



Hinesville Area Metropolitan Planning Organization

100 Main Street, Suite 7520 Hinesville, Georgia 31313
Phone: 912-408-2030 Fax: 888-320-8007

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

AGENDA

Hinesville Area Metropolitan Planning Organization Policy Committee (PC)

On-line Only due to COVID-19 Assembly Restrictions
February 10, 2022 @ 9:00 AM

1. Call to Order and Introductions
2. Approval of December 9, 2021 Meeting Minutes
3. Status Updates
 - a. Project Status Reports
 - b. Transit Updates
 - c. Transportation Public Comment Log
 - d. HAMPO Administrative Updates
 - EG Miles Pkwy Special PL Study
 - HAMPO Certification Review Results
 - 2021 – 2024 TIP Admin Modification #2 - PI 00135750
4. New Business
 - a. Draft FY 2023 UPWP (Action: Adoption)
 - b. HAMPO Public Participation Plan Update (Action: Release for 45-day Public Comment)
 - c. Election of Officers
5. Other Business
 - a. Agency Updates
 - b. CORE MPO Updates
6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: April 14, 2022



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Chairman Donald Lovette, Policy Committee Chair

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8. Adjourn

Please join in via our Zoom meeting at:
<https://rsandh.zoom.us/j/94156866107?pwd=NE9LanBIM1cyM3NiNnRCSDZvTEhUQT09>

Meeting ID: 941 5686 6107

Password: 123456

Dial 1-312-626-6799



Hinesville Area Metropolitan Planning Organization

100 Main Street, Suite 7520 Hinesville, Georgia 31313
Phone: 912-408-2030

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

HAMPO PC MINUTES: February 10, 2022

The Policy Committee (PC) on Transportation met via phone/ZOOM at 9:00 AM on February 10, 2021.

1) CALL TO ORDER:

- Chairman Lovette called the meeting to order.

INTRODUCTIONS:

Voting Members Present

Mayor Allen Brown, Hinesville
Chairman Donald Lovette, LCBOC Chairman
Lynn Pace, Tim Byler proxy, LCPC Vice-Chair
Mayor Paul Hawkins, Flemington
Gary Gilliard, LCBOC
Vicky Nelson, City Council, Hinesville
Radney Simpson, GDOT Planning
Mayor Pro-Tem Axson, Riceboro
Lily Baker

Non-Voting Present

Jeff Ricketson, LCPC Director
Joey Brown, LC Administrator
Kenny Howard, Hinesville, City Manager

Non-Voting Absent

Mark Wilkes
Kyle Wemett

Voting Members Absent

Larry Baker, Walthourville
Mayor Pro-Tem Washington, Midway
Mayor Richard Strickland, Gum Branch
Mayor James Willis, Allenhurst
Robert Parker, Long County BOC Chairman
Melissa Ray, LCDA

Participating

Rachel Hatcher, RS&H, LCPC
Justin Dammons, RS&H, LCPC
Katie Proctor, GDOT
Debra Attical, City of Riceboro
Phil Odom, LCPC

2) APPROVAL OF MINUTES:

- Lily Baker made a motion to approve the minutes from the December 9, 2021, meeting, seconded by Vicky Nelson and all voted in favor.

3) STATUS UPDATES

a. Project Status Update: Katie Proctor with GDOT

SR 38 Connector from SR/US 84 to SR 119; all ROW funding has been released and 19 of 57 properties have been acquired. Anticipated completion in December.

CR 171/Lewis Frasier Rd at Peacock Creek bridge replacement project; environmental is ongoing and beginning process of PIOH (Public Information Open House).

SR9838/US84 from Flowers Drive to Patriots Trail median project; still in early concept.

Active Projects: SR 38/US 84 at CR 73/Old Sunbury Road is under construction. The project was LET and was awarded and pulled. It was re-Let in January 2022. It was awarded in February. It has an anticipated completion set for summer of 2023.

Signing, Pavement marking upgrades, shoulder rehab on various roads was awarded in October. GDOT is waiting on the contractor to begin.

SR 119 at Taylors Creek-Bridge replacement; LET has been moved to January 2022. This project had one bid, and it was rejected.

Jeff asked if the utility issues have been worked out on the military base. Katie stated they did work it out and it was in contracts. Jeff asked when they anticipate it being re-LET. Katie stated it has not been put on the schedule yet. Jeff asked if the Sunbury Road project was still planned to be worked on during the off hours. Katie stated yes.

Chairman Lovette asked Joey if the sidewalk project for Flemington would coincide with the road project. Joey stated that the sidewalk might already be completed before the road

b. Transportation Update: Rachel Hatcher

Rachel stated that the sidewalk construction phase 1 has been completed. Bids for Phase 2 was due back on November 30. We are anticipating that work on phase 2 will began in February of 2022 and be complete by June 2022. Liberty Transit is waiting on the purchase order for the two new buses, but due to cost increase, we may only get one new vehicle at this time. She will have more information on that at our February Transit Steering Committee meeting. Paratransit ridership has increased year over year. Systemwide trips per revenue service hours ratio was higher than previous year's performance in August, September, and October. All three routes increased in ridership in January. Total trips from January 2021 to January 2022 increased by 9 percent.

c. Transportation Public Comment Log: No comments received.

d. HAMPO Administrative Updates:

E.G. Miles Pkwy Special PL Study Update. Rachel stated we will give an update on this study at each of the HAMPO meetings to share how we are progressing through this. Our area of emphasis for February is stakeholder and public involvement. We will have a technical committee and stakeholder committee meeting this month. We have requested GIS data from Hinesville and Liberty County to obtain crash data from GDOT and we have reviewed existing studies, plans and documents. Chairman Lovette asked how we are selecting the stakeholders. Jeff stated that he did a virtual drive down the

road using the County website and has selected 25 participants. Jeff stated that they will start interviewing these stakeholders in March. Rachel stated that there will be a public forum held also.

HAMPO Certification Review Results. Every four years a certification review is conducted to determine where the MPOs planning process adheres to federal statutes and regulations. HAMPO has been recertified for four years. Some of HAMPO's strengths and best practices were highlighted along with a list of recommended areas for improvements.

2021-2024 TIP Admin Modification # 2. A request for funding increase was requested by GDOT office. No action is needed.

Chairman Lovette asked that the LCPC to include the County Commissioners and City of Hinesville Council members Nelson, Riles and Reid to the stakeholders. Jeff stated he would include them.

4) NEW BUSINESS:

a. **Draft FY 2023 UPWP (Action).** It is required that we have to adopt this plan prior to June 2022. The UPWP is updated annually. The FY 2023 budgets have been released. The area of emphasis should be freight planning, community outreach, multi-year planning schedule and equity analysis. We build our FY 2023 budget on FY 2022 values. Equity planning will be incorporated into the Bike/Ped plan. Rachel presented the UPWP schedule. Staff solicited feedback from the committee members regarding areas of emphasis for the FY 2023 UPWP. 30-day public comment period was published from December 17, 2021 – January 16, 2022. Comments received from oversight agencies were incorporated into the final draft. The TCC and CAC unanimously recommended adoption.

Motion was made by Gary Gilliard to adopt the Draft FY 2023 UPWP. The motion was seconded by Lily Baker. The motion passed unanimously.

b. **HAMPO Public Participation Plan Update (Action).** HAMPO has updated the public participation plan on guidance received from GDOT during the HAMPO Certification Report process. The public Comment period for the Transportation Improvement Program (TIP) was adjusted from 30 days to 15 days.

Motion was made by Gary Gilliard to release the draft HAMPO Public Participation Plan for a 45-day public comment period. Seconded by Paul Hawkins. The motion was unanimously approved.

c. **Elections of Officers.** Term is for a period of one year.

Gary Gilliard spoke on behalf of the nominating committee and stated that they discussed the nomination and unanimously decided to re-elect the current Chairman and Vice-Chairman.

Gary made a motion to have the officers from 2022 remain the same for 2023. Vicky Nelson seconded the motion. The motion was unanimously approved. Chairman Donald Lovette will remain Chairman and Vice-Chair Clemontine Washington.

5) **OTHER BUSINESS:**

a. **Agency Updates:** LCSS Chair Lily Baker stated that the Career Academy has been approved to be a part of the economic development program for the State of Georgia. They are looking at the partnership between the Academy and businesses. She stated their Covid numbers have decreased.

b. **CORE MPO Update:** No update.

6) **PUBLIC COMMENTS:** Phil Odom stated that as the Chairman of the CAC, they met 6 times last year and only had a quorum 4 of those times. He asked the elected officials to please check with their appointee and encourage that member to attend the meeting. Chairman Lovette asked Phil to let Joey know if the County members are not attending. They have a policy that the member has to attend to be on the committee. Jeff and Joey stated that we have already advertised for those positions.

7) **SCHEDULE:** The next regularly scheduled PC meeting will be April 14, 2022.

8) **ADJOURN:** Gary Gillard made a motion to adjourn. Paul Hawkins seconded the motion and the motion passed unanimously.

APPROVED:


Donald Lovette, Chairman

ATTEST:


Jeff Ricketson

Hinesville Area Metropolitan Planning Organization

Policy Committee (PC)
February 10, 2022 @ 9:00 A.M.



● REC

This meeting is being recorded for record-keeping purposes

AGENDA

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8. Adjourn

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<https://rsandh.zoom.us/j/94156866107?pwd=NE9LanBIM1cyM3NiNnRCSDZvTEhUQT09>
Meeting ID: 941 5686 6107
Password: 123456
Dial 1-312-626-6799



2. Approval of Minutes

Motion to Approve the PC Minutes of:

December 9, 2021



3. Status Updates

a. Project Status Updates

Preconstruction Status February 22

List No.	County	Project ID	Short Description	Improvement Type	Project Manager Name	Project Sponsor	Design Consultant Name	FY PE	FY ROW	FY CST	Next Milestone
1	Liberty	522570-	SR 38 CONNECTOR FROM SR38/US 84 TO SR 119	Construction of New Roads	Blocker, Brent	GDOT	Moreland Altobelli Associates, Inc.	Auth	Auth	2024	FFPR
2	Liberty	0016567	CR 171/LEWIS FRASIER RD @ PEACOCK CREEK	Bridge Replacement with No Added Capacity	Mcmullin, Recheal	GDOT	GDOT D5 Design Office	Auth	2024		PFPR Request
3	Liberty	0017697	SR 38/US 84 FM CS971/FLOWERS DRIVE TO CS 502/PATRIOTS TRAIL	Safety Improvements	Duncan, Whitney	GDOT	Atkins Global	Auth	2024		Concept

ACTIVE CONSTRUCTION PROJECTS FEBRUARY 22

	PROJECT #	COUNTY	DESCRIPTION	CONTRACTOR	Letting (GDOT /Local)	DATE LET	% Complete	ORIGINAL CONTRACT AMOUNT	Anticipated Completion Date
	0011730	Liberty	SR /US 84 @ CR 73 /Old Sunbury Road		GDOT	1/21/2022			
	0017728	Liberty	Signing, Pavemetn marking upgrades, shoulder rehab on various CRs	East Coast Asphalt, LLC	GDOT	9/17/2021		\$ 737,694.95	22-Sep
	0013750	Liberty	Bridge Replacement onSR 119 @ Taylors Creek		GDOT	1/21/2022			



3. Status Updates

b. Transit Updates



The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: <https://www.cityofhinesville.org/517/COVID-19>.

System Highlights:

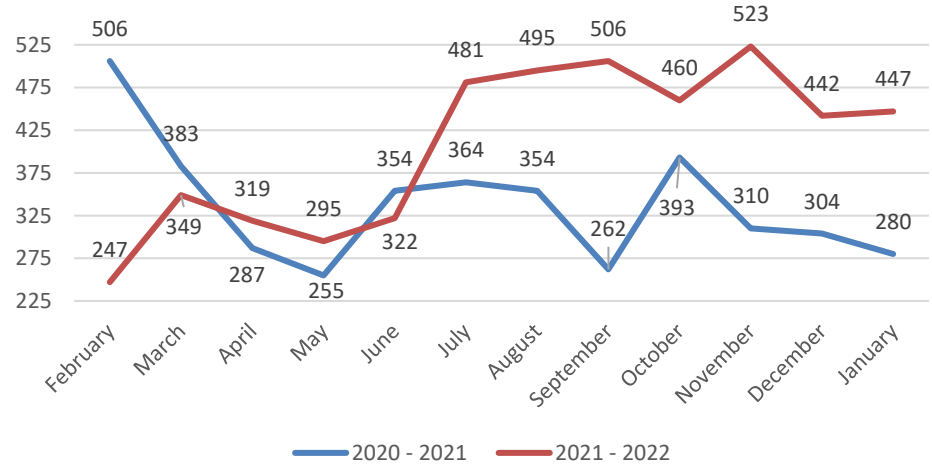
- Solicitation for bids for Phase II taking place in the Walthourville is ongoing
 - Anticipate beginning work in January 2022 and finishing by June 30, 2022
- Waiting on purchase order for the two new buses, but based on cost increase may be limited to just one vehicle

3. Status Updates

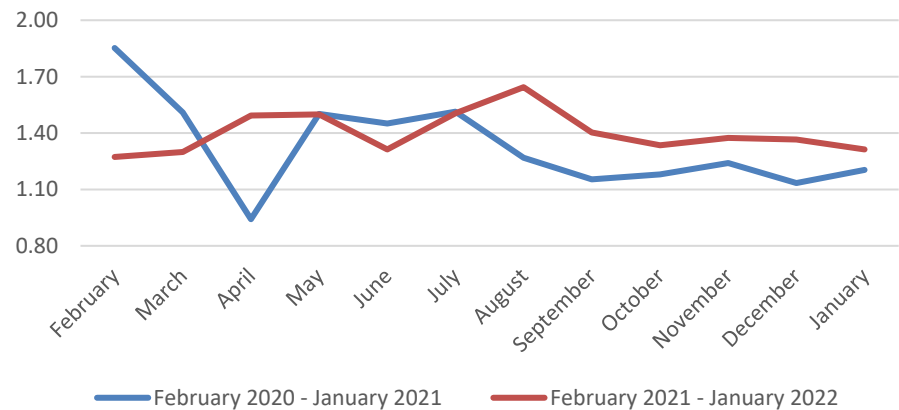
b. Transit Updates

- Year over year paratransit ridership has been up since July 2021
- Systemwide trips per revenue service hours ratio was higher than previous year's ratio since August 2021
- All three routes increased ridership in January
- Total trips increased from January 2021 to January 2022 by 9% (807 to 880 trips)

Paratransit Ridership Data
February 2020 - January 2021
February 2021 - January 2022



Trips per Revenue Service Hours for All Routes
February 2020 - January 2021
February 2021 - January 2022



3. Status Updates

c. Transportation Public Comment Log

New Public Comments:

- No new public comments received.



3. Status Updates

d. Administrative Updates

- EG Miles Pkwy Special PL Study Update

Project Schedule

Activity/Phase (assumes NTP 11/1/21)	2021		2022						
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Data Collection									
Review of Existing Plans									
Traffic Modeling									
GDOT Safety Audit Data Review									
Stakeholder/Public Involvement									
Schematic Plans/Public Input									
Signal Warrants Screening									
Cost Estimating									
Detailed Reporting									

3. Status Updates

d. Administrative Updates

- EG Miles Pkwy Special PL Study Update

Progress Report

- **Data Collection**
 - Requested GIS data from Hinesville and Liberty County, obtained crash data from GDOT Numetric site, reviewed existing studies, plans and documents
- **Traffic Analysis**
 - Beginning preliminary work and basemapping for traffic model, will conduct site visit in the next week
- **Stakeholder & Public Involvement**
 - Developed draft schedule, the stakeholder kickoff meeting with technical meeting will be scheduled soon



3. Status Updates

d. Administrative Updates

- **HAMPO Certification Review Results**
 - Every four years, a certification review is conducted to determine whether the MPOs planning process adheres to federal statutes and regulations
 - HAMPO has been recertified for another four years



Certification Review Report

Hinesville Area Metropolitan Planning Organization (HAMPO)

Prepared by
Georgia Department of Transportation
Office of Planning

In partnership with
United States Department of Transportation
Federal Highway Administration
Georgia Division

3. Status Updates

d. Administrative Updates

- HAMPO Certification Review Results
 - Some of HAMPO's strengths and best practices include:
 - HAMPO staff promotes and strives to effectively and efficiently coordinate with federal, state, and local partners in order to foster collaborative partnerships.
 - HAMPO staff develops adoption schedules to successfully execute federally-required planning documents in a timely manner; as well as, provide its partners with significant review period.
 - HAMPO has a "Performance Management" tab listed on its website that makes it easy to find all current information related to transportation performance management.
 - HAMPO performed exceptionally well at transitioning to virtual public meetings and public involvement and adjusting to the Covid-19 pandemic.

3. Status Updates

d. Administrative Updates

- HAMPO Certification Review Results
 - Recommended Areas of Improvement include:
 - HAMPO staff are encouraged to continue seeking available training opportunities to build “in-house” training/knowledge, as well as to ensure its continued federal compliance as well as stay abreast of any federal changes.
 - The HAMPO staff should continue to find ways to highlight achievements and noteworthy practices and continue to seek training opportunities to advance in-house staff capabilities.
 - Consider implementing a UPWP 5-year projection (vs a 1 year) based on activities that will be carried forward, major planning documents that will be multiyear, etc.
 - The PP lists a 30-calendar day public comment and review period prior to any formal amendments or updates to the TIP. The MPO consider the possibility of reducing the public comment period for TIP amendments to 15-calendar days.

3. Status Updates

d. Administrative Updates

- 2021 – 2024 TIP Admin Modification #2
 - A request from GDOT's Office of Planning included an administrative modification to FY 2021-2024 TIP.
 - This administrative modification revises the year and amount of construction phase funding for PI 00135750.

PI 0013750		SR 119 at Taylors Creek 3 Mi. NW of Hinesville		
Status	Year	Phase	Fund Source	Long Range
Current	2021	CST	M231	\$3,906,300
Proposed	2022	CST	M231	\$3,984,426

4. New Business

4. New Business

- a. Draft FY 2023 UPWP (Action: Adoption)
- b. HAMPO Public Participation Plan Update (Action: Release for 30-day Public Comment)
- c. Election of Officers

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

- ▶ **MPO planning priorities and work efforts**
 - Planning activities
 - Expected costs
 - One-year timeframe
- ▶ **Compliant with federally prescribed activities with GDOT oversight**
- ▶ **Fiscally constrained by federal, state, and local funding from July 1 – June 30**
- ▶ **Updated Annually**



FY 2023

Unified Planning Work Program



Hainesville Area Metropolitan Planning Organization
Liberty Consolidated Planning Commission
Adopted: TBD

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

- FY 2023 Budgets builds on FY 2022 values
- Includes multiple funding fiscal years for 5303
- Areas of Emphasis:
 - Freight Planning
 - Community Outreach
 - Multi-year Planning Schedule
 - Equity Analysis
 - Climate Crisis
 - Complete Streets

DRAFT FY 2023 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
1. ADMINISTRATION				
1.1 Program Coordination	14,600.00	0.00	3,650.00	18,250.00
1.2 Operations, Admin.	19,200.00	0.00	4,800.00	24,000.00
1.3 Training/ Employee Education	1,600.00	0.00	400.00	2,000.00
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	6,400.00	0.00	1,600.00	8,000.00
Subtotal Task 1	46,600.00	0.00	11,650.00	58,250.00
2. PUBLIC INVOLVEMENT				
2.1 Community Outreach/Education	7,000.00	0.00	1,750.00	8,750.00
2.2 Environmental Justice/ Title VI	6,400.00	0.00	1,600.00	8,000.00
2.3 Participation Plan	5,805.25	0.00	1,451.75	7,257.00
Subtotal Task 2	19,205.25	0.00	4,801.75	24,007.00
3. DATA COLLECTION				
3.1 Socio-Economic Data	800.00	0.00	200.00	1,000.00
3.2 Land Use Monitoring	8,000.00	0.00	2,000.00	10,000.00
3.4 Transportation Surveys, Models, and Analysis	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	2,400.00	0.00	600.00	3,000.00
Subtotal Task 3	12,800.00	0.00	3,200.00	16,000.00
4. SYSTEM PLANNING				
4.5 Bike/Ped	4,000.00	0.00	1,000.00	5,000.00
4.7 GIS Development and Applications	6,200.00	0.00	1,550.00	7,750.00
4.10 Freight Planning	6,400.00	0.00	1,600.00	8,000.00
4.11 Metropolitan Transportation Plan	800.00	0.00	200.00	1,000.00
4.12 Transportation Improvement Plan	1,200.00	0.00	300.00	1,500.00
Subtotal Task 4	18,600.00	0.00	4,650.00	23,250.00
Total Federal Planning Funds (PL)	97,205.25	0.00	24,301.75	121,507.00
FY 2023 Section 5303 Transit Planning Funds				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	17,041.00	2,130.00	2,131.00	21,302.00
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	25,600.00	3,200.00	3,200.00	32,000.00
5.3 (44.24.00) Short Range Transportation Planning	4,000.00	500.00	500.00	5,000.00
5.4 (44.25.00) Transportation Improvement Program	1,600.00	200.00	200.00	2,000.00
Total Section 5303 Transit Planning Funds	48,241.00	6,030.00	6,031.00	60,302.00
TOTAL ALL SOURCES	\$145,446.25	\$6,030.00	\$30,332.75	\$181,809.00

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

Ahead of UPWP Schedule by two months

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INITIATE PLAN DEVELOPMENT												
SEEK MPO COMMITTEE FEEDBACK ON ANNUAL GOALS AND AREAS OF EMPHASIS												
STAFF DEVELOPS DRAFT REPORT INCORPORATING COMMITTEE FEEDBACK												
MPO REVIEWS DRAFT AND RELEASES FOR AGENCY REVIEW AND PUBLIC COMMENT												
30 DAY COMMENT PERIOD												
STAFF REVIEWS COMMENTS AND MODIFIES UPWP												
FINAL UPWP REVIEWED BY CAC/TCC AND RECOMMENDED TO HAMPO PC												
UPWP ADOPTED BY HAMPO PC AND AUTHORIZING RESOLUTION SIGNED												
FINAL DOCUMENT TRANSMITTED TO GDOT AND FHWA FOR CONCURENCE												

Note: Schedule represents the typical HAMPO process and is subject to modification

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

- 30 Day Public Comment Period was published from December 17, 2021 – January 16, 2022
- Comments received from oversight agencies were incorporated into the final draft
- TCC and CAC unanimously recommended adoption

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

FHWA Comments

General Comments:

- Page 16 - For the size of this MPO, 8 listed Planners (Contractors) seem excessive. It was thought RS&H had a couple of contract Planners for Hinesville, and a couple for Brunswick. What is the responsibility of each person? What is the position and role(s) of the additional LCPC persons also listed?

MPO's Response: The General Planning Support/Staff Augmentation contract with RS&H makes all planning staff listed available to HAMPO to ensure responsiveness and access to the appropriate skill sets. These staff members are not full-time employees (or 8 FTEs) and only fractions of their time would be spent on MPO projects. There are assigned task leaders and project managers for each MPO, and the remainder of the staff are supporting.

- Transit expenses including applicable meetings and training should not be charged to PL funds.

MPO's Response: See below response to Work Tasks / Sub-Elements: 1.1

- Committee Members - Please provide the meaning of "Ex-Officio" as it is stated. Add FHWA DA (currently Acting, Daniel Hinton) as Non-voting PC Member. Update the FHWA Planner member.

MPO's Response: The term itself comes from the Latin, meaning "from the office." It refers to a Board member who has their position because of the office that person holds. This distinction is used to ensure that the committee assignment follows the position and not the individual. The FHWA DA and FHWA Planner have been added to their respective committees.

- Major Documents - The TIPs updated cycle is 1-3 years as GDOT does a new STIP.

MPO's Response: Draft UPWP has been updated from "every 1 year" to "every 1-3 years".

- There is a focus on equity, resiliency, climate change and complete streets, and also freight. Ensure there is a statement of focus shown in the upcoming FY 2023 UPWP. New PEAs will need to be included in the FY 23 UPWP.

MPO's Response: Draft UPWP has been updated with new planning focus areas and new Planning Emphasis Areas.

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

HAMPO MPO FY 2023 UPWP Oversight Agencies Comment Log

FY 2022 UPWP Budget Summary:

- Work Tasks / Sub-Elements: 1.1 - Previous Work: Transit related activities should be charged and reported to Transit funds not PL funds.

MPO's Response: This item is related to coordination with other multimodal agencies. This time is split between PL and 5303 funding types as this coordination is critical to both highway and multimodal/transit modes. No planning activities exclusive to transit will be carried out under this task.

- Work Tasks / Sub-Elements: 4.13 - Previous Work: All relative activities for the study should be reported here. This is a PL funded study and all performed work should be reported. The general statement does not provide any details of activities.

MPO's Response: There have been limited activities to date, as the contractor was not selected until November 2021. The section was updated to reflect activities that occurred in December 2021 including the project kick-off meeting and traffic count collections.

4. New Business

a. Draft FY 2023 UPWP (Action: Adoption)

Previous Action:

Unanimous approval recommended by the TCC and CAC

Suggested Motion:

Motion to adopt the Draft FY 2023 UPWP.

4. New Business

b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

- HAMPO has updated the Public Participation Plan on guidance received from GDOT during the HAMPO Certification Report process.
- The public comment period for the Transportation Improvement Program (TIP) was adjusted from 30 days to 15 days.

8. Provide a 30 calendar day public comment and review period prior to adoption of the LRTP, UPWP, the Bicycle and/or Pedestrian Plans, Transit Plans, any formal amendments or updates and other suitable transportation plans and/or projects.

9. Provide a 15 calendar day public comment and review period prior to adoption of the TIP, any formal amendments or updates to the TIP.

4. New Business

b. HAMPO Public Participation Plan Update (Action: Release for Public Comment)

Recommended Action/Suggested Motion:

- Motion to release the draft HAMPO Public Participation Plan for a 45-day public comment period.

4. New Business

c. Election of Officers

ARTICLE IV

Officers and Organization

- 1) The Policy Committee shall select a Chairperson and Vice-Chairperson from among its members. Such selection shall be by majority of the voting membership.
- 2) In the absence of both the Chairperson and the Vice-Chairperson, the members present for the meeting shall designate, by majority vote, a member to temporarily assume the responsibilities of the Chairpersons for the purpose of conducting the official business of the Committee.
- 3) Selections shall take place at the first meeting of each calendar year at which there is a majority of voting members present. A nominating committee of three (3) will be appointed by the Policy Committee Chair for the specific purpose of the appointment of new officers. The nominating committee shall present a slate of officers to fill Policy Committee for selection. The selected officers will take office once selected.
- 4) The term of Chairperson and Vice-Chairperson shall be for the calendar year.
- 5) Officers may succeed themselves with no limitation to the number of terms, except that such term will not continue in the event an officer becomes ineligible to be a member of the Policy Committee.
- 6) The Chairperson may at any time establish sub-committees of the Committee. Such sub-committees shall function in a manner similar to the full Committee and in accordance with these By-laws.

4. New Business

c. Election of Officers

Previous Actions:

PC assigned recommending committee at December 2021 meeting.

Suggested Motions:

- Motion to recommend _____ to serve as the Chairman of the HAMPO PC for calendar year 2022.
- Motion to recommend _____ to serve as the Vice-Chairman of the HAMPO PC for calendar year 2022.
- Motion to approve the slate of PC officers as presented for calendar year 2022.

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Policy Committee (PC)
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February 10, 2022 @ 9:00 AM

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8. Adjourn

