

# HAMPO MPO FY 2023 UPWP

## Oversight Agencies Comment Log

### FHWA Comments

#### **General Comments:**

- Page 16 - For the size of this MPO, 8 listed Planners (Contractors) seem excessive. It was thought RS&H had a couple of contract Planners for Hinesville, and a couple for Brunswick. What is the responsibility of each person? What is the position and role(s) of the additional LCPC persons also listed?

*MPO's Response: The General Planning Support/Staff Augmentation contract with RS&H makes all planning staff listed available to HAMPO to ensure responsiveness and access to the appropriate skill sets. These staff members are not full-time employees (or 8 FTEs) and only fractions of their time would be spent on MPO projects. There are assigned task leaders and project managers for each MPO, and the remainder of the staff are supporting.*

- Transit expenses including applicable meetings and training should not be charged to PL funds.

*MPO's Response: See below response to Work Tasks / Sub-Elements: 1.1*

- Committee Members - Please provide the meaning of "Ex-Officio" as it is stated. Add FHWA DA (currently Acting, Daniel Hinton) as Non-voting PC Member. Update the FHWA Planner member.

*MPO's Response: The term itself comes from the Latin, meaning "from the office." It refers to a Board member who has their position because of the office that person holds. This distinction is used to ensure that the committee assignment follows the position and not the individual. The FHWA DA and FHWA Planner have been added to their respective committees.*

- Major Documents - The TIPs updated cycle is 1-3 years as GDOT does a new STIP.

*MPO's Response: Draft UPWP has been updated from "every 1 year" to "every 1-3 years".*

- There is a focus on equity, resiliency, climate change and complete streets, and also freight. Ensure there is a statement of focus shown in the upcoming FY 2023 UPWP. New PEAs will need to be included in the FY 23 UPWP.

*MPO's Response: Draft UPWP has been updated with new planning focus areas and new Planning Emphasis Areas.*

#### **FY 2022 UPWP Budget Summary:**

- Work Tasks / Sub-Elements: 1.1 - Previous Work: Transit related activities should be charged and reported to Transit funds not PL funds.

*MPO's Response: This item is related to coordination with other multimodal agencies. This time is split between PL and 5303 funding types as this coordination is critical to both highway and multimodal/transit modes. No planning activities exclusive to transit will be carried out under this task.*

- Work Tasks / Sub-Elements: 4.13 - Previous Work: All relative activities for the study should be reported here. This is a PL funded study and all performed work should be reported. The general statement does not provide any details of activities.

*MPO's Response: There have been limited activities to date, as the contractor was not selected until November 2021. The section was updated to reflect activities that occurred in December 2021 including the project kick-off meeting and traffic count collections.*

#### **Minor comments:**

## GDOT Comments