HAMPPO HISTORY

Hinesville Area Metropolitan Planning Organization

 100 Main Street, Suite 7520
 Hinesville, Georgia 31313

 Phone: 912-408-2030
 Fax: 888-320-8007

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

AGENDA Hinesville Area Metropolitan Planning Organization Citizens Advisory Committee (CAC) On-line Only due to COVID-19 Assembly Restrictions

January 13, 2022 @ 5:30 PM

- 1. Call to Order and Introductions
- 2. Approval of :
 - a. July 8, 2021 Meeting Minutes
 - b. November 18, 2021 Meeting Minutes
- 3. Status Updates
 - a. Project Status Reports
 - b. Transit Updates
 - c. Transportation Public Comment Log
 - d. HAMPO Administrative Updates
 - EG Miles Pkwy Special PL Study Update
 - HAMPO Certification Review Results
 - 2021 2024 TIP Admin Modification #2 PI 00135750
- 4. New Business
 - a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)
 - b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)
 - c. Election of Officers
- 5. Other Business
 - a. Agency Updates
- 6. Public Comments
- 7. Schedule
 - a. Next regularly scheduled meeting: March 10, 2022
- 8. Adjourn

Please join in via our Zoom meeting at: https://rsandh.zoom.us/j/91925358023? pwd=SXM3collLoMvVWxZaWMoSlRSTG duQTo9 Meeting ID: 958 2620 4700

Password: 123456 Dial 1-312-626-6799

v1/6/22

HAMPO CAC Agenda 1-13-2022

Hinesville Area Metropolitan Planning Organization



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HAMPO CAC MINUTES: January 13, 2022

The Citizens Advisory Committee (CAC) on Transportation met in Room 2100 of the Historic Court House via phone/ZOOM at 100 N. Main Street in Hinesville at 5:30 PM on January 13, 2022.

1) CALL TO ORDER:

• Phil Odom called the meeting to order and noted a quorum was not present.

INTRODUCTIONS:

PRESENT

Emanuel Joyner	Riceboro
Phil Odom, Chairman	Gum Branch
Curles Butler	Hinesville
Marcello Page-Vice-Chair	Hinesville
Cassidy Collins	Hinesville
Bob Dodd	Walthourville

EXCUSED:

ABSENT:

Troy Cook	Liberty County
Ernest Brown	Liberty County
Ron Collins	GSU
Jimmy Shanken	Long County
Terry Sellers	Savannah Tech
Tim Byler	Flemington
Terry Fortson	Midway
Elaine Moore	Hinesville

STAFF/GVT/Other:

Jeff Ricketson	HAMPO/LCPC
Rachel Hatcher	RS&H, LCPC
Justin Dammons	RS&H, LCPC

VACANT SEATS:

Vacant Vacant Allenhurst Fort Stewart

2) APPROVAL OF MINUTES for July 8, 2021 and November 18, 2021.

• The minutes were not approved due to the committee lacking a quorum.

3) STATUS UPDATES

a. Project Update: Rachel.

SR 38 Connector from SR/US 84 to SR 119 Right of Way (ROW) has acquired 18 of 57 parcels.

SR 119 at Taylors Creek-Bridge replacement has a let date is scheduled for this month however, they are still experiencing utility issues.

CR 171/Lewis Frasier Rd @ Peacock Creek bridge replacement project past concept approval and is undergoing environmental. PFPR has been requested.

Sr 38/US 84/Flowers Drive to Patriots Trail Median project. Project is still in concept development.

Active: Signing, pavement marking upgrades, shoulder rehab on various CRs on 16 different roads let in September. Rachel stated that they did receive a list of the roads and it has been published to the LPCC HAMPO website. The anticipated completion date will be September 2022.

Chairman Odom asked if the Doctor's Creek project had been completed. Rachel said it has been and that's why it has been removed from the active project list. Phil stated there was no work done on bridge. Rachel stated she would contact Katie Proctor and ask for an update.

b. Transit Update:

Rachel stated that the sidewalk construction on Phase I has been completed, and solicitation bids for Phase II taking place in the City of Flemington and City of Walthourville is ongoing, with bids due back November 30. Rachel mentioned that there is an anticipation of beginning work in January 2022 and completion by June 30, 2022. We are still waiting for purchase orders for two new buses and based on cost increases we may be limited to just one new vehicle.

Someone asked if there was a way for the city to drive the buses through a carwash. Rachel stated she does not have an answer for that. Jeff stated that would be a question for Karen Randolph. Someone asked if the buses were owned by the City of Hinesville or Liberty County. Rachel stated they are owned by the city and have a financial agreement with the City of Walthourville and the City of Flemington to provides services to their jurisdictions. He stated they used to have advertising on the bus and asked if they still do that. Rachel stated they will advertise on the buses, they just haven't yet because the buses are new, and the vendor contract has not been completed yet. Rachel will pass comment to Karen Randolph.

Rachel mentioned that Liberty County Transit was a part of the Hinesville Christmas Parade. Rachel stated that year-over-year paratransit ridership was up for six months straight from July through

December. Systemwide trips per revenue service hours ratio was higher than previous year's ratio for five months straight. Routes 2 and 3 had increased ridership in December, with Route 1 decreasing ridership but only by two trips. Total trips increased from December 2020 to December 2021 by seventeen percent.

Rachel stated that the City of Hinesville is getting ready to update their transit development plan that is required every five years.

c. Transportation Public Comment Log: No new public comments.

d. Administrative Updates:

E.G. Miles Pkwy Special PL Study Update. Four proposals were received and evaluated by the selection committee. Atlas Consulting was selected and is under contract to kick-off on schedule. The study is anticipated to run for nine months. Phil Odom asked when the consultants began work. Jeff stated that the contract has already been signed and that they have begun work already. The project kick-off date was held December 1, 2021 and traffic counts were collected in December 2021. It was reported that there were significant increases in traffic compared to DOT's published counts for that corridor. Instead of two percent for freight on that corridor we received 22 percent. It has increased significantly from the past. The stakeholder and public participation elements of this project will start soon. We will be posting monthly updated reports for the study and posting on the LCPC/HAMPO website. The study is funded by TSPLOST and PL Supplemental funds from GDOT.

HAMPO Certification Review Results. Every four years a certification review is conducted to determine where the MPOs planning process adheres to federal statutes and regulations. HAMPO has been recertified for four years. Some of HAMPO's strengths and best practices were highlighted along with a list of recommended areas for improvements.

2021-2024 TIP Admin Modification #2. A request for funding increase was requested by GDOT office. No action is needed.

4) New Business:

(With no quorum it was decided to reach a consensus of the group and move forward.)

a) Draft FY 2023 UPWP (Action). Rachel stated that the Draft FY 2023 UPWP is an action item to approve the document for your Policy Comment Committee pending the comment period closure. There have been no comments thus far. We would like this action in order to close this out without waiting to bring it back to you at next meeting. The areas of emphasis, include freight planning, community outreach, multi-year planning schedule, equity analysis, climate crisis, and complete streets. The 30-day public comment period was published from December 17 to January 2022. The comments received from oversight agencies were incorporated into the final draft. The Final draft will be presented to the Policy Committee in February for adoption, pending receipt of and substantial comments. GDOT asked for our comment periods to be shortened by 15 days. This will put us two months ahead of schedule.

With no quorum it was decided to reach a consensus of the group and move forward.

There was a consensus of the members present.

b) **HAMPO Public Participation Plan Update (Action).** HAMPO has updated the public participation plan on guidance received from GDOT during the HAMPO Certification Report process. The public Comment period for the Transportation Program (TIP) was adjusted from 30 days to 15 days.

There was a consensus of the members present.

- c) Elections of Officers. Term is for a period of one year. This action is postponed until next meeting of a full quorum.
- 5) **OTHER BUSINESS AND AGENCY UPDATES:** Jeff stated that as he looks through the roster for this committee, he will talk with the governments and let them know that their committee selection has not been attending the meetings. It is very important to have a quorum. He will also send a letter to the LCBOC Chairman Lovette. Jeff thanked the members that are present for attending and their dedication. He will also reach out to Long County.

Curles asked for an update on the sidewalk project in Flemington to the high school. Jeff stated that in the HAMPO meeting this morning Mayor Hawkins expects that to be under contract within the next month. Jeff stated that the City of Walthourville is about to start a sidewalk project that goes from the police department to Busbee Road.

6) **PUBLIC COMMENTS:** Jeff stated that we typically conduct a new member training. We should do that when we acquire the new members. Rachel stated that they should be able to squeeze it in or we can set up a separate meeting if need be. Chairman Odom stated he and Mayor Pro Tem Washington had received a lot of complaints about making left turns from Highway 84 when there is no center turn lane. Chairman Odom asked Jeff what it would take to get GDOT to study the area from O.C. Martin Road to I095 at Exit 76, (Midway). Rachel stated there are things that have been done and things that are in the works for that corridor. The US Hwy 84 study already called that segment out as needing improvements in 2008. Its on the radar and schematics were developed for that segment. Trent Long is going to speak to GDOT about this issue. All of these improvements are in the TSPLOST list. They began to collect funds in 2021.

Chairman Odom asked if they could get a list of the projects with the City and County from them to be able to tell the public what is in the pipeline.

SCHEDULE:

• The next regularly scheduled CAC meeting is scheduled for March 10, 2022.

7) **ADJOURN:**

The meeting was adjourned by consensus.

APPROVED:

O m

Phil Odom, Chaimhan

ATTEST:

Jeff Ricketson, Executive Director, LCPC



Hinesville Area Metropolitan Planning Organization

Citizens Advisory Committee (CAC) January 13, 2022 @ 5:30 P.M.





AGENDA

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2. Approval of Minutes

Motion to Approve the CAC Minutes of:

July 8, 2021 November 18, 2021





a. Project Status Updates

Preconstruction Status January 22

List No.	County	Project ID	Short Description	Improvement Type	Project Manager Name	Project Sponsor	Design Consultant Name	FY PE	FY ROW	FY CST	Next Milestone
1	Liberty	522570-	SR 38 CONNECTOR FROM SR38/US 84 TO SR 119	Construction of New Roads	Blocker, Brent	GDOT	Moreland Altobelli Associates, Inc.	Auth	2021	2024	FFPR
2	Liberty	0013750	SR 119 @ TAYLORS CREEK - BRIDGE REPLACEMENT	Bridge Replacement with No Added Capacity	Boswell, Kassandra	GDOT	GDOT D5 Design Office	Auth	Auth	2022	Anticipate Jan Let
3	Liberty	0016567	CR 171/LEWIS FRASIER RD @ PEACOCK CREEK	Bridge Replacement with No Added Capacity	Mcmullin, Recheal	GDOT	GDOT D5 Design Office	Auth	2024		PFPR Request
4	Liberty	0017697	SR 38/US 84 FM CS971/FLOWERS DRIVE TO CS 502/PATRIOTS TRAIL	Safety Improvements	Duncan, Whitney	GDOT	Atkins Global	Auth			Concept

ACTIVE CONSTRUCTION PROJECTS JANUARY 22

	PROJECT #	COUNTY	DESCRIPTION	CONTRACTOR	Letting (GDOT /Local)	OT DATE %		ORIGINAL CONTRACT AMOUNT	Anticipated Completion Date	
	0011730	Liberty	SR /US 84 @ CR 73 /Old Sunbury Road	East Coast Asphalt, LLC	GDOT					
	0017728	Liberty	Signing, Pavemetn marking upgrades, shoulder rehab on various CRs	East Coast Asphalt, LLC	GDOT	9/17/2021		\$ 737,694.95	22-Sep	





b. Transit Updates





The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: https://www.cityofhinesville.org/517/COVID-19.

System Highlights:

- Sidewalk construction on Phase I has been completed
- Solicitation for bids for Phase II taking place in the City of Flemington and Walthourville is ongoing
 - Bids were due back November 30
 - Anticipating beginning work in January 2022 and finishing by June 30, 2022
- Waiting on purchase order for the two new buses, but based on cost increase may be limited to just one vehicle





b. Transit Updates

Photos from Liberty County Christmas Parade





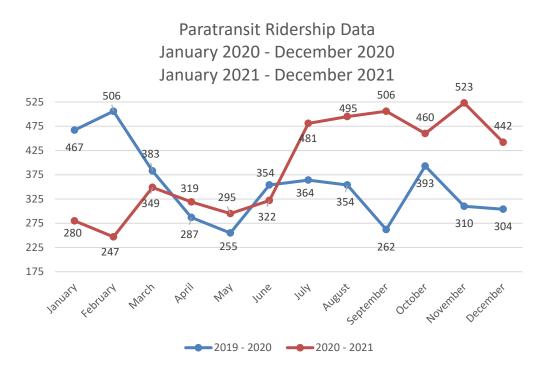




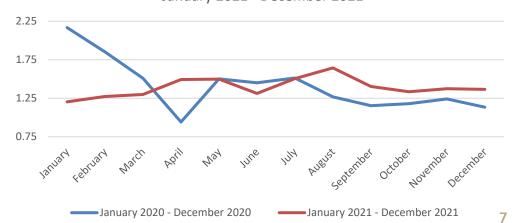


b. Transit Updates

- Year over year paratransit ridership was up for six months straight from July to December
- Systemwide trips per revenue service hours ratio was higher than previous year's ratio for five months straight



Trips per Revenue Service Hours for All Routes January 2020 - December 2020 January 2021 - December 2021

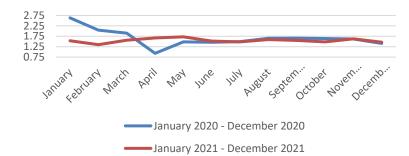




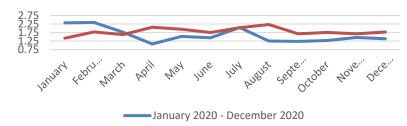


b. Transit Updates

Trips per Revenue Service Hours for Route 1 January 2020 - December 2020 January 2021 - December 2021

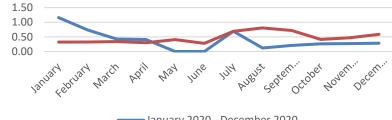


Trips per Revenue Service Hours for Route 2 January 2020 - December 2020 January 2021 - December 2021



January 2021 - December 2021

Trips per Revenue Service Hours for Route 3 January 2020 - December 2020 January 2021 - December 2021



January 2020 - December 2020 January 2021 - December 2021

- Routes 2 and 3 have increased year over year ridership in December
- Route I decreased year over year ridership by two rides
- Total trips increased from December 2020 to December 2021 by 17% (880 to 1,027 trips)





c. Transportation Public Comment Log

New Public Comments:

• No new public comments received.





- d. Administrative Updates
- EG Miles Pkwy Special PL Study Update
 - 4 Proposals were received and evaluated by the selection committee
 - Atlas Consulting was selected and is under contract.
 - Project Kick-off meeting was held 12/1/2021
 - Traffic Counts will be collected in December 2021.





d. Administrative Updates

 HAMPO Certification Review Results



Certification Review Report

- Every four years, a certification review is conducted to determine whether the MPOs planning process adheres to federal statutes and regulations
- HAMPO has been recertified for another four years

Hinesville Area Metropolitan Planning Organization (HAMPO)

Prepared by Georgia Department of Transportation Office of Planning

In partnership with United States Department of Transportation Federal Highway Administration Georgia Division



- d. Administrative Updates
- HAMPO Certification Review Results
 - Some of HAMPO's strengths and best practices include:
 - HAMPO staff promotes and strives to effectively and efficiently coordinate with federal, state, and local partners in order to foster collaborative partnerships.
 - HAMPO staff develops adoption schedules to successfully execute federallyrequired planning documents in a timely manner; as well as, provide its partners with significant review period.
 - HAMPO has a "Performance Management" tab listed on its website that makes it easy to find all current information related to transportation performance management.
 - HAMPO performed exceptionally well at transitioning to virtual public meetings and public involvement and adjusting to the Covid-19 pandemic.



- d. Administrative Updates
- HAMPO Certification Review Results
 - Recommended Areas of Improvement include:
 - HAMPO staff are encouraged to continue seeking available training opportunities to build "in-house" training/knowledge, as well as to ensure its continued federal compliance as well as stay abreast of any federal changes.
 - The HAMPO staff should continue to find ways to highlight achievements and noteworthy practices and continue to seek training opportunities to advance in-house staff capabilities.
 - Consider implementing a UPWP 5-year projection (vs a 1 year) based on activities that will be carried forward, major planning documents that will be multiyear, etc.
 - The PP lists a 30-calendar day public comment and review period prior to any formal amendments or updates to the TIP. The MPO consider the possibility of reducing the public comment period for TIP amendments to 15calendar days.



- d. Administrative Updates
- 2021 2024 TIP Admin Modification #2
 - A request from GDOT's Office of Planning included an administrative modification to FY 2021-2024 TIP.
 - This administrative modification revises the year and amount of construction phase funding for PI 00135750.

PI 0013750	SR 119 at Taylors Creek 3 Mi. NW of Hinesville									
Status	Year	Phase	Fund Source	Long Range						
Current	2021	CST	M231	\$3,906,300						
Proposed	2022	CST	M231	\$3,984,426						



a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- MPO planning priorities and work efforts
 - Planning activities
 - Expected costs
 - One-year timeframe
- Compliant with federally prescribed activities with GDOT oversight
- Fiscally constrained by federal, state, and local funding from July 1 – June 30
- Updated Annually



FY 2023

Unified Planning Work Program





Hinesville Area Metropolitan Planning Organization Uberty Consolidated Planning Commission Adopted: TBD





a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- FY 2023 Budgets have been released
 - Builds on FY 2022 values
- Areas of Emphasis:
 - Freight Planning
 - Community Outreach
 - Multi-year Planning Schedule
 - Equity Analysis
 - Climate Crisis
 - Complete Streets

DRAFT FY 20	23 Federal Plannin	g Funds (Highway PL))	
				Cultaneed Di
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
1. ADMINISTRATION				
1.1 Program Coordination	14,600.00	0.00	3,650.00	18,250.00
1.2 Operations, Admin.	19,200.00	0.00	4,800.00	24,000.00
1.3 Training/ Employee Education	1,600.00	0.00	400.00	2,000.00
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	6,400.00	0.00	1,600.00	8,000.00
Subtotal Task 1	46,600.00	0.00	11,650.00	58,250.00
2. PUBLIC INVOLVEMENT				
2.1 Community Outreach/Education	7,000.00	0.00	1,750.00	8,750.00
2.2 Environmental Justice/ Title VI	6,400.00	0.00	1,600.00	8,000.00
2.3 Participation Plan	5,805.25	0.00	1,451.75	7,257.00
Subtotal Task 2	19,205.25	0.00	4,801.75	24,007.00
3. DATA COLLECTION				
3.1 Socio-Economic Data	800.00	0.00	200.00	1,000.00
3.2 Land Use Monitoring	8,000.00	0.00	2,000.00	10,000.00
3.4 Transportation Surveys, Models, and Analysis	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	2,400.00	0.00	600.00	3,000.00
Subtotal Task 3	12,800.00	0.00	3,200.00	16,000.00
4. SYSTEM PLANNING				
4.5 Bike/Ped	4,000.00	0.00	1,000.00	5,000.00
4.7 GIS Development and Applications	6,200.00	0.00	1,550.00	7,750.00
4.10 Freight Planning	6,400.00	0.00	1,600.00	8,000.00
4.11 Metropolitan Transportation Plan	800.00	0.00	200.00	1,000.00
4.12 Transportation Improvement Plan	1,200.00	0.00	300.00	1,500.00
Subtotal Task 4	18,600.00	0.00	4,650.00	23,250.00
Total Federal Planning Funds (PL)	97,205.25	0.00	24,301.75	121,507.00
	o			
FY 2023	Section 5303 Trans	-		
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	17,041.00	2,130.00	2,131.00	21,302.00
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	25,600.00	3,200.00	3,200.00	32,000.00
5.3 (44.24.00) Short Range Transportation Planning	4,000.00	500.00	500.00	5,000.00
5.4 (44.25.00) Transportation Improvement Program	1,600.00	200.00	200.00	2,000.00
Total Section 5303 Transit Planning Funds	48,241.00	6,030.00	6,031.00	60,302.00
			0,002100	20,002100
TOTAL ALL SOURCES	\$145,446.25	\$6,030.00	\$30,332.75	\$181,809.00



a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

	JUL	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INITIATE PLAN DEVELOPMENT												
SEEK MPO COMMITTEE FEEDBACK ON ANNUAL GOALS AND AREAS OF EMPHASIS												
STAFF DEVELOPS DRAFT REPORT INCORPORATING COMMITTEE FEEDBACK												
MPO REVIEWS DRAFT AND RELEASES FOR AGENCY REVIEW AND PUBLIC COMMENT												
30 DAY COMMENT PERIOD												
STAFF REVIEWS COMMENTS AND MODIFIES UPWP												
FINAL UPWP REVIEWED BY CAC/TCC AND RECOMMENDED TO HAMPO PC												
UPWP ADOPTED BY HAMPO PC AND AUTHORIZING RESOLUTION SIGNED												
FINAL DOCUMENT TRANSMITTED TO GDOT AND FHWA FOR CONCURENCE												

Note: Schedule represents the typical HAMPO process and is subject to modification





a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

- 30 Day Public Comment Period was published from December 17, 2021 – January 16, 2022
- Comments received from oversight agencies were incorporated into the final draft
- Final Draft will be presented to Policy Committee in February for adoption, pending receipt of any substantial comments.



a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

FHWA Comments

General Comments:

Page 16 - For the size of this MPO, 8 listed Planners (Contractors) seem excessive. It was thought RS&H had a
couple of contract Planners for Hinesville, and a couple for Brunswick. What is the responsibility of each
person? What is the position and role(s) of the additional LCPC persons also listed?

MPO's Response: The General Planning Support/Staff Augmentation contract with RS&H makes all planning staff listed available to HAMPO to ensure responsiveness and access to the appropriate skill sets. These staff members are not fulltime employees (or 8 FTEs) and only fractions of their time would be spent on MPO projects. There are assigned task leaders and project managers for each MPO, and the remainder of the staff are supporting.

• Transit expenses including applicable meetings and training should not be charged to PL funds. MPO's Response: See below response to Work Tasks / Sub-Elements: 1.1

 Committee Members - Please provide the meaning of "Ex-Officio" as it is stated. Add FHWA DA (currently Acting, Daniel Hinton) as Non-voting PC Member. Update the FHWA Planner member.

MPO's Response: The term itself comes from the Latin, meaning "from the office." It refers to a Board member who has their position because of the office that person holds. This distinction is used to ensure that the committee assignment follows the position and not the individual. The FHWA DA and FHWA Planner have been added to their respective committees.

Major Documents - The TIPs updated cycle is 1-3 years as GDOT does a new STIP.
 MPO's Response: Draft UPWP has been updated from "every 1 year" to "every 1-3 years".

 There is a focus on equity, resiliency, climate change and complete streets, and also freight. Ensure there is a statement of focus shown in the upcoming FY 2023 UPWP. New PEAs will need to be included in the FY 23 UPWP.

MPO's Response: Draft UPWP has been updated with new planning focus areas and new Planning Emphasis Areas.



a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

FY 2022 UPWP Budget Summary:

 Work Tasks / Sub-Elements: 1.1 - Previous Work: Transit related activities should be charged and reported to Transit funds not PL funds.

MPO's Response: This item is related to coordination with other multimodal agencies. This time is split between PL and 5303 funding types as this coordination is critical to both highway and multimodal/transit modes. No planning activities exclusive to transit will be carried out under this task.

 Work Tasks / Sub-Elements: 4.13 - Previous Work: All relative activities for the study should be reported here. This is a PL funded study and all performed work should be reported. The general statement does not provide any details of activities.

MPO's Response: There have been limited activities to date, as the contractor was not selected until November 2021. The section was updated to reflect activities that occurred in December 2021 including the project kick-off meeting and traffic count collections.



a. Draft FY 2023 UPWP (Action: Approval Pending Comment Closure)

Suggested Motion:

Motion to recommend that the Policy Committee adopt the Draft FY 2023 UPWP with comments incorporated, pending receipt of any substantial comments.



b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

- HAMPO has updated the Public Participation Plan on guidance received from GDOT during the HAMPO Certification Report process.
- The public comment period for the Transportation Improvement Program (TIP) was adjusted from 30 days to 15 days.

- Provide a 30 calendar day public comment and review period prior to adoption of the LRTP, UPWP, the Bicycle and/or Pedestrian Plans, Transit Plans, any formal amendments or updates and other suitable transportation plans and/or projects.
- 9. Provide a 15 calendar day public comment and review period prior to adoption of the TIP, any formal amendments or updates to the TIP.



b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

Recommended Action/Suggested Motion:

 Motion to recommend that the Policy Committee release the draft HAMPO Public Participation Plan for a 45-day public comment period.



c. Election of Officers

CAC BYLAWS: ARTICLE IV

ARTICLEV Officers and Members Duties

The CAC shall select a Chairperson and Vice-Chairperson at the first meeting of the calendar year when a quorum is present by simple majority vote. The term of Chairperson and Vice-Chairperson shall be for the calendar year. The Chairperson and the Vice-Chairperson may serve up to a maximum of three calendar years.

2) The Chairperson shall arrange and conduct all meeting of the Committee, appoint subcommittees to function on the behalf of the Committee and represent the Committee on the HAMPO Policy Committee as a non-voting member. The Chairperson shall act as official spokesperson for the CAC; however, this shall not abridge any individuals' rights to freedom of speech on their own behalf. The Chairperson shall have such powers as may be reasonably construed as belonging to the chief of executive of any organization.

3) The Vice-Chairperson shall act as Chairperson to conduct any meetings of the Committee in the absence of the Chairperson. This officer shall act on behalf of the Chairperson when requested to do so by the Chairperson. In the event of the absence of inability of the Chairperson to exercise his/her duties, the Vice-Chairperson shall become acting Chairperson with all the rights, privileges and powers of a duly elected Chairperson, until such time as the Chairperson is able to resume the duties. The Vice-Chairperson or their designate shall represent the Committee on the HAMPO Technical Coordinating Committee as an ex-officio, non-voting member.



c. Election of Officers

Previous Actions:

CAC reached consensus that open elections would be performed at January 2022 meeting.

Suggested Motions:

- Motion to recommend ______ to serve as the Chairman of the HAMPO CAC for calendar year 2022.
- Motion to recommend ______ to serve as the Vice-Chairman of the HAMPO CAC for calendar year 2022.
- Motion to approve the slate of CAC officers as presented for calendar year 2022.

AGENDA

Hinesville Area Metropolitan Planning Organization Citizens Advisory Committee (CAC) On-line Only due to COVID-19 Assembly Restrictions January 13, 2022 @ 5:30 PM

- 5. Other Business
 - a. Agency Updates
- 6. Public Comments
- 7. Schedule
 - a. Next regularly scheduled meeting: March 10, 2022
- 8. Adjourn

