



# Hinesville Area Metropolitan Planning Organization

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Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

## HAMPO TCC MINUTES: January 14, 2021

The Technical Coordinating Committee (TCC) on Transportation met via Zoom conference call 9:00 AM on January 14, 2021.

### 1) CALL TO ORDER:

- Joey Brown, Chair, called the meeting to order and noted a quorum was not present.

**INTRODUCTIONS:** No introductions.

**Members Present:** Joey Brown, Jeff Ricketson, Mayor Hawkins, Ned Green, Trent Long, Clemontine Washington, Kenny Howard, Troy Pittman, Robert Norby

**Members Absent:** Paul Simonton Kyle Wemett, Darrell Mosley, Mayor Joe Harris, Mayor Thomas Hines, Mayor Richard Strickland, Mayor Larry Baker, Ron Tolley, and Troy Pittman

**Non-Voting Members Present:** Karen Randolph. Ann-Marie Day.

**Non-Voting Members Absent:** Allen Burns, Robert Buckley, Don Masisak, and John Lyles.

**Participating:** Vivian Canizares, Trang Mai, Cole Mullis. Ryan Arnold

**Staff Present:** Rachel Hatcher, Kelly Wiggins, Justin Dammons

**Public:** None.

### 2) APPROVAL OF MINUTES:

- Paul Hawkins made the motion to approve the November 12, 2020 minutes, seconded by Mr. Ricketson, and all voted in favor.

### 3) OLD BUSINESS:

a) GDOT: Project Status Reports:

SR 38 Connector from SR/US 84 to SR 119 is under preliminary design and environmental work is ongoing. The preliminary plans are 100% complete. Once environmental work is complete, ROW acquisition can begin.

SR 38/US 84 at CR 73/Old Sunbury Road is in final design and preliminary plans are 100% complete. Final plans are over 100% complete. Scheduled for Let 2/19/2021, with construction taking 18 months to complete.

SR 119 at Taylors Creek-Bridge replacement is 100% complete with final plans and working through a utility issue with the base.

CR 171/Lewis Frasier Rd @ Peacock Creek bridge replacement project has a survey just completed, with preliminary designs soon to begin.

1.686 miles of milling and resurfacing on SR 38 from SR 119 to E of US 84 is 100% complete.

12.55 miles of milling and resurfacing on SR 38 from E of O.C. Martin Drive to E of I-95 is 90% complete.

Joey Brown added that the SR 38 Connector project is anticipating going through one more Public Information Open House in February 2021.

**b) Liberty Transit:**

Overall ridership decreased slightly from November to December, with year over year ridership down as well. Sanitation and protective barriers remain in effect.

The preliminary design phase of the second infrastructure project has begun. ADA infrastructure project bid documents completed and submitted to GDOT for Concurrence. FY 2022 Grant Application submitted, includes funding to begin the Transit Development Plan and to replace the remaining two original transit buses. Fleet Replacement Plan in effect with slight delivery delays occurring.

Ryan Arnold stated that there is a prebid meeting on January 14, 2021 for the ADA sidewalk infrastructure project, and that the process for beginning the construction on this project is moving forward.

**c) Transportation Comment Log:**

No new comments have been received.

**d) HAMPO Administrative Updates:**

**Draft FY 2021 – 2022 UPWP Released for Public Comment and Draft FY 2021 – 2024 TIP Released for Public Comment.** The draft 2022 UPWP and draft 2021-24 TIP are currently in a 30-day public comment period, with any comments received being incorporated into the documents.

**Upcoming Election of Officers:** The By-laws require the TCC to select a Chairperson and Vice-Chairperson from its members. Selection shall be made by majority vote. This is required to be done on the first meeting of the calendar year and they shall serve for the calendar year. The TCC members stated that they would like to nominate and vote at the first meeting of the TCC in 2021.

**SR/EG Miles traffic Study and traffic Impact Analysis.** Rachel explained that there is a development that is proposed to be built on the property across from Schoolhouse Road. The City of Hinesville Council approved this development with the condition that a traffic study be acquired.

Rachel stated that this development coincides with a multi-family development located next door. This is within the parameters of two of our MTP projects. This was advanced to band one because it would allow for potential right-of-way acquisition to support the project. There was discussion among the committee. Trent Long stated that the developer is willing to allow the increased right-of-way. Trent also stated that this project is most likely 5 years away from development. Chairman Brown stated that he wants this committee to keep this on their radar for the long-range plan. Jeff stated that he does not believe this will warrant traffic signals but will probably help with getting the turn lane installed. Chairman Brown stated that he would like a plan starting from General Screven to the Railroad Track. Trent stated that they have been in discussion. Jeff has talked with Cynthia at GDOT and she expressed interest in speaking with the locals to discuss this issue. Joey asked Trent to get with Cynthia at GDOT and remind her of our vision since this is within the 30% funded T-SPLOST calling for installation of access management median infrastructure.

#### **MPO By-Laws Update and PPP Update:**

Draft article 8: Meeting remotely and virtually. Rachel went over this draft to the By-laws concerning meeting virtually during a public health emergency. At the next meeting, the TCC will be asked to recommend to the Policy Committee adoption of this addition to by-laws and approval to send participation plan out for 45-day public comment period. Rachel will send the finished document to the TCC for review before the March 2021 meeting.

#### **4) NEW BUSINESS:**

- a) **HAMPO Public Participation Plan (PPP) Amendment (Action).** HAMPO staff have been drafting an amendment for the PPP to address virtual public participation policies and practices. Previous versions of the amendment have been reviewed by the TCC, CAC, and PC. Recommended action is to release the amendment for a 45-day public comment period.

Kenny Howard made a motion to recommend that the Policy Committee release the HAMPO Public Participation Plan Amendment for 45-day public comment period. The motion was seconded by Trent Long.

Kenny Howard asked if the changes made to the PPP are related to meeting virtual. Mrs. Hatcher stated that they were.

Ms. Mai asked if HAMPO has any methods to quantify and measure public participation.

Rachel stated that if the MPO has any special projects going out that HAMPO staff takes extra measures to count the participation received but does not do this for regularly scheduled MPO committee meetings. She added that the CAC is very active with community participation and feedback.

Joey Brown stated that for each committee meeting there is a portion for public comment, and when there is a public comment noted, it will appear in the meeting's minutes.

The motion was passed unanimously.

- b) **HAMPO Bylaws Amendment (Action).** Rachel Hatcher presented on this agenda item. She stated that this amendment to the HAMPO committee bylaws provides guidelines and instructions for meeting remotely and virtually.

Kenny Howard stated that the articles for the bylaws do not match and asked for clarification for the TCC bylaws. Rachel responded and explained how there are three sets of bylaws for the TCC, CAC, and PC.

Kenny Howard made a motion to recommend that the Policy Committee approve the HAMPO Bylaws Amendment. Mayor Pro-Tem Washington seconded the motion. The motion passed unanimously.

- c) **Election of Officers (Action).** Rachel presented this agenda item. She reminded the committee that the first meeting of the year is when elections for committee chairperson occur.

Joey Brown stated that the TCC could designate a committee for nominating or just discuss it among committee members. Kenny Howard responded that they could just discuss it over the floor.

Kenny Howard made a motion to recommend Joey Brown to serve as the Chairman of the HAMPO TCC for calendar year 2021. Trent Long seconded that motion. The motion passed unanimously.

Jeff Ricketson made a motion to recommend Kenny Howard to serve as the Vice-Chairman of the HAMPO TCC for calendar year 2021. Trent Long seconded that motion. The motion passed unanimously.

- d) **SR 119 / EG Miles Pkwy Special PL Funding Application (Action).** Rachel spoke on this agenda item. She briefly reviewed the process for special funding from GAMPO and where the funds are obtained from. She stated that HAMPO used these funds for the 2045 MTP and the Freight Study. She explained the process and steps for getting a funding application submitted to GAMPO. The application needs a 20% local sponsor match before it is submitted to GAMPO. Previous actions were taken on this corridor, including a traffic impact analysis conditions, and a Signal Warrants Analysis that was presented to the TCC and PC.

Kenny Howard asked for clarification on the schedule of the application process and expressed the need to have a sit-down meeting with city officials. Rachel explained the timeline for getting the application submitted, and the steps needed to continue the process. He stated that the Deal St. intersection at SR 196 has problems, as well as the congestion near the hospital on SR 196.

Joey Brown stated that the TCC should make a motion to recommend moving forward, subject to a final Technical Sub-Committee approval of a scope of work.

Rachel highlighted the potential corridor of study, from 15<sup>th</sup> St. to General Screven Way. She briefly reviewed the potential project elements, and the potential draft budget of \$200,000.

Joey Brown asked what the local match on this project is. Rachel stated that it is 20%.

Joey Brown suggested that the 20% local match be made with construction funds from the SR 196 safety enhancements TSPLOST project.

The language of the motion was made to include the Technical Sub-Committee reviewing the scope of work because that will happen prior to the Policy Committee approval at the February 2021 PC meeting.

Kenny Howard made a motion to recommend that the Policy Committee approve the SR 119/EG Miles Pkwy Special PL Funding Application for submittal to GAMPO and that the 2021 UPWP Amendment be completed concurrently. The motion was seconded by Mayor Hawkins. The motion was passed unanimously.

- 5) **OTHER BUSINESS:** Joey Brown gave an update on the airport. He stated that the local joint management board of the Mid Coast Airport voted to move forward with the expansion of a 12-unit tee hangar. He stated partial funding will come from GDOT and FAA. There is a land use expansion study going on at the airport as well. Mr. Brown added that there will be restriping done on roads around Liberty County with funding from GDOT.

Ms. Day asked if the Safety Performance Measures were adopted because the adoption deadline is in February 2021. Mrs. Hatcher stated that they were adopted at the December 2020 PC meeting.

- 6) **PUBLIC COMMENTS:** None.

- 7) **SCHEDULE:** The next regularly scheduled TCC meeting will be March 11, 2021.

**ADJOURN:**

- Kenny Howard made the motion to adjourn, seconded by Jeff and all voted in favor.

**APPROVED:**

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Joey Brown, Chair

ATTEST:

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Jeff Ricketson