



Hinesville Area Metropolitan Planning Organization

100 Main Street, Suite 7520 Hinesville, Georgia 31313
Phone: 912-408-2030 Fax: 888-320-8007

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

AGENDA

Hinesville Area Metropolitan Planning Organization Policy Committee (PC)

On-line Only due to COVID-19 Assembly Restrictions
August 12, 2021 @ 9:00 AM

1. Call to Order and Introductions
2. Approval of June 10, 2021 Meeting Minutes
3. Status Updates
 - a. Project Status Reports
 - b. Transit Updates
 - c. Transportation Public Comment Log
 - d. HAMPO Administrative Updates
 - EG Miles Pkwy Special PL Study Update
 - Admin. Modification FY 2021 UPWP
 - GAMPO Special PL Funding Application
 - Meeting Format Assessment and Strategies
4. New Business
 - a. FY 2023 UPWP – Call for Areas of Emphasis
5. Other Business
 - a. Agency Updates
 - b. CORE MPO Updates
6. Public Comments
7. Schedule
 - a. Next regularly scheduled meeting: **October 2021 meeting canceled**
8. Adjourn

Please join in via our Zoom meeting at:

<https://rsandh.zoom.us/j/92359161751?pwd=b3E3VFpSZFRrQjVseVNLMMZYWkI2QT09>

Meeting ID: 923 5916 1751

Password: 123456

Dial 1-312-626-6799



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HAMPO PC MINUTES: June 10, 2021

The Policy Committee (PC) on Transportation met in Room 2100 of the Historic Court House via phone/ZOOM at 100 N. Main Street in Hinesville at 9:00 AM on June 10, 2021.

1) CALL TO ORDER:

- Chairman Lovette called the meeting to order.

INTRODUCTIONS:

Voting Members Present

Mayor Allen Brown, Hinesville
Chairman Donald Lovette, LCBOC Chairman
Lynn Pace, Tim Byler proxy, LCPC Vice-Chair
Mayor Paul Hawkins, Flemington
Tom Caiafa, GDOT
Gary Gilliard, LCBOC
Mayor Pro Tem Washington, Midway
Vicky Nelson, City Council, Hinesville

Non-Voting Present

Jeff Ricketson, LCPC Director
Ann-Marie Day, FHWA
Joey Brown, LC Administrator
Kenny Howard, Hinesville
Mark Wilkes, CORE MPO

Non-Voting Absent

Mel Meleka, Fort Stewart

Voting Members Absent

Lily Baker, Chairman LCBOE
Mayor Joe Harris, Riceboro
Mayor Richard Strickland, Gum Branch
Mayor Thomas Hines, Allenhurst
Robert Parker, Long County BOC Chairman
Melissa Carter Ray, LCDA
Radney Simpson, GDOT Planning
Mayor Larry Baker, Walthourville

Participating

Rachel Hatcher, RS&H, LCPC
Justin Dammons, RS&H, LCPC
Kelly Wiggins, LCPC
Phil Odom, Chairman of CAC
Ned Green, GDOT
David Thompson, GDOT
Katie Proctor, GDOT
Patty Leon, Coastal Courier
Ryan Arnold, Hinesville
Troy Pittman, GDOT

2) APPROVAL OF MINUTES:

- Allen Brown made a motion to approve the minutes from the April 8, 2021, meeting, seconded by Clemontine Washington and all voted in favor.

3) STATUS UPDATES

a. Project Status Update: Katie Proctor with GDOT

SR 38 Connector from SR/US 84 to SR 119 environmental activities and preliminary plans are 100% complete. ROW has been authorized

SR 119 at Taylors Creek-Bridge replacement plans are 100% complete. It is awaiting environmental approvals from the Corp of Engineers. Anticipated to start construction in September 2021.

CR 171/Lewis Frasier Rd @ Peacock Creek bridge replacement project is still in first stages of development. Concept development is still in progress and initial environmental survey is underway.

Active Projects: SR 38/US 84 at CR 73/Old Sunbury Road is under construction. It was LET in February. Notice to proceed was issued in May and the completion date is anticipated in November of 2022.

b. Transportation Update: Rachel Hatcher

Rachel stated that the Covid-19 sanitization and protections remain in effect. Three new buses were delivered on March 31, 2021, the third of which is being cleared for service by the end of the week. Construction underway on the ADA infrastructure improvement projects, including at Savannah Tech on Technology Drive and on General Stewart Way. New Liberty Transit vehicles are sized more appropriately to the system ridership and allows for drivers without CDL licenses to drive the buses. Year over year paratransit ridership was up in April, but down from March ridership. System ridership was up in April for fixed route service. Route 1 and 2 increased ridership, with Route 3 slightly decreasing ridership in April. Rachel presented several slides containing the ongoing installation of sidewalks and shelters.

c. Transportation Public Comment Log: Ongoing: CAC member Phil Odom submitted a list of operational and maintenance issues that have been forwarded to GDOT and Local Jurisdictions for remediation.

New Comments: Resident on Charlotte Court off Veterans Parkway in Hinesville made a complaint that the resultant median after Veterans Parkway widening causes drivers to have to make a U-turn at Grove Point Drive. Crash data was pulled using GDOT Numetric Data and AADT sourced from TADA. HAMPO staff coordinated with City of Hinesville and GDOT District 5 and provided agencies with a copy of the screening and a summary of findings. 25 total crashes occurred at this intersection between 2013-2019, with no injuries or fatalities from those crashes. Most of those crashes were rear end collisions and animal strike/not a collision with motor vehicle.

Phil noted that the planned infrastructure improvements on US 84 will be like the Veterans Parkway widening and will cause the same issue along that corridor as well.

Rachel stated that this improves safety for the public, and even with the few rear end collisions occurring, some collisions are to be expected.

- d. **GDOT Call for TAP Grant Applications.** GDOT recently released a FY 2022 Call for Projects for the Transportation Alternatives Program (TAP). TAP projects are for pedestrian facilities, bicycle facilities, and pedestrian streetscaping projects. HAMPO is not an eligible project sponsor, and the Local Public Agency undertaking the project must be Local Administered Project (LAP) certified by GDOT. The City of Hinesville is the only LAP-certified agency in the MPO region. The project must have a 20% local match, and the minimum project cost is \$1,000,000.

Ryan Arnold, Assistant City Manager for the City of Hinesville gave an overview of the training to be certified.

Joey Brown, Liberty County Administrator stated that the County is in the process of re-certification.

E.G. Miles Pkwy Special PL Study Update. This study was successfully awarded by the Special PL committee at the Spring 2021 GAMPO meeting. The RFP draft is under development and will be published upon receipt of the funding contract from GDOT. The anticipated timeline tentatively calls for the publication of the RFP in late June 2021, selection announcements in August, and contracting and negotiations in fall 2021. Anticipating less than a year for completion of the study project. We received \$200,000 Total (80% Federal funding, 20% Local funding.) The 20% portion will be covered by T-SPLOST funding. Rachel stated that she received notification this week that a PI number has been issued for this project. Awaiting contract from GDOT.

Administrative Modification FY 2022 UPWP. On June 1, 2021, GDOT Office of Planning requested an administrative modification be made to the FY 2022 UPWP. This administrative modification revises the funding total of the Freight Planning task under the System Planning element for the FY 2022 UPWP budget summary table. The document has been posted to the MPO website.

HAMPO Certification Review. MPOs are certified every four years to ensure that they are carrying out the metropolitan planning process in adherence with federal statutes and regulations. HAMPO's last self-certification review was in 2016. GDOT and HAMPO staff held a kick-off meeting on April 20, 2021, to initiate the self-certification process. The preparation of certification report is underway.

Kenny Howard asked Rachel to get in touch with DeLisa Clift of the M/WBE. Tom Caiafa stated that they are aiming to have the virtual visit in July.

GAMPO Special PL Funding Application. This is the call for future potential projects. The next round for Special PL funding applications is due in September 2021. This will need to be on the next TCC and CAC agenda for recommendation at the next PC meeting. Please send recommendations to Jeff Ricketson. Tom Caiafa with GDOT gave the overview of the timeline for submittals.

4) **NEW BUSINESS:**

- a. **Agency and CORE MPO Updates:** Tom Caiafa with GDOT and Mark Wilkes with CORE MPO gave an update.

5) **OTHER BUSINESS:**

- a. Chairman Lovette asked for an update on the Highway 84 median project. Troy Pittman with GDOT stated that the PE funds have been authorized and they are waiting on initial schedule to be developed.

6) **PUBLIC COMMENTS:**

- Phil Odom, CAC Chairman stated that there are vacancies on the CAC and would like for the committee to recommend someone for There were no public comments presented at the meeting.

7) **SCHEDULE:**

- The next regularly scheduled PC meeting will be August 12, 2021.

8) **ADJOURN:**

- Phil Odom made a motion to adjourn. Tom Caiafa seconded the motion and the motion passed unanimously.

APPROVED:

Donald Lovette, Chairman

ATTEST:

Jeff Ricketson

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Policy Committee (PC)
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Meeting ID: 923 5916 1751

Password: 123456

Dial 1-312-626-6799



2. Approval of Minutes

Motion to Approve the PC Minutes of:

June 10, 2021



3. Status Updates

3. Status Updates

a. Project Status Updates

Preconstruction Status August 21

List No.	County	Project ID	Short Description	Improvement Type	Project Manager Office	Project Manager Name	Project Sponsor	Design Consultant Name	FY PE	FY ROW	FY CST	MPO	Next Milestone
1	Liberty	522570-	SR 38 CONNECTOR FROM SR38/US 84 TO SR 119	Construction of New Roads	Program Delivery	Blocker, Brent	GDOT	Moreland Altobelli Associates, Inc.	Auth	2021	2024	HAMPO	FFPR
2	Liberty	0013750	SR 119 @ TAYLORS CREEK - BRIDGE REPLACEMENT	Bridge Replacement with No Added Capacity	Program Delivery	Boswell, Kassandra	GDOT	GDOT D5 Design Office	Auth	Auth	2022	HAMPO	Anticipate Dec Let
3	Liberty	0016567	CR 171/LEWIS FRASIER RD @ PEACOCK CREEK	Bridge Replacement with No Added Capacity	Program Delivery	Mcmullin, Recheal	GDOT	GDOT D5 Design Office	Auth	2024		HAMPO	Concept Development
4	Liberty	0017697	SR 38/US 84 FM CS971/FLOWERS DRIVE TO CS 502/PATRIOTS TRAIL	Safety Improvements	Program Delivery	Duncan, Whitney	GDOT	Atkins Global	Auth	2023		HAMPO	Task Order for Concept
5	Long	0013719	SR 38/US 84 @ DOCTORS CREEK	Bridge Replacement with No Added Capacity	Program Delivery	Boswell, Kassandra	GDOT	ARCADIS U.S., Inc.	Auth	2022	2023	HAMPO	ROW Auth

ACTIVE CONSTRUCTION PROJECTS AUGUST 21

PROJECT #	COUNTY	DESCRIPTION	CONTRACTOR	Letting (GDOT /Local)	DATE LET	% Complete	ORIGINAL CONTRACT AMOUNT	Anticipated Completion Date
0011730	Liberty	SR /US 84 @ CR 73 /Old Sunbury Road	East Coast Asphalt, LLC	GDOT	2/19/2021		\$ 3,471,471.26	Winter 22

3. Status Updates

b. Transit Updates



The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: <https://www.cityofhinesville.org/517/COVID-19>.

System Highlights:

- Three new buses are currently in service!
- Construction underway on the ADA infrastructure improvement projects
- Passio Technologies Automated Passenger Counters (APCs) have been installed on all buses

3. Status Updates

b. Transit Updates

Construction began on March 29 to improve the following Liberty Transit bus stops:

- Food Lion, W. 15th St. between GA Hwy. 196 and Parkland Blvd.
- Savannah Technical College, 100 Technology Dr. (shown on the right)
- Liberty County Division of Family and Children Services, Norman St./Frasier Dr. Intersection
- Deerwood Subdivision, Pineland Ave. Northbound
- Olmstead Estates Subdivision, W. General Stewart Way
- Veteran Affairs Clinic, 500 Oglethorpe Hwy.
- Walmart Neighborhood Market, E. GA Hwy. 84
- First Baptist Church, 220 Memorial Dr. (shown on the bottom right)
- Econo Lodge Near Fort Stewart, 726 E. Oglethorpe Hwy.

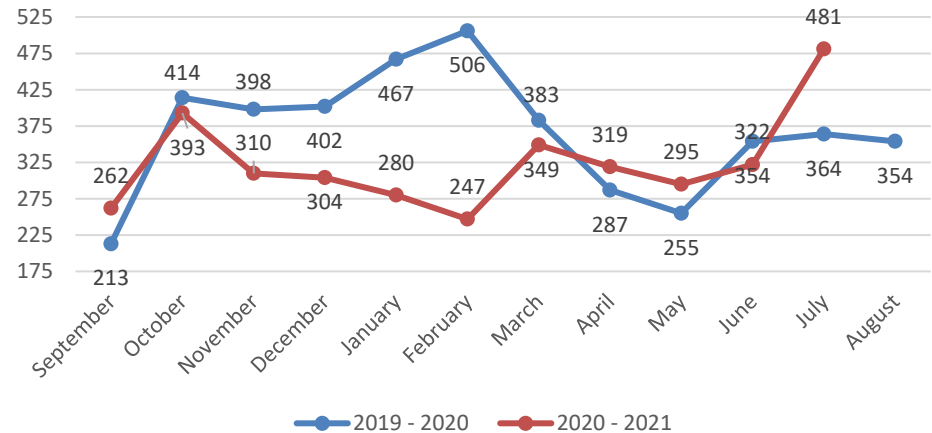


3. Status Updates

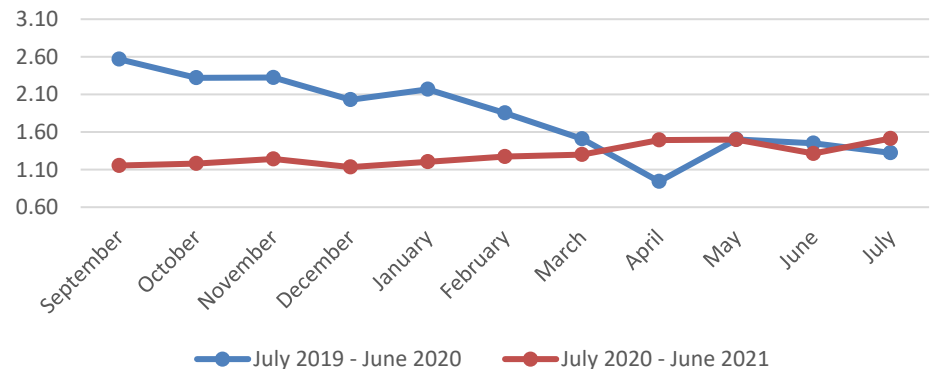
b. Transit Updates

- Year over year paratransit ridership increased in July, a 32% increase
- Systemwide trips per revenue service hours ratio increased in July

Paratransit Ridership Data
Sept. 2019 - July 2021



Trips per Revenue Service Hours for All Routes
August 2019 - July 2020
August 2020 - July 2021

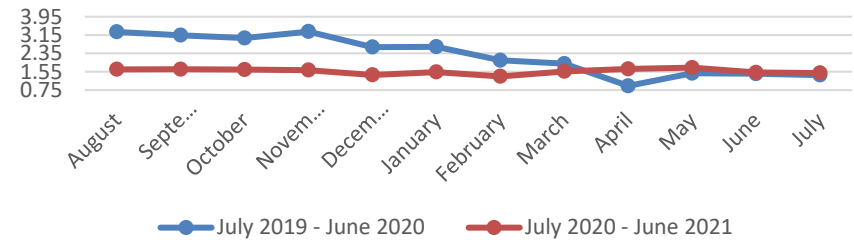


3. Status Updates

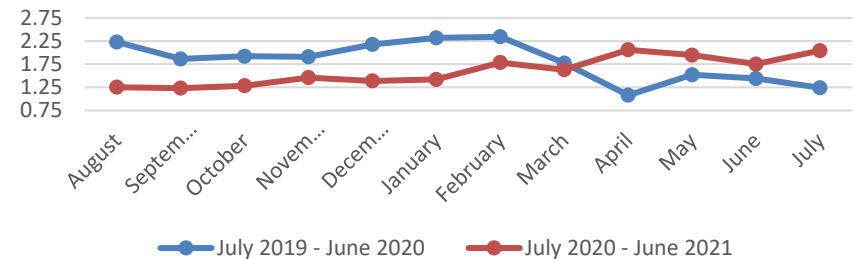
b. Transit Updates

- All three routes increased year over year ridership
- Total trips increased from July 2020 to July 2021 by 44% (784 to 1127 trips)

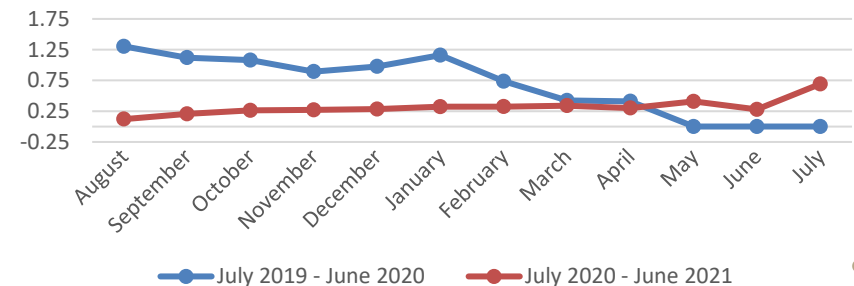
Trips per Revenue Service Hours for Route 1
August 2019 - July 2020



Trips per Revenue Service Hours for Route 2
August 2019 - July 2020
August 2020 - July 2021



Trips per Revenue Service Hours for Route 3
August 2019 - July 2020
August 2020 - July 2021



3. Status Updates

c. Transportation Public Comment Log

New Public Comments:

- No new public comments received.

3. Status Updates

d. Administrative Updates

- EG Miles Pkwy Special PL Study Update
 - GDOT funding contract has been received
 - RFP Draft has been submitted to GDOT Highway, GDOT Freight, and FHWA for comment

Draft RFP Timeline	May	Jun	Jul	Aug	Sep	Oct
Finalize Draft RFP						
Publish RFP (Pending receipt of GDOT comments/concurrence)						
Conduct RFP Selection Process						
Announce Selected Firm and Begin Negotiations /Contracting						



3. Status Updates

d. Administrative Updates

- FY 2021 UPWP Administrative Modification #1
 - An administrative modification was performed on the FY 2021 UPWP on August 2, 2021 to reflect budgetary changes to closeout FY 2021.
 - Funds have been reallocated, by phase and tasks, for HAMPO activities in FY 2021. Changes in total federal, state, and local match amounts are shown in the updated UPWP summary budget table on page 58.
 - The updated document has been posted to the MPO website for reference.



3. Status Updates

d. Administrative Updates

- FY 2021 UPWP Administrative Modification #1

FY 2021 Unified Planning Work Program Budget Summary

FY 2021 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
1. ADMINISTRATION				
1.1 Program Coordination	9,842.53	0.00	2,460.63	12,303.16
1.2 Operations, Admin.	18,799.90	0.00	4,699.98	23,499.88
1.3 Training/ Employee Education	3,573.78	0.00	893.44	4,467.22
1.4 Equipment and Supplies	0.00	0.00	0.00	0.00
1.5 Contracts/Grants	4,048.82	0.00	1,012.21	5,061.03
1.6 Unified Planning Work Program	6,195.57	0.00	1,548.89	7,744.46
Subtotal Task 1	42,460.60	0.00	10,615.15	53,075.75
2. PUBLIC INVOLVEMENT				
2.1 Community Outreach/Education	7,322.77	0.00	1,830.69	9,153.46
2.2 Environmental Justice/ Title VI	2,974.90	0.00	743.73	3,718.63
2.3 Participation Plan	916.82	0.00	229.21	1,146.03
Subtotal Task 2	11,214.50	0.00	2,803.62	14,018.12
3. DATA COLLECTION				
3.1 Socio-Economic Data	1,081.62	0.00	270.40	1,352.02
3.2 Land Use Monitoring	7,092.59	0.00	1,975.65	9,878.24
3.4 Transportation Surveys, Models, and Analysis	1,439.19	0.00	359.80	1,798.99
3.5 System Monitoring	3,057.10	0.00	764.27	3,821.37
Subtotal Task 3	13,480.50	0.00	3,370.12	16,850.62
4. SYSTEM PLANNING				
4.5 Bike/Ped	3,000.00	0.00	1,074.90	5,374.50
4.7 GIS Development and Applications	7,000.00	0.00	1,690.66	8,453.30
4.10 Freight Planning	2,145.93	0.00	536.48	2,682.41
4.11 Metropolitan Transportation Plan	9,032.81	0.00	2,347.60	11,738.01
4.12 Transportation Improvement Plan	8,200.00	0.00	1,883.74	9,418.70
Subtotal Task 4	29,378.74	0.00	7,533.38	37,666.92
Total Federal Planning Funds (PL)	96,534.33	0.00	24,322.28	121,611.41
4.13 2045 MTP Update: PI# 0016087 (\$198,352k)	22,181.82	0.00	5,545.46	27,727.28
FY 2021 Section 5303 Transit Planning Funds				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	8,026.82	1,003.35	1,003.35	10,033.53
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	17,138.18	2,142.27	2,142.27	21,422.72
5.3 (44.24.00) Short Range Transportation Planning	16,251.78	2,031.47	2,031.47	20,314.72
5.4 (44.25.00) Transportation Improvement Plan	3,795.26	474.41	474.41	4,744.07
Total Section 5303 Transit Planning Funds	45,212.03	5,651.50	5,651.50	56,515.04
TOTAL ALL SOURCES	\$163,928.19	\$5,651.50	\$35,519.24	\$205,853.73



3. Status Updates

d. Administrative Updates

- **GAMPO Special PL Funding Application**
 - Next rounds of GAMPO Special PL funding applications are due in September 2021 and March 2022
 - Funding is for planning only and can not be used for PE, ROW, UTL or CST phases of projects
 - Funding split is 80% Federal and 20% Local with no minimum or maximum award size
 - Projects must be reflected in the HAMPO UPWP
 - Proposed projects must go through two cycles of MPO meetings prior to submittal
 - Proposed projects must support the HAMPO MTP



3. Status Updates

d. Administrative Updates

- GAMPO Special PL Funding Application
 - GAMPO/Special PL Funding Timeline

	J	A	S	O	N	D	J	F	M	A	M	J
Begin FY 2022 & Identify Needs (1)												
Develop scope and fee estimates												
Present to PC (1)												
Modify scope and fee, as needed and identify local match sponsor												
Present updated scope and fee to CAC and TCC (2)												
Present to PC for action (2)												
Incorporate in UPWP												
Submit to GAMPO												
Prepare / publish RFP												



3. Status Updates

d. Administrative Updates

- Meeting Format Assessment and Strategies
 - HAMPO staff is assessing how member organizations are currently meeting and if revised meeting structure plans are in place.
 - Guidance anticipated at September GAMPO meeting.



4. New Business

4. New Business

a. FY 2023 UPWP – Call for Areas of Emphasis

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INITIATE PLAN DEVELOPMENT												
SEEK MPO COMMITTEE FEEDBACK ON ANNUAL GOALS AND AREAS OF EMPHASIS												
STAFF DEVELOPS DRAFT REPORT INCORPORATING COMMITTEE FEEDBACK												
MPO REVIEWS DRAFT AND RELEASES FOR AGENCY REVIEW AND PUBLIC COMMENT												
30 DAY COMMENT PERIOD												
STAFF REVIEWS COMMENTS AND MODIFIES UPWP												
FINAL UPWP REVIEWED BY CAC/TCC AND RECOMMENDED TO HAMPO PC												
UPWP ADOPTED BY HAMPO PC AND AUTHORIZING RESOLUTION SIGNED												
FINAL DOCUMENT TRANSMITTED TO GDOT AND FHWA FOR CONCURRENCE												

Note: Schedule represents the typical HAMPO process and is subject to modification

4. New Business

a. FY 2023 UPWP – Call for Areas of Emphasis

FY 2021 Highlights

- Completed 2045 MTP update
- Completed 2021 – 2024 TIP update
- Adopted FY 2022 UPWP
- Completed updates of PPP and Bylaws incorporating remote meeting procedures
- Successfully secured funding for EG Miles Corridor Study (MTP priority project)
- Welcomed new CAC members and began efforts to fill all vacancies

FY 2022 Areas of Emphasis

- Support implementation of HAMPO Freight Plan recommendations
- Support local, state, and federal efforts to enhance multimodal accessibility and safety
- Support implementation of 2045 MTP recommendations
- Monitor 2020 Census results and perform associated report/document updates
- Perform self-certification review

4. New Business

a. FY 2023 UPWP – Call for Areas of Emphasis

FY 2023 Areas of Emphasis?

1. Administration
2. Public Involvement
3. Data Collection
4. System Planning
5. Transit Planning
6. Unfunded Special Studies (GAMPO candidates)

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