

Hinesville Area Metropolitan Planning Organization

Policy Committee (PC)
December 8, 2022 @ 9:00 A.M.



● REC

This meeting is being recorded for record-keeping purposes

AGENDA
Hinesville Area Metropolitan Planning Organization
Policy Committee (PC)
On-line / In-person
Historic Court House – Room 2100
December 08, 2022 @ 9:00 AM

1. Call to Order and Introductions
2. Approval of October 13, 2022 Meeting Minutes
3. Status Updates
 - a. GDOT Project Status Reports
 - b. Transit Updates
 - c. Transportation Public Comment Log
 - d. HAMPO Administrative Updates
 - EG Miles Parkway Corridor Study
 - Bike/Ped Plan Status Update
4. New Business
 - a. FY 2024 UPWP (Action Item: Public Comment Period)
 - b. GAMPO Special PL Grant Application (Action Item)
 - c. HAMPO 2023 Calendar Year Meeting Schedule (Action Item)
 - d. 2023 Election of Officers (Nominating Committee Appointment)
5. Other Business
 - a. Agency Updates
6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: February 9, 2023
8. Adjourn

Please join in via our Zoom meeting at:

<https://rsandh.zoom.us/j/96806868024?pwd=SEVySkhkbMmqNL2RwbUhScVA1N3dYZzoq>

Meeting ID: 968 0686 8024

Password: 811304

Audio Dial-in: 1-312-626-6799



2. Approval of Minutes

Motion to Approve the PC Minutes of:

October 13, 2022



3. Status Updates

a. Project Status Updates

PRECONSTRUCTION STATUS DECEMBER 22

List No.	County	Project ID	Short Description	Improvement Type	Project Manager Name	Project Sponsor	Design Consultant Name	FY PE	FY ROW	FY CST	Next Milestone
1	Liberty	522570-	SR 38 CONNECTOR FROM SR38/US 84 TO SR 119	Construction of New Roads	Edwards, Cassius Octavius	LIBERTY GDOT LET	Moreland Altobelli Associates,	Auth	Auth	2024	FFPR
2	Liberty	0016567	CR 171/LEWIS FRASIER RD @ PEACOCK CREEK	Bridge Replacement with No Added Capacity	Wicks, Kenneth	GDOT	GDOT D5 Design Office	Auth	2024	2025	PFPR
3	Liberty	0017697	SR 38/US 84 FM CR 971/FLOWERS DRIVE TO CR 502/PATRIOTS TRAIL	Safety Improvements	Ghuman, Jagpreet	GDOT	Atkins Global	Auth			Concept Submittal
4	Long	0013719	SR 38/US 84@ DOCTORS CREEK 3 MILES E OF LUDOWICI	Bridge Replacement with No Added Capacity	Wilson, Bianca	GDOT	ARCADIS U.S., Inc.	Auth	Auth	2023	Corrected FFPR

ACTIVE CONSTRUCTION PROJECTS DECEMBER 22

	PROJECT #	COUNTY	DESCRIPTION	CONTRACTOR	Letting (GDOT /Local)	DATE LET	% Complete	ORIGINAL CONTRACT AMOUNT	Anticipated Completion Date
1	0011730	Liberty	Intersection Improvements SR38 /US 84 @ CR 73 /Old Sunbury Road	APAC-Atlantic	GDOT	1/21/2022	10%	\$ 4,910,653.00	Summer 23
2	0017728	Liberty	Signing, Pavemetn marking upgrades, shoulder rehab on various CRs	East Coast Asphalt, LLC	GDOT	9/17/2021	70%	\$ 737,694.95	Fall 22
3	0013750	Liberty	Bridge Replacement on SR 119 @ Taylors Creek	Southeastern Site Development, Inc.	GDOT	4/22/2022	2%	\$ 5,750,456.12	Fall 23
4	M006212	Liberty	Milling, Inlay and Plant Mix, Resurfacing and Shoulder Rehab on SR 119 Beginning N of Airport Rd and Extending S of SR 144	APA - Atlantic	GDOT	5/20/2022		\$ 4,703,809.22	Spring 23



3. Status Updates

b. Transit Updates



The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: <https://www.cityofhinesville.org/517/COVID-19>.

System Highlights:

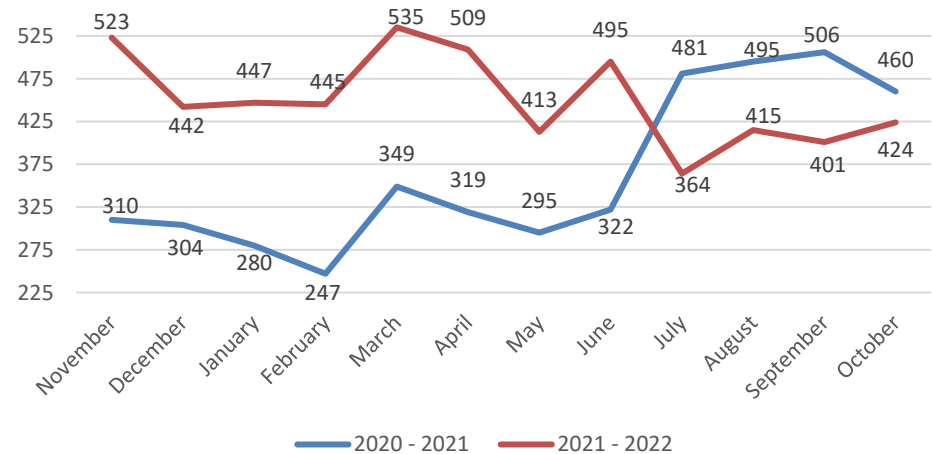
- Transit Development Plan has been initiated
- Successfully submitted 5307 grant application

3. Status Updates

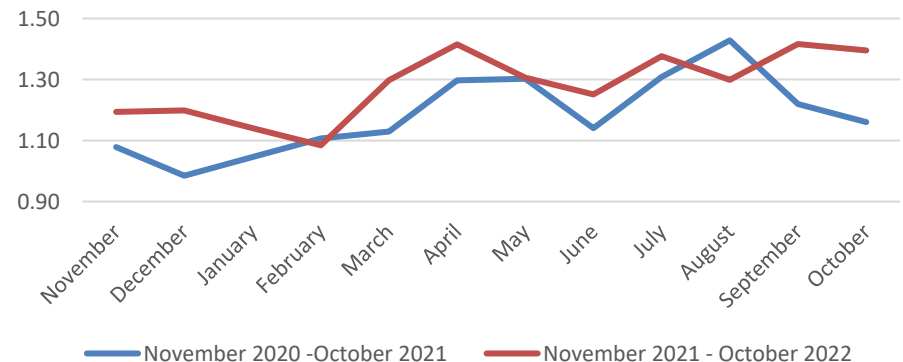
b. Transit Updates

- Paratransit ridership is lower than previous year
- Systemwide trips per revenue service hours ratio is higher in October
- Routes 1 and 3 increased ridership by 32% and 114%, and Routes 2 decreased by 9.2%
- Total trips increased from Oct. 2021 to Oct. 2022 by 198 trips (994 to 1192 trips)

Paratransit Ridership Data
November 2020 - October 2021
November 2021 - October 2022



Trips per Revenue Service Hours for All Routes
November 2020 - October 2021
November 2021 - October 2022



3. Status Updates

c. Transportation Public Comment Log

New Public Comments:

- No new public comments received.



3. Status Updates

d. HAMPO Administrative Updates

EG Miles Parkway Corridor Study

- September 8th: TCC and CAC took action to recommend PC approval (with condition that sub-committee convene to review Deal Street recommendations)
- September 16th: Sub-committee convened and provided direction to consultant team for final recommendations
- October 13th: PC accepted study and endorsed recommendations
- Next Steps:
 - Final Report and Appendices will be transmitted electronically to partner agencies and placed on MPO website
 - Projects will be incorporated into 2050 MTP
 - Funding partners will be identified, and meetings established to advance projects

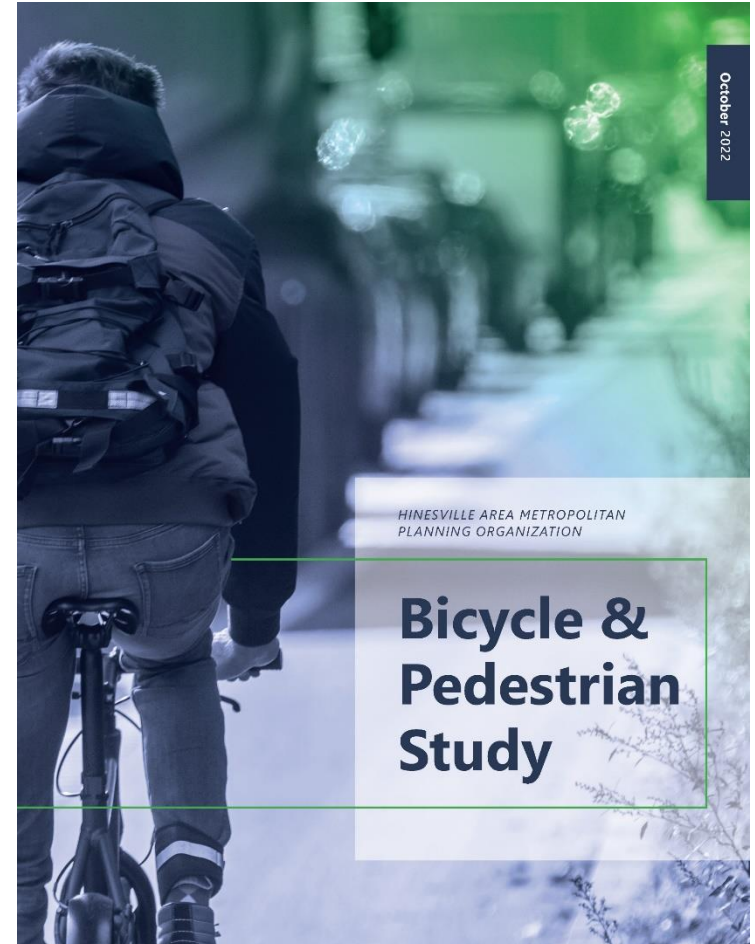


3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

- The HAMPO Bicycle & Pedestrian Plan was last updated in 2013
- The FY 2022 UPWP contained planning funds to develop an update to the Bike & Ped Plan
- The plan update will be completed in conjunction with developing a Complete Streets Prioritization Plan
- The Complete Streets Prioritization Plan is a task under the current FY 2023 UPWP



3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

January 2022:
Initiation / Data
Collection

March – May 2022
Existing Conditions
Assessment

August – September 2022
Confirm Goals and
Objectives / Identify
Complete Street Cross
Sections

February 2022:
Existing Plans &
Documents
Review

June – July 2022
Safety Hot Spot
Assessment &
Survey Development

October – December 2022:
Complete Technical
Assessment and Host Public
/ Stakeholder Workshops



3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

- HAMPO staff participated in the Scarecrow Stroll Friday, October 28th
- Over 900 attendees visited our booth
- 756 participated in an exercise to determine bicycle and pedestrian priorities for the region

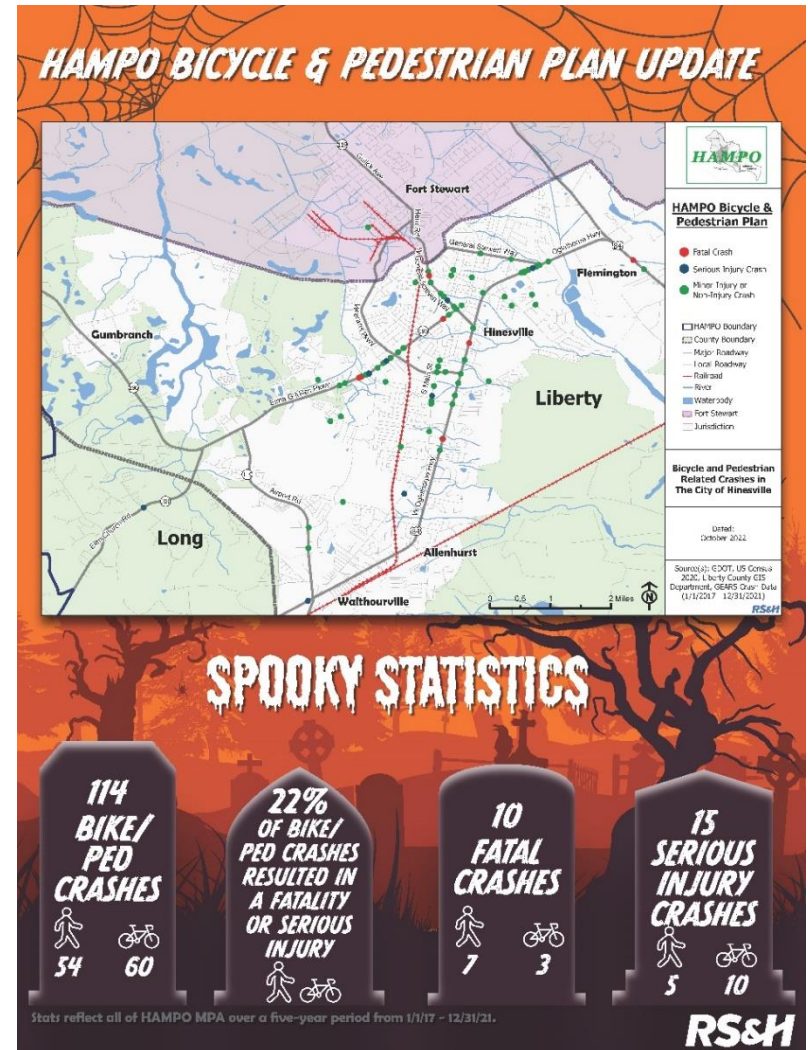


3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

- 756 responses were collected, by category:
 - Safety: 326
 - Connectivity: 85
 - Equity: 166
 - Activity: 179



3. Status Updates

c. Bicycle Pedestrian Study Status Update



3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

Interactive Wikimapping Exercise

- This website can be used to provide feedback regarding bicycle and pedestrian-related issues in the HAMPO region
- <https://wikimapping.com/HAMPO-Bike-and-Ped-Study.html>

The screenshot displays the 'Bicycle & Pedestrian Study' website for the Hinesville Area Metropolitan Planning Organization (HAMPO). The interface is divided into several sections:

- Header:** Features the study title, a '3 EASY STEPS TO PARTICIPATE' banner, and navigation links: 'About & Help', 'Add Route', and 'Add Comment'. It also includes a 'Share 0' button and a 'Guest | Draft Project' status.
- Map:** A large map of the HAMPO region is shown, with various locations labeled such as Fort Stewart, Fleming, Hinesville, Midway, and Walthourville. The map includes a search bar and zoom controls.
- Instructions:** The '3 EASY STEPS TO PARTICIPATE' banner provides a guide to the process:
 - 1 Click:** 'add comment' below, choose one of the options you'd like to tell us about. Focus on places within or connecting to Liberty or Long County.
 - 2 Describe:** your idea in more detail by answering the pop-up survey for each one. The more information provided, the better to understand your input.
 - or 3 Draw:** the current route that you bike or walk, or the desired route we should consider.
- Icons:** Four icons represent different types of input: 'Destinations' (flag), 'Features or Amenities' (lightbulb), 'Safety Improvements' (warning sign), and 'Other Comment' (speech bubble).
- Footer:** A 'REC' button is visible in the bottom left corner.

3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

- Take the survey!
- Send the link to friends, family, and coworkers
- The survey has received 26 unique visitors and 19 comments

Bicycle & Pedestrian Study
HINESVILLE AREA METROPOLITAN PLANNING ORGANIZATION

3 EASY STEPS TO PARTICIPATE

- 1 Click**
"add comment" below, choose one of the options you'd like to tell us about.
Focus on places within or connecting to Liberty or Long County.
- 2 Describe**
your idea in more detail by answering the pop-up survey for each one. The more information provided, the better to understand your input.
- 3 Draw**
the current route that you bike or walk, or the desired route we should consider.
— Path I currently bike or walk
- - - Path I would like to bike or walk

Thanks for your help in making your community more bike and pedestrian friendly!

HAMPO Bicycle and Pedestrian Study About & Help Add Route Add Comment

Map Satellite

TAKE THE SURVEY

HAMPO 2022 Bicycle and Pedestrian Plan Update

Use the QR code or access the mapping survey online at:
<https://wikimapping.com/HAMPO-Bike-and-Ped-Study.html>

Visit our website for additional information:
<https://thelcpc.org/hampo-bike-pedestrian-plan/>

3. Status Updates

d. HAMPO Administrative Updates

Bicycle & Pedestrian Study Status Update

Previous Actions

- Launched public survey and interactive mapping exercise
- Presented update at Countywide Retreat
- Attended Scarecrow Stroll pop-up event
- Finalized Draft Technical Report

Next Steps




- Conduct additional public and stakeholder meetings
- Send Technical Report to oversight agencies and committee members for feedback
- 30-day public comment period
- Anticipated project completion date of December 2022



4. New Business



a. Draft FY 2024 UPWP (Action: Release for 30 Day Comment)

- MPO planning priorities and work efforts
 - Planning activities
 - Expected costs
 - One-year timeframe
- Compliant with federally prescribed activities with GDOT oversight
- Fiscally constrained by federal, state, and local funding from July 1 – June 30
- Updated Annually



FY 2024

Unified Planning Work Program



Hinesville Area Metropolitan Planning Organization
Liberty Consolidated Planning Commission
Adopted: TBD

4. New Business

a. Draft FY 2024 UPWP (Action: Release for 30 Day Comment)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INITIATE PLAN DEVELOPMENT												
SEEK MPO COMMITTEE FEEDBACK ON ANNUAL GOALS AND AREAS OF EMPHASIS												
STAFF DEVELOPS DRAFT REPORT INCORPORATING COMMITTEE FEEDBACK												
MPO REVIEWS DRAFT AND RELEASES FOR AGENCY REVIEW AND PUBLIC COMMENT												
30 DAY COMMENT PERIOD												
STAFF REVIEWS COMMENTS AND MODIFIES UPWP												
FINAL UPWP REVIEWED BY CAC/TCC AND RECOMMENDED TO HAMPO PC												
UPWP ADOPTED BY HAMPO PC AND AUTHORIZING RESOLUTION SIGNED												
FINAL DOCUMENT TRANSMITTED TO GDOT AND FHWA FOR CONCURRENCE												

Note: Schedule represents the typical HAMPO process and is subject to modification



4. New Business

a. Draft FY 2024 UPWP (Action: Release for 30 Day Comment)

- FY 2024 Budgets have not been released
 - Builds on FY 2023 values
 - PL – \$141,023.28
 - 5303 - \$68,338.80
- Areas of Emphasis:
 - MTP Plan Update
 - Freight Planning
 - Land Use Monitoring
- Unfunded Activities
 - 2050 MTP: \$250,000
 - SS4A Plan: \$200,000

Draft FY 2024 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State - GDOT (0%)	Local (20%)	Subtotal PL Funds
1. ADMINISTRATION				
1.1 Program Coordination	17,800.00	0.00	4,450.00	22,250.00
1.2 Operations, Admin.	20,800.00	0.00	5,200.00	26,000.00
1.3 Training/ Employee Education	1,600.00	0.00	400.00	2,000.00
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	7,200.00	0.00	1,800.00	9,000.00
Subtotal Task 1	52,200.00	0.00	13,050.00	65,250.00
2. PUBLIC INVOLVEMENT				
2.1 Community Outreach/Education	6,400.00	0.00	1,600.00	8,000.00
2.2 Environmental Justice/ Title VI	4,400.00	0.00	1,100.00	5,500.00
2.3 Participation Plan	800.00	0.00	200.00	1,000.00
Subtotal Task 2	11,600.00	0.00	2,900.00	14,500.00
3. DATA COLLECTION				
3.1 Socio-Economic Data	2,400.00	0.00	600.00	3,000.00
3.2 Land Use Monitoring	11,605.60	0.00	2,901.40	14,507.00
3.4 Transportation Surveys, Models, and	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	2,400.00	0.00	600.00	3,000.00
Subtotal Task 3	18,005.60	0.00	4,501.40	22,507.00
4. SYSTEM PLANNING				
4.5 Bike/Ped	1,600.00	0.00	400.00	2,000.00
4.7 GIS Development and Applications	6,931.50	0.00	1,732.87	8,664.37
4.10 Freight Planning	4,000.00	0.00	1,000.00	5,000.00
4.11 Metropolitan Transportation Plan	10,400.00	0.00	2,600.00	13,000.00
4.12 Transportation Improvement Plan	6,000.00	0.00	1,500.00	7,500.00
4.13a Special Transportation Studies - MTP	0.00	0.00	0.00	0.00
4.13b Special Transportation Studies - SS4A	0.00	0.00	0.00	0.00
4.14 Complete Streets Program	2,081.53	0.00	520.38	2,601.91
Subtotal Task 4	28,931.50	0.00	7,232.87	36,164.37
Total Federal Planning Funds (PL)	110,737.10	0.00	27,684.27	138,421.37
	112,818.62	0.00	28,204.66	141,023.28
FY 2024 Section 5303 Transit Planning Funds				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State - GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	17,483.40	1,748.34	1,748.34	20,980.08
5.2 (44.23.01) Long Range Trans. Planning - Svs. Level	26,177.60	2,617.76	2,617.76	31,413.12
5.3 (44.24.00) Short Range Transportation Planning	5,777.60	577.76	577.76	6,933.12
5.4 (44.25.00) Transportation Improvement Program	7,510.40	751.04	751.04	9,012.48
5.5 (44.27.00) Other Activities				
Total Section 5303 Transit Planning Funds	56,949.00	5,694.90	5,694.90	68,338.80
TOTAL ALL SOURCES	\$167,686.10	\$5,694.90	\$33,379.17	\$206,760.17



4. New Business

a. Draft FY 2024 UPWP (Action: Release for 30 Day Comment)

Previous Actions:

- Staff solicited feedback from committee members.
- TCC and CAC approved the motion to recommend to PC to release for 30-day public comment period at their rescheduled December 2022 meetings

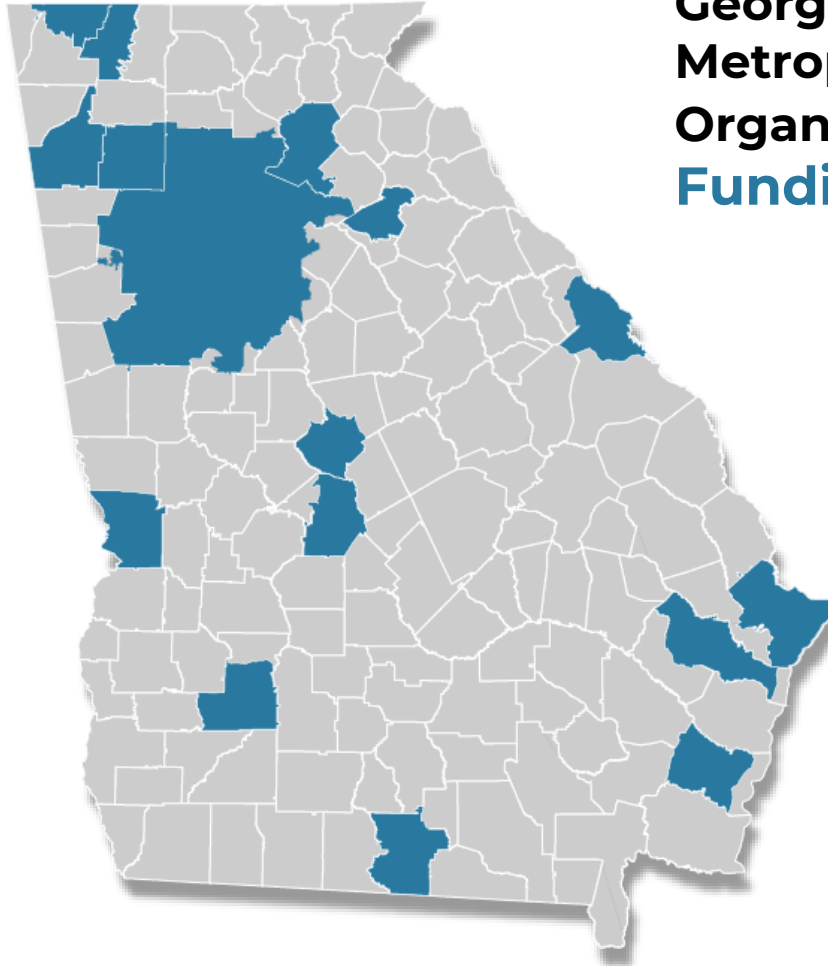
Suggested Motion:

Motion to release the Draft FY 2024 UPWP for a 30-Day Public Comment Period.

4. New Business

b. GAMPO Special PL Grant Application (Action)

**Georgia Association of
Metropolitan Planning
Organizations – Special PL
Funding Committee**



4. New Business

b. GAMPO Special PL Grant Application (Action)

Background:

- Federal Planning (PL) formula funds not utilized by Georgia MPOs aggregated into a discretionary account administered by GDOT
- GAMPO comprised 16 Georgia MPOs serve as decision-making board for the dispersal of these funds
- GAMPO issues two submittal opportunities each year (September and March)
- Funding available for transportation planning projects and can not be applied to PE, ROW, UTL or CST
- HAMPO funded the 2045 MTP, Freight Study, and EG Miles Pkwy with this grant source
- Milestone actions are required for eligibility in the March 2023 grant cycle
 - CAC, TCC, and PC approval to submit
 - PC signed Resolution
 - Local 20% match funding commitment
 - Updated UPWP(s) incorporating the project



4. New Business

b. GAMPO Special PL Grant Application (Action)

GAMPO Application Schedule							
	JUL - OCT	NOV	DEC	JAN	FEB	MAR	APR - JUN
Identification of project(s) / PC Direction to Initiate Application							
TCC and CAC Review and Action							
PC Review and Action							
Secure Funding Resolution and Prepare of Application Package							
Oversight Agency Review and Concurrence							
GAMPO Review and Selection of Projects							
Initiate Funding Contracting and RFP Process							

4. New Business

b. GAMPO Special PL Grant Application (Action)

Previous Discussion and Action:

- Committee discussed submitting the upcoming HAMPO 2050 MTP as a Special PL funding application in July and September meetings
- PC directed staff to prepare a GAMPO Special PL funding grant application:
 - Develop GAMPO Special PL application for submittal
 - Develop draft scope and fee for review
 - Develop authorizing resolution for HAMPO PC and 20% funding commitment resolution
 - Develop 2024 UPVWP to include this project description and funding



4. New Business

b. GAMPO Special PL Grant Application (Action)

Proposal Research and Assessment:

- Peer MPO MTP Application Values:
 - VLMPO - \$300,000
 - CBMPO - \$200,000
 - MACORTS - \$350,000
 - DARTS - \$160,000



4. New Business

b. GAMPO Special PL Grant Application (Action)

Previous Action:

TCC and CAC recommended approval at their rescheduled December 2022 meetings

Suggested Motion:

Motion to recommend that the Policy Committee approve the HAMPO 2050 MTP Special PL Funding Application for submittal to GAMPO



4. New Business

c. HAMPO 2023 Committee Meeting Calendar (Action: Approval)

Meeting Date	Committee	Location
Thursday, January 12, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, January 12, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, February 9, 2023	Policy	Historic Courthouse (9:00 AM)
Thursday, March 9, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, March 9, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, April 13, 2023	Policy	Historic Courthouse (9:00 AM)
Thursday, May 11, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, May 11, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, June 8, 2023	Policy	Historic Courthouse (9:00 AM)
Thursday, July 13, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, July 13, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, August 10, 2023	Policy	Historic Courthouse (9:00 AM)
Thursday, September 14, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, September 14, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, October 12, 2023	Policy	Historic Courthouse (9:00 AM)
Thursday, November 9, 2023	Citizens Advisory	Historic Courthouse (5:30 PM)
Thursday, November 9, 2023	Technical Coordinating	Historic Courthouse (9:00 AM)
Thursday, December 14, 2023	Policy	Historic Courthouse (9:00 AM)

- There were no conflicts with holidays in 2023

4. New Business

c. HAMPO 2023 Committee Meeting Calendar (Action: Approval)

Previous Action:

TCC and CAC recommended approval of 2023 HAMPO Committee Calendar at their rescheduled December 2022 meetings

Suggested Motion:

Motion to approve of the 2023 HAMPO Committee Calendar



4. New Business

d. 2023 Election of Officers (Nominating Committee Appointment)

Policy Committee Bylaws

ARTICLE IV

Officers and Organization

- 1) The Policy Committee shall select a Chairperson and Vice-Chairperson from among its members. Such selection shall be by majority of the voting membership.
- 2) In the absence of both the Chairperson and the Vice-Chairperson, the members present for the meeting shall designate, by majority vote, a member to temporarily assume the responsibilities of the Chairpersons for the purpose of conducting the official business of the Committee.
- 3) Selections shall take place at the first meeting of each calendar year at which there is a majority of voting members present. A nominating committee of three (3) will be appointed by the Policy Committee Chair for the specific purpose of the appointment of new officers. The nominating committee shall present a slate of officers to fill Policy Committee for selection. The selected officers will take office once selected.
- 4) The term of Chairperson and Vice-Chairperson shall be for the calendar year.
- 5) Officers may succeed themselves with no limitation to the number of terms, except that such term will not continue in the event an officer becomes ineligible to be a member of the Policy Committee.
- 6) The Chairperson may at any time establish sub-committees of the Committee. Such sub-committees shall function in a manner similar to the full Committee and in accordance with these By-laws.

4. New Business

d. 2023 Election of Officers (Nominating Committee Appointment)

- HAMPO PC Bylaws require three (3) person nominating committee assigned by the PC Chairman
- This nominating committee will provide recommendations for the calendar year 2023 Policy Committee Chairman and Vice-Chair at February 2023 PC meeting



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Policy Committee (PC)
On-line / In-person
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December 08, 2022 @ 9:00 AM

5. Other Business
 - a. Agency Updates
6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: February 9, 2023
8. Adjourn

