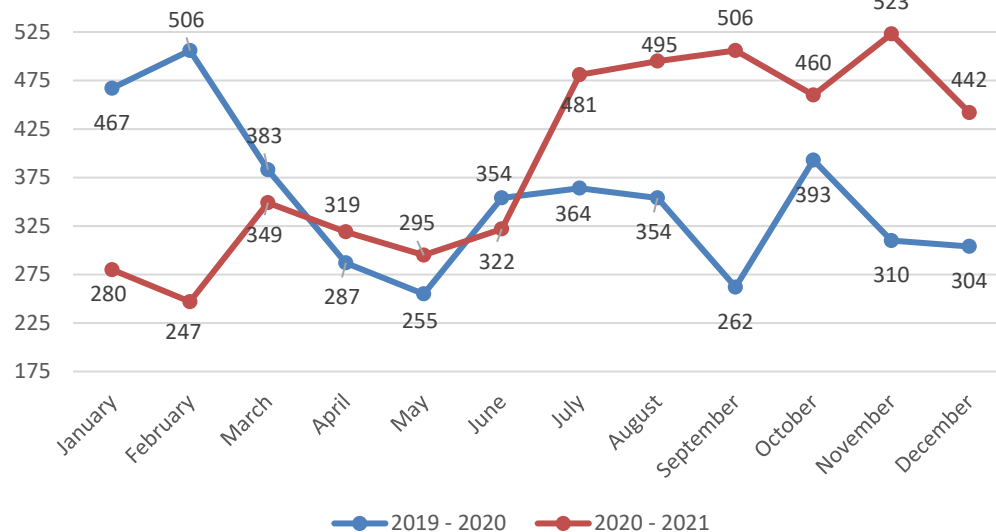


# 3. Status Updates

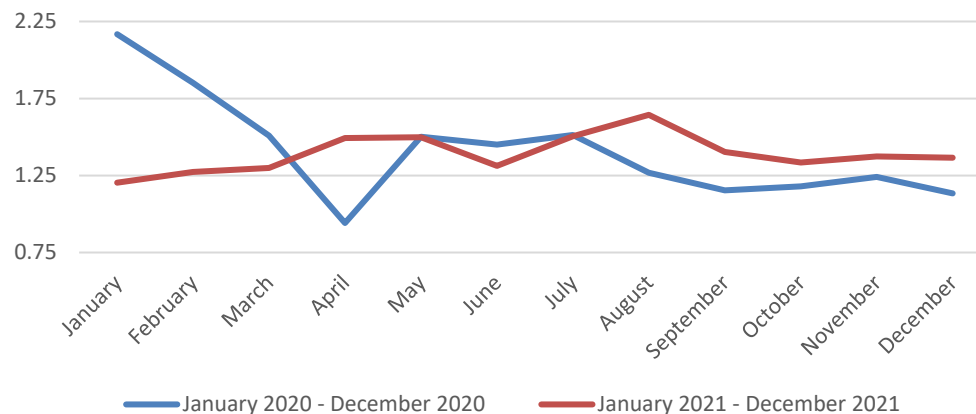
## b. Transit Updates

- Year over year paratransit ridership was up for six months straight from July to December
- Systemwide trips per revenue service hours ratio was higher than previous year's ratio for five months straight

Paratransit Ridership Data  
January 2020 - December 2020  
January 2021 - December 2021



Trips per Revenue Service Hours for All Routes  
January 2020 - December 2020  
January 2021 - December 2021

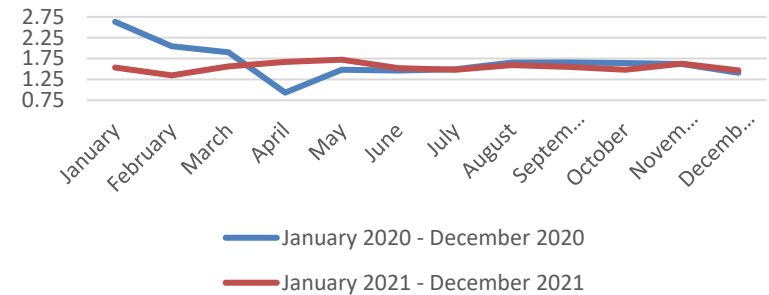


# 3. Status Updates

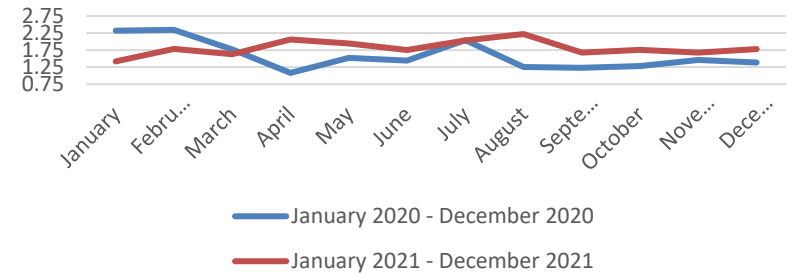
## b. Transit Updates

- Routes 2 and 3 have increased year over year ridership in December
- Route 1 decreased year over year ridership by two rides
- Total trips increased from December 2020 to December 2021 by 17% (880 to 1,027 trips)

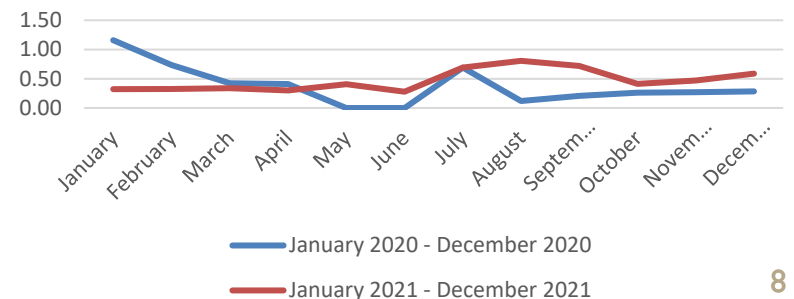
Trips per Revenue Service Hours for Route 1  
January 2020 - December 2020  
January 2021 - December 2021



Trips per Revenue Service Hours for Route 2  
January 2020 - December 2020  
January 2021 - December 2021



Trips per Revenue Service Hours for Route 3  
January 2020 - December 2020  
January 2021 - December 2021



# 3. Status Updates

## c. Transportation Public Comment Log

### New Public Comments:

- No new public comments received.

### 3. Status Updates

#### d. Administrative Updates

- EG Miles Pkwy Special PL Study Update
  - 4 Proposals were received and evaluated by the selection committee
  - Atlas Consulting was selected and is under contract.
  - Project Kick-off meeting was held 12/1/2021
  - Traffic Counts will be collected in December 2021.

### 3. Status Updates

#### d. Administrative Updates

- **HAMPO Certification Review Results**
  - Every four years, a certification review is conducted to determine whether the MPOs planning process adheres to federal statutes and regulations
  - HAMPO has been recertified for another four years



### **Certification Review Report**

### **Hinesville Area Metropolitan Planning Organization (HAMPO)**

Prepared by  
Georgia Department of Transportation  
Office of Planning

In partnership with  
United States Department of Transportation  
Federal Highway Administration  
Georgia Division



### 3. Status Updates

#### d. Administrative Updates

- HAMPO Certification Review Results
  - Some of HAMPO's strengths and best practices include:
    - HAMPO staff promotes and strives to effectively and efficiently coordinate with federal, state, and local partners in order to foster collaborative partnerships.
    - HAMPO staff develops adoption schedules to successfully execute federally-required planning documents in a timely manner; as well as, provide its partners with significant review period.
    - HAMPO has a "Performance Management" tab listed on its website that makes it easy to find all current information related to transportation performance management.
    - HAMPO performed exceptionally well at transitioning to virtual public meetings and public involvement and adjusting to the Covid-19 pandemic.

### 3. Status Updates

#### d. Administrative Updates

- HAMPO Certification Review Results
  - Recommended Areas of Improvement include:
    - HAMPO staff are encouraged to continue seeking available training opportunities to build “in-house” training/knowledge, as well as to ensure its continued federal compliance as well as stay abreast of any federal changes.
    - The HAMPO staff should continue to find ways to highlight achievements and noteworthy practices and continue to seek training opportunities to advance in-house staff capabilities.
    - Consider implementing a UPWP 5-year projection (vs a 1 year) based on activities that will be carried forward, major planning documents that will be multiyear, etc.
    - The PP lists a 30-calendar day public comment and review period prior to any formal amendments or updates to the TIP. The MPO consider the possibility of reducing the public comment period for TIP amendments to 15-calendar days.

### 3. Status Updates

#### d. Administrative Updates

- 2021 – 2024 TIP Admin Modification #2
  - A request from GDOT's Office of Planning included an administrative modification to FY 2021-2024 TIP.
  - This administrative modification revises the year and amount of construction phase funding for PI 00135750.

PI 0013750	SR 119 at Taylors Creek 3 Mi. NW of Hinesville			
Status	Year	Phase	Fund Source	Long Range
Current	2021	CST	M231	\$3,906,300
Proposed	2022	CST	M231	\$3,984,426

## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- ▶ **MPO planning priorities and work efforts**
  - Planning activities
  - Expected costs
  - One-year timeframe
- ▶ **Compliant with federally prescribed activities with GDOT oversight**
- ▶ **Fiscally constrained by federal, state, and local funding from July 1 – June 30**
- ▶ **Updated Annually**



**FY 2023**

Unified Planning Work Program



Hainesville Area Metropolitan Planning Organization  
Liberty Consolidated Planning Commission  
Adopted: TBD

## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- FY 2023 Budgets have been released
  - Builds on FY 2022 values
- Areas of Emphasis:
  - Freight Planning
  - Community Outreach
  - Multi-year Planning Schedule
  - Equity Analysis
  - Climate Crisis
  - Complete Streets

DRAFT FY 2023 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
<b>1. ADMINISTRATION</b>				
1.1 Program Coordination	14,600.00	0.00	3,650.00	18,250.00
1.2 Operations, Admin.	19,200.00	0.00	4,800.00	24,000.00
1.3 Training/ Employee Education	1,600.00	0.00	400.00	2,000.00
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	6,400.00	0.00	1,600.00	8,000.00
<b>Subtotal Task 1</b>	<b>46,600.00</b>	<b>0.00</b>	<b>11,650.00</b>	<b>58,250.00</b>
<b>2. PUBLIC INVOLVEMENT</b>				
2.1 Community Outreach/Education	7,000.00	0.00	1,750.00	8,750.00
2.2 Environmental Justice/ Title VI	6,400.00	0.00	1,600.00	8,000.00
2.3 Participation Plan	5,805.25	0.00	1,451.75	7,257.00
<b>Subtotal Task 2</b>	<b>19,205.25</b>	<b>0.00</b>	<b>4,801.75</b>	<b>24,007.00</b>
<b>3. DATA COLLECTION</b>				
3.1 Socio-Economic Data	800.00	0.00	200.00	1,000.00
3.2 Land Use Monitoring	8,000.00	0.00	2,000.00	10,000.00
3.4 Transportation Surveys, Models, and Analysis	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	2,400.00	0.00	600.00	3,000.00
<b>Subtotal Task 3</b>	<b>12,800.00</b>	<b>0.00</b>	<b>3,200.00</b>	<b>16,000.00</b>
<b>4. SYSTEM PLANNING</b>				
4.5 Bike/Ped	4,000.00	0.00	1,000.00	5,000.00
4.7 GIS Development and Applications	6,200.00	0.00	1,550.00	7,750.00
4.10 Freight Planning	6,400.00	0.00	1,600.00	8,000.00
4.11 Metropolitan Transportation Plan	800.00	0.00	200.00	1,000.00
4.12 Transportation Improvement Plan	1,200.00	0.00	300.00	1,500.00
<b>Subtotal Task 4</b>	<b>18,600.00</b>	<b>0.00</b>	<b>4,650.00</b>	<b>23,250.00</b>
<b>Total Federal Planning Funds (PL)</b>	<b>97,205.25</b>	<b>0.00</b>	<b>24,301.75</b>	<b>121,507.00</b>
<b>FY 2023 Section 5303 Transit Planning Funds</b>				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	17,041.00	2,130.00	2,131.00	21,302.00
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	25,600.00	3,200.00	3,200.00	32,000.00
5.3 (44.24.00) Short Range Transportation Planning	4,000.00	500.00	500.00	5,000.00
5.4 (44.25.00) Transportation Improvement Program	1,600.00	200.00	200.00	2,000.00
<b>Total Section 5303 Transit Planning Funds</b>	<b>48,241.00</b>	<b>6,030.00</b>	<b>6,031.00</b>	<b>60,302.00</b>
<b>TOTAL ALL SOURCES</b>	<b>\$145,446.25</b>	<b>\$6,030.00</b>	<b>\$30,332.75</b>	<b>\$181,809.00</b>

## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INITIATE PLAN DEVELOPMENT												
SEEK MPO COMMITTEE FEEDBACK ON ANNUAL GOALS AND AREAS OF EMPHASIS												
STAFF DEVELOPS DRAFT REPORT INCORPORATING COMMITTEE FEEDBACK												
MPO REVIEWS DRAFT AND RELEASES FOR AGENCY REVIEW AND PUBLIC COMMENT												
30 DAY COMMENT PERIOD												
STAFF REVIEWS COMMENTS AND MODIFIES UPWP												
FINAL UPWP REVIEWED BY CAC/TCC AND RECOMMENDED TO HAMPO PC												
UPWP ADOPTED BY HAMPO PC AND AUTHORIZING RESOLUTION SIGNED												
FINAL DOCUMENT TRANSMITTED TO GDOT AND FHWA FOR CONCURRENCE												

Note: Schedule represents the typical HAMPO process and is subject to modification



## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- 30 Day Public Comment Period was published from December 17, 2021 – January 16, 2022
- Comments received from oversight agencies were incorporated into the final draft
- Final Draft will be presented to Policy Committee in February for adoption, pending receipt of any substantial comments.

## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

#### HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

##### FHWA Comments

##### General Comments:

- Page 16 - For the size of this MPO, 8 listed Planners (Contractors) seem excessive. It was thought RS&H had a couple of contract Planners for Hinesville, and a couple for Brunswick. What is the responsibility of each person? What is the position and role(s) of the additional LCPC persons also listed?

*MPO's Response: The General Planning Support/Staff Augmentation contract with RS&H makes all planning staff listed available to HAMPO to ensure responsiveness and access to the appropriate skill sets. These staff members are not full-time employees (or 8 FTEs) and only fractions of their time would be spent on MPO projects. There are assigned task leaders and project managers for each MPO, and the remainder of the staff are supporting.*

- Transit expenses including applicable meetings and training should not be charged to PL funds.

*MPO's Response: See below response to Work Tasks / Sub-Elements: 1.1*

- Committee Members - Please provide the meaning of "Ex-Officio" as it is stated. Add FHWA DA (currently Acting, Daniel Hinton) as Non-voting PC Member. Update the FHWA Planner member.

*MPO's Response: The term itself comes from the Latin, meaning "from the office." It refers to a Board member who has their position because of the office that person holds. This distinction is used to ensure that the committee assignment follows the position and not the individual. The FHWA DA and FHWA Planner have been added to their respective committees.*

- Major Documents - The TIPs updated cycle is 1-3 years as GDOT does a new STIP.

*MPO's Response: Draft UPWP has been updated from "every 1 year" to "every 1-3 years".*

- There is a focus on equity, resiliency, climate change and complete streets, and also freight. Ensure there is a statement of focus shown in the upcoming FY 2023 UPWP. New PEAs will need to be included in the FY 23 UPWP.

*MPO's Response: Draft UPWP has been updated with new planning focus areas and new Planning Emphasis Areas.*



## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

#### HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

##### FY 2022 UPWP Budget Summary:

- Work Tasks / Sub-Elements: 1.1 - Previous Work: Transit related activities should be charged and reported to Transit funds not PL funds.

*MPO's Response: This item is related to coordination with other multimodal agencies. This time is split between PL and 5303 funding types as this coordination is critical to both highway and multimodal/transit modes. No planning activities exclusive to transit will be carried out under this task.*

- Work Tasks / Sub-Elements: 4.13 - Previous Work: All relative activities for the study should be reported here. This is a PL funded study and all performed work should be reported. The general statement does not provide any details of activities.

*MPO's Response: There have been limited activities to date, as the contractor was not selected until November 2021. The section was updated to reflect activities that occurred in December 2021 including the project kick-off meeting and traffic count collections.*



## 4. New Business

### a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

#### **Suggested Motion:**

Motion to recommend that the Policy Committee adopt the Draft FY 2023 UPWP with comments incorporated, pending receipt of any substantial comments.

## 4. New Business

### b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

- HAMPO has updated the Public Participation Plan on guidance received from GDOT during the HAMPO Certification Report process.
- The public comment period for the Transportation Improvement Program (TIP) was adjusted from 30 days to 15 days.

8. Provide a 30 calendar day public comment and review period prior to adoption of the LRTP, UPWP, the Bicycle and/or Pedestrian Plans, Transit Plans, any formal amendments or updates and other suitable transportation plans and/or projects.

9. Provide a 15 calendar day public comment and review period prior to adoption of the TIP, any formal amendments or updates to the TIP.



## 4. New Business

### b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

#### Recommended Action/Suggested Motion:

- Motion to recommend that the Policy Committee release the draft HAMPO Public Participation Plan for a 45-day public comment period.

# 4. New Business

## c. Election of Officers

### TCC BYLAWS:ARTICLE IV

#### Officers and Organization

- 1) The Technical Coordinating Committee shall select a Chairperson and Vice-Chairperson from among its members. Such selection shall be by a majority vote.
- 2) In the absence of both the Chairperson and the Vice-Chairperson, the members present for the meeting shall designate, by majority vote, a member to temporarily assume the responsibilities of the Chairpersons for the purpose of conducting the official business of the Committee.
- 3) Selection of the Chairperson and Vice-Chairperson shall take place on the first meeting of the calendar year at which there is a majority of voting members present.
- 4) The term of Chairperson and Vice-Chairperson shall be for the calendar year.
- 5) Officers may succeed themselves with no limitation to the number of terms, except that such term will not continue in the event an officer becomes ineligible to be a member of the Policy Committee.

## 4. New Business

### c. Election of Officers

#### **Previous Actions:**

TCC reached consensus that open elections would be performed at January 2022 meeting.

#### **Suggested Motions:**

- Motion to recommend \_\_\_\_\_ to serve as the Chairman of the HAMPO TCC for calendar year 2022.
- Motion to recommend \_\_\_\_\_ to serve as the Vice-Chairman of the HAMPO TCC for calendar year 2022.
- Motion to approve the slate of TCC officers as presented for calendar year 2022.

**AGENDA**  
**Hinesville Area Metropolitan Planning Organization**  
**Technical Coordinating Committee (TCC)**  
**On-line Only due to COVID-19 Assembly Restrictions**  
**January 13, 2022 @ 9:00 AM**

5. Other Business
  - a. Agency Updates
6. Public Comments
7. Schedule
  - a. Next regularly scheduled meeting: March 10, 2022
8. Adjourn