


# Hinesville Area Metropolitan Planning Organization

**Citizens Advisory Committee (CAC)**  
**March 11, 2021 @ 5:30 P.M.**





# **AGENDA**

## **Hinesville Area Metropolitan Planning Organization Citizens Advisory Committee (CAC)**

### **On-line Only due to COVID-19 Assembly Restrictions**

### **March 11, 2021 @ 5:30 PM**

1. Call to Order and Introductions
2. Approval of January 14, 2021 Meeting Minutes
3. Status Updates
  - a. Project Status Reports
  - b. Transit Updates
  - c. Transportation Public Comment Log
  - d. HAMPO Administrative Updates
    - Admin. Modification 2018 – 2021 TIP
4. New Business
  - a. Draft 2021 -2024 TIP (Action: Approval)
  - b. Draft FY 2022 UPWP (Action: Approval)
5. Other Business
  - a. Agency Updates
  - b. New CAC Member Orientation
6. Public Comments
7. Schedule
  - a. Next regularly scheduled meeting: May 13, 2021
8. Adjourn

**Please join in via our Zoom meeting at:**

<https://rsandh.zoom.us/j/95221783375?pwd=cUpwMEp4ZiVnVU1Wcno2cHp4OXU3dz09>

Meeting ID: 952 2178 3375

Password: 123456

Dial 1-312-626-6799



## 2. Approval of Minutes

Motion to Approve the CAC Minutes of:

January 14, 2021

# 3. Status Updates

## a. Project Status Updates

### GDOT/Liberty County Projects Status Report

Thursday, March 11, 2021

#	Projects	PI	PE	ROW	CST	Environmental Activities	Preliminary Plans	Final Plans	Remarks
1	SR 38 Connector from SR 38/US 84 to SR 119	522570-	Auth	2021	LR	67%	100%		Final design and environmental studies ongoing. PHOH was held March 4th.
2	SR 119 @ Taylors Creek - Bridge Replacement	0013750	Auth	Auth	2020	100%	100%	100%	waiting on Env Approvals from COE - Anticipated Sept 21.
3	CR 171/Lewis Frasier Rd @ Peacock Creek	0016567	Auth	LR	LR				Survey Complete - Starting Concept Development



# 3. Status Updates

## b. Transit Updates



The City of Hinesville has published information regarding our approach and precautionary measures in light of the COVID-19 outbreak.

We will be posting all publications, along with links to helpful agency webpages and social media, to our new COVID-19 page. Follow the link below to visit: <https://www.cityofhinesville.org/517/COVID-19>.

### Direct Impacts of Coronavirus on Liberty Transit:

- COVID19 sanitization and protections remain in effect: gloves, masks, and hand sanitizer, disinfectant, and protective barriers.

### System Highlights:

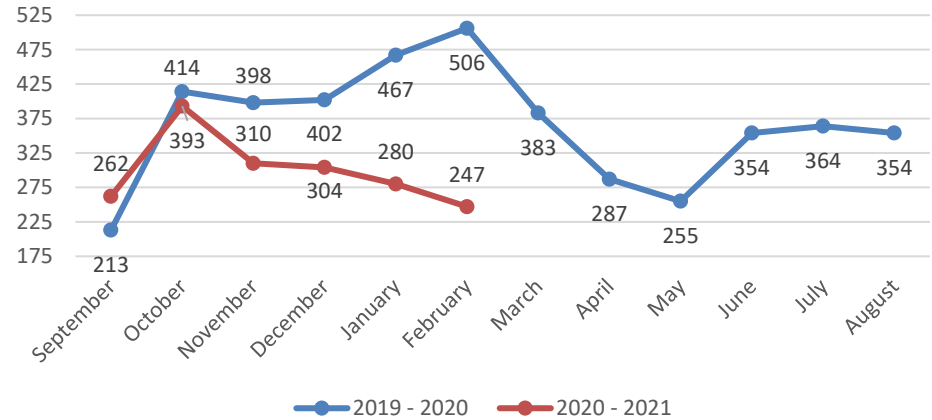
- ADA infrastructure project bid documents completed and submitted to GDOT for Concurrence
- FY 2022 Grant Application submitted, includes funding to begin the Transit Development Plan and to replace remaining two original transit buses

# 3. Status Updates

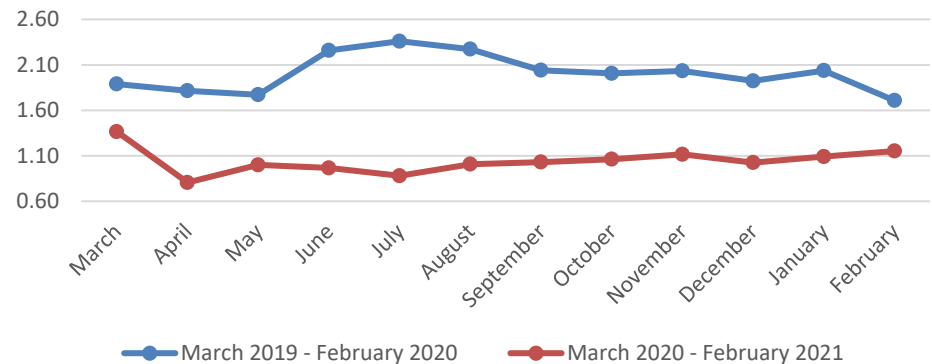
## b. Transit Updates

- Year over year paratransit ridership was down in February
- The trips per revenue service hours ratio slightly increased in February

Paratransit Ridership Data  
Sept. 2019 - Feb. 2021



Trips per Revenue Service Hours for All Routes  
March 2019 to February 2020  
March 2020 - February 2021

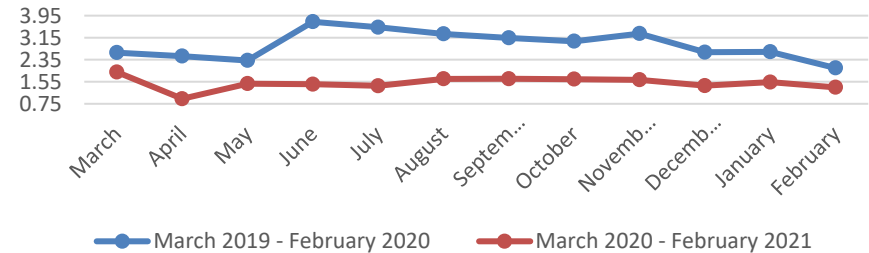


# 3. Status Updates

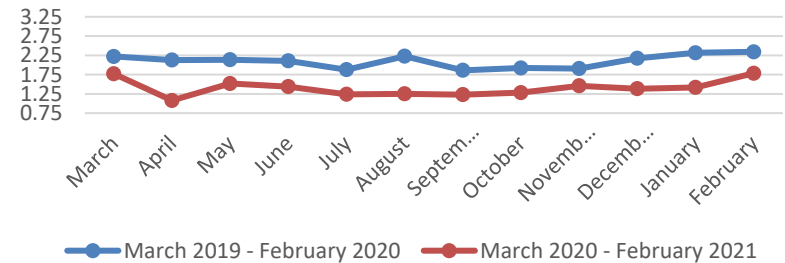
## b. Transit Updates

- Route 1 decreased service in February
- Route 2 had the greatest increase in service in February out of the three routes
- Route 3 service stayed the same from January to February
- Total trips dropped from February 2020 to February 2021 by 31% (1310 to 903 trips)

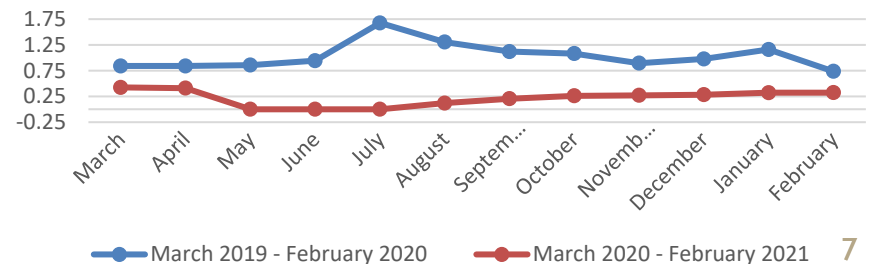
Trips per Revenue Service Hours for Route 1  
March 2019 to February 2020



Trips per Revenue Service Hours for Route 2  
March 2019 to February 2020  
March 2020 - February 2021



Trips per Revenue Service Hours for Route 3  
March 2019 to February 2020  
March 2020 - February 2021



# 3. Status Updates

## c. Transportation Public Comment Log

- Ongoing Comment Activities:
  - Deputies running radar with lights off from the decel lanes on Leroy Coffey Highway.
  - US 17 Pedestrian Crossing – Request to GDOT to reinstall crosswalk at Martin Road to support safe crossing between Midway Historic District sites.
    - Staff has had ongoing coordination with GDOT District and members of the Midway Museum Administration.
  - CAC member Phil Odum submitted a list of operational and maintenance issues that have been forwarded to GDOT and Local Jurisdictions for remediation.
- New Public Comments:





# 3. Status Updates

## d. Administrative Updates

- FY 2018 – 2021 TIP Administrative Modification #3
  - On January 26, 2021, GDOT Office of Planning requested an administrative modification be made to the FY 2018 -2021 Transportation Improvement Plan.
  - This administrative modification revises the construction cost estimates for Pls 0013750 and 522570.

PI 522570	US 84 Freight Connector		
Status	Phase	Fund Source	Long Range
Current	CST	NHS	\$22,864,479
Proposed	CST	NHS	\$24,747,050

PI 0013750	SR 119 at Taylors Creek (Bridge Replacement)		
Status	Phase	Fund Source	Long Range
Current	CST	Z232	\$2,967,957
Proposed	CST	Z232	\$3,906,300

## 4. New Business

### a. Draft 2021 – 2024 TIP (Action: Approval)

- Short range work program for projects over the next four years
- Projects must be in the TIP to receive federal and state highway funding for:
  - Preliminary Engineering (PE),
  - Right-of-Way (ROW) acquisition,
  - Utility Relocation (UTL),
  - Construction (CST)
- Current TIP 2018 -2021
- Updated Annually



## 4. New Business

### a. Draft 2021 – 2024 TIP (Action: Approval)

- 30 Day Public Comment Period was held in January
- Comments received from oversight agencies were incorporated into the final draft
- Final Draft will be presented to Policy Committee in April for adoption

HAMPO TIP and UPWP Adoption Schedule								
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Kick off and TIP Draft Development								
CAC/TCC Review Draft								
PC Reviews Draft and Releases for Public Comment								
Public Comment								
CAC /TCC Review & Action								
PC Approves 2021-2022 TIP								
GDOT Incorporates into STIP								

# 4. New Business

## a. Draft 2021 – 2024 TIP (Action: Approval)

### HAMPO MPO FY 2018 - 2024 TIP Oversight Agencies Comment Log

#### GDOT Comments

##### General Comments:

- Page 7 – Committee Members List
  - Committee Members list: Policy Committee List
    - Please Replace Tom McQueen with Radney Simpson for GDOT Representative
    - Add Tom McQueen as GDOT Freight Representative
    - Please add Katie Proctor as GDOT District 5 Representative
    - Troy Pittman should be removed as FHWA Representative
  - Committee Members list: TCC List
    - Change Byron Cowart to Katie Proctor for GDOT D5 Representative
    - Change Ryan Walker to Ashley Finch for GDOT Transit Representative

*MPO's Response: The FY 2021 – 2024 TIP has been revised accordingly.*

##### FY 2021 – 2024 TIP Project Summary:

- Page 13- Move “MPO Lump Sum Projects – Hinesville” chart title to top of next page

*MPO's Response: The FY 2021 – 2024 TIP has been revised accordingly.*

- Page 15 - Move “Project Cost Details” chart title to top of next page

*MPO's Response: MPO has made the suggested changes to this section of the FY 2021 – 2024 TIP.*

- Page 20 - Move the heading for PI 0013750 to top of next page
  - Revise Construction Cost Estimate for FY 2021 to \$3,906,300

*MPO's Response: MPO has moved the heading and revised the CST cost estimate for PI 0013750.*

- Page 21 – Move the heading for PI 0017411 to next page
  - Please list TIP number for PI 0017411

*MPO's Response: MPO has moved the heading and revised the CST cost estimate for PI 0017411.*

- Page 23 – Please list TIP number for PI 0016567

*MPO's Response: MPO has listed the TIP number for PI 0016567.*

- Page 24 – Please update CST Cost estimate for PI 522570- to \$24,747,050

*MPO's Response: MPO has revised the CST cost estimate for PI 522570.*

- Page 28- Move “Project Funds for Aviation Projects” to top of next page

*MPO's Response: MPO has made the suggested changes to this section of the FY 2021 – 2024 TIP.*

##### Minor comments:

- Table of Contents – Please fix “Error Not Defined” and ensure correct formatting

*MPO's Response: MPO has reviewed final draft of the FY 2021 -2024 TIP to ensure all formatting errors were addressed and consistent throughout the document.*



## 4. New Business

- a. Draft 2021 – 2024 TIP (Action: Approval)

### **Suggested Motion:**

Motion to recommend that the Policy Committee adopt the Draft 2021-2024 TIP.

## 4. New Business

### b. Draft FY 2022 UPWP (Action: Approval)

- UPWPs are an annual statement of work identifying the planning priorities and activities of the MPO
- Used to govern work programs for the expenditure of Federal and State planning funds
- UPWPs include:
  - Descriptions of planning activities and products
  - Responsible parties
  - Timeframes for completing the work
  - Costs for each identified effort
  - Funding Sources

# 4. New Business

## b. Draft FY 2022 UPWP (Action: Approval)

DRAFT FY 2022 Federal Planning Funds (Highway PL)				
Highway Work Elements	FHWA - Fed (80%)	State -GDOT (0%)	Local (20%)	Subtotal PL Funds
<b>1. ADMINISTRATION</b>				
1.1 Program Coordination	12,000.00	0.00	3,000.00	15,000.00
1.2 Operations, Admin.	19,200.00	0.00	4,800.00	24,000.00
1.3 Training/ Employee Education	3,000.00	0.00	750.00	3,750.00
1.4 Equipment and Supplies	200.00	0.00	50.00	250.00
1.5 Contracts/Grants	4,800.00	0.00	1,200.00	6,000.00
1.6 Unified Planning Work Program	6,400.00	0.00	1,600.00	8,000.00
<b>Subtotal Task 1</b>	<b>45,600.00</b>	<b>0.00</b>	<b>11,400.00</b>	<b>57,000.00</b>
<b>2. PUBLIC INVOLVEMENT</b>				
2.1 Community Outreach/Education	8,000.00	0.00	2,000.00	10,000.00
2.2 Environmental Justice/ Title VI	3,200.00	0.00	800.00	4,000.00
2.3 Participation Plan	800.00	0.00	200.00	1,000.00
<b>Subtotal Task 2</b>	<b>12,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>15,000.00</b>
<b>3. DATA COLLECTION</b>				
3.1 Socio-Economic Data	800.00	0.00	200.00	1,000.00
3.2 Land Use Monitoring	8,000.00	0.00	2,000.00	10,000.00
3.4 Transportation Surveys, Models, and Analysis	1,600.00	0.00	400.00	2,000.00
3.5 System Monitoring	3,200.00	0.00	800.00	4,000.00
<b>Subtotal Task 3</b>	<b>13,600.00</b>	<b>0.00</b>	<b>3,400.00</b>	<b>17,000.00</b>
<b>4. SYSTEM PLANNING</b>				
4.5 Bike/Ped	12,000.00	0.00	3,000.00	15,000.00
4.7 GIS Development and Applications	7,000.00	0.00	1,750.00	8,750.00
4.10 Freight Planning	5,005.25	0.00	1,251.75	6,257.00
4.11 Metropolitan Transportation Plan	800.00	0.00	200.00	1,000.00
4.12 Transportation Improvement Plan	1,200.00	0.00	300.00	1,500.00
4.13 Special Studies	160,000.00		40,000.00	200,000.00
<b>Subtotal Task 4</b>	<b>186,005.25</b>	<b>0.00</b>	<b>46,501.75</b>	<b>232,507.00</b>
<b>Total Federal Planning Funds (PL)</b>	<b>257,205.25</b>	<b>0.00</b>	<b>64,301.75</b>	<b>321,507.00</b>
<b>FY 2022 Section 5303 Transit Planning Funds</b>				
Transit Planning Work Elements - Task 5	FTA - Federal (80%)	State -GDOT (10%)	Local (10%)	Subtotal Transit Funds
5.1 (44.21.00) Program Support & Admin.	10,250.40	1,281.30	1,281.30	12,813.00
5.2 (44.23.01) Long Range Trans. Planning - Sys. Level	4,000.00	500.00	500.00	5,000.00
5.3 (44.24.00) Short Range Transportation Planning	28,000.00	3,500.00	3,500.00	35,000.00
5.4 (44.25.00) Transportation Improvement Program	8,000.00	1,000.00	1,000.00	10,000.00
5.5 (44.27.00) Other Activities	65,600.00	8,200.00	8,200.00	82,000.00
<b>Total Section 5303 Transit Planning Funds</b>	<b>115,850.40</b>	<b>14,481.30</b>	<b>14,481.30</b>	<b>144,813.00</b>
<b>TOTAL ALL SOURCES</b>	<b>\$373,055.65</b>	<b>\$14,481.30</b>	<b>\$78,783.05</b>	<b>\$466,320.00</b>



## 4. New Business

### b. Draft FY 2022 UPWP (Action: Approval)

- 30 Day Public Comment Period was held in January
- Comments received from oversight agencies were incorporated into the final draft
- Final Draft will be presented to Policy Committee in April for adoption

HAMPO TIP and UPWP Adoption Schedule								
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
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PC Reviews Draft and Releases for Public Comment								
Public Comment								
CAC /TCC Review & Action								
PC Approves 2021-2022 TIP								
GDOT Incorporates into STIP								



# 4. New Business

## b. Draft FY 2022 UPWP (Action: Approval)

### HAMPO MPO FY 2022 UPWP Oversight Agencies Comment Log

#### GDOT Comments

##### General Comments:

- Page 17 – Planning Priorities for FY 2022: Add MPO Certification as planning priority

*MPO's Response: MPO has updated FY 2022 UPWP to include MPO Certification as a planning priority for the upcoming fiscal year.*

- Committee Members list: Policy Committee List
  - Please Replace Tom McQueen with Radney Simpson for GDOT Representative
  - Please add Tom McQueen as GDOT Freight Representative

*MPO's Response: The FY 2022 UPWP has been revised accordingly.*

- Committee Members list: TCC List
  - Please change Byron Cowart to Katie Proctor for GDOT District 5 Representative
  - Please change to Ryan Walker to Ashley Finch for GDOT Transit

*MPO's Response: The FY 2022 UPWP has been revised accordingly.*

##### FY 2022 UPWP Budget Summary:

- 1.4 Equipment and Supplies: Should MPO reconsider the small amount (\$250) just in case to prevent possible future budget adjustments?

*MPO's Response: HAMPO is managed as a function of the Liberty Consolidated Planning Commission's suite of services. Equipment and supplies are maintained by the LCPC and utilized for MPO planning purposes as a local contribution to the planning process. HAMPO does not have a history of UPWP adjustments for capital procurement or equipment and supplies.*

- 4.13 Special Studies: Make sure to add EG Miles/SR 119 study to this section

*MPO's Response: MPO has updated summary budget table and added EG Miles/SR 119 Corridor study to 4.13 Special Studies.*

- 5.5 Other Activities: Should the bullets for "Objective" and "Previous work" be removed? Or will info be placed here?

*MPO's Response: MPO has removed "Previous Work" and added an objective with information to the "Objective" section.*

##### Minor comments:

- Please check Table of Contents for correct formatting

*MPO's Response: MPO has reviewed final draft of the FY 2022 UPWP to ensure all formatting errors were addressed and consistent throughout the document.*

- Page 12 – Please make sure to replace with FY 2021 HAMPO Calendar

*MPO's Response: MPO has updated final draft of the FY 2022 UPWP to include FY 2021 HAMPO Calendar*



## 4. New Business

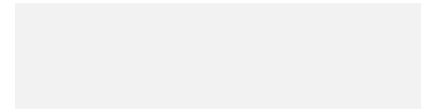
### b. Draft FY 2022 UPWP (Action: Approval)

#### **Suggested Motion:**

Motion to recommend that the Policy Committee adopt the Draft FY 2022 UPWP.

**AGENDA**  
**Hinesville Area Metropolitan Planning Organization**  
**Citizens Advisory Committee (CAC)**  
**On-line Only due to COVID-19 Assembly Restrictions**  
**March 11, 2021 @ 5:30 PM**

5. Other Business
  - a. Agency Updates
  - b. New CAC Member Orientation
6. Public Comments
7. Schedule
  - a. Next regularly scheduled meeting: May 13, 2021
8. Adjourn



# CAC New Member Orientation

- ▶ History and Background
- ▶ Metropolitan Transportation Planning 101
- ▶ Roles and responsibilities
- ▶ Questions





**Metropolitan Transportation Planning involves all modes of transportation**

- ☐ Vehicular
- ☐ Transit
- ☐ Bicycle/Pedestrian
- ☐ Aviation
- ☐ Freight
- ☐ Rail

## Preface

# What is a Metropolitan Planning Organization?

A Metropolitan Planning Organization (MPO) is the policy board of an organization created and designated to carry out the metropolitan transportation planning process. MPOs are required to represent localities in all urbanized areas (UZAs) with populations over 50,000, as determined by the U.S. Census.

MPOs are designated by agreement between the governor and local governments that together represent at least 75 percent of the affected population (including the largest incorporated city, based on population) or in accordance with procedures established by applicable state or local law. When submitting a [transportation improvement program](#) to the state for inclusion in the statewide program, MPOs self-certify that they have met all federal requirements.



# History and Background

## ▶ **1962: Federal Aid Highway Act**

- Required transportation planning in urban areas
- Planning required in order to receive federal funds

## ▶ **1965: Bureau of Public Roads**

- Established MPOs (urban areas 50,000 or greater in population)
- Required 3-C planning process
- Identified federal planning factors
- Established Department of Transportation and FHWA

### Federal Planning Factors in 1965

Economy

Social and Community Values

Population

Financial Resources

Intermodal Facilities

Transportation Facilities

Traffic Control

Travel Patterns

Land Use





# History and Background

## ► 1960's

- Focus on safety
- Programs to address congestion and maximize capacity
- Public involvement requirement
- Consistency within plans



## ► 1970's

- Dedicated transportation funding
- Guidance for urban planning
- Long range plan requirement
- Transportation legislation provided increased local flexibility
- Focus on environmental protections





# History and Background

## ► 1980's

- Move to decentralize planning from federal to state and local levels
- Federal focus on completion of the Interstate system and maintenance

## ► 1990's

- Passage of Intermodal Surface Transportation Enhancement Act (ISTEA) and Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21)
  - Enhanced role for MPOs
  - Fiscal constraint requirement for plans
  - Address land use and multimodal/intermodal connectivity
  - Updated planning factors



# Federal Transportation Legislation



ISTEA: 1991  
TEA-21: 1998

Safe Accountable  
Flexible Efficient  
Transportation Equity  
Act: A Legacy for Users  
(SAFETEA-LU)  
2005

Moving Ahead for  
Progress in the 21<sup>st</sup>  
Century (MAP-21)  
2012

Fixing America's Surface  
Transportation Act  
(FAST Act)  
2015

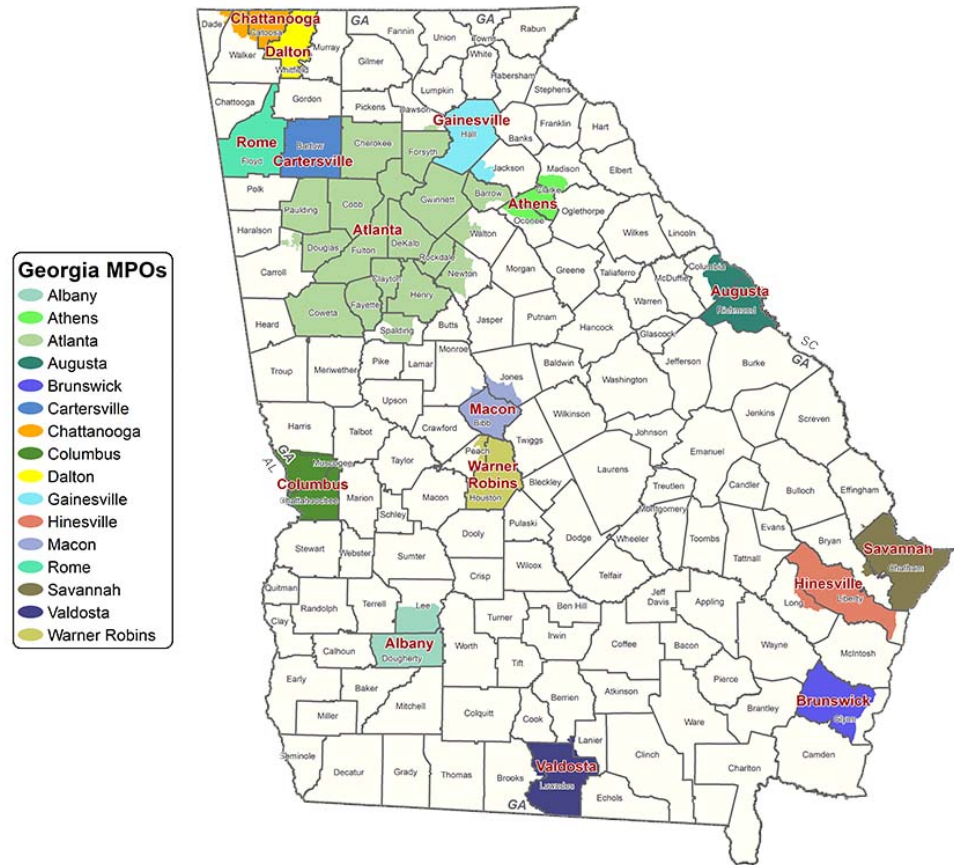
# History and Background

- ▶ Liberty County and urbanized Long County designated as an MPO after the 2000 Census population exceeded 50,000
- ▶ Hinesville Area Metropolitan Planning Organization (HAMPO)
  - Federally designated
  - MOU signed by local governments and GDOT
  - LCPC serves as the fiscal agent for the MPO
- ▶ MPO Nomenclature
  - Area Transportation Study because of the original study requirements (BATS)
  - Also known as Transportation Planning Organizations (TPO), Transportation Planning Agencies (TPA)



# History and Background

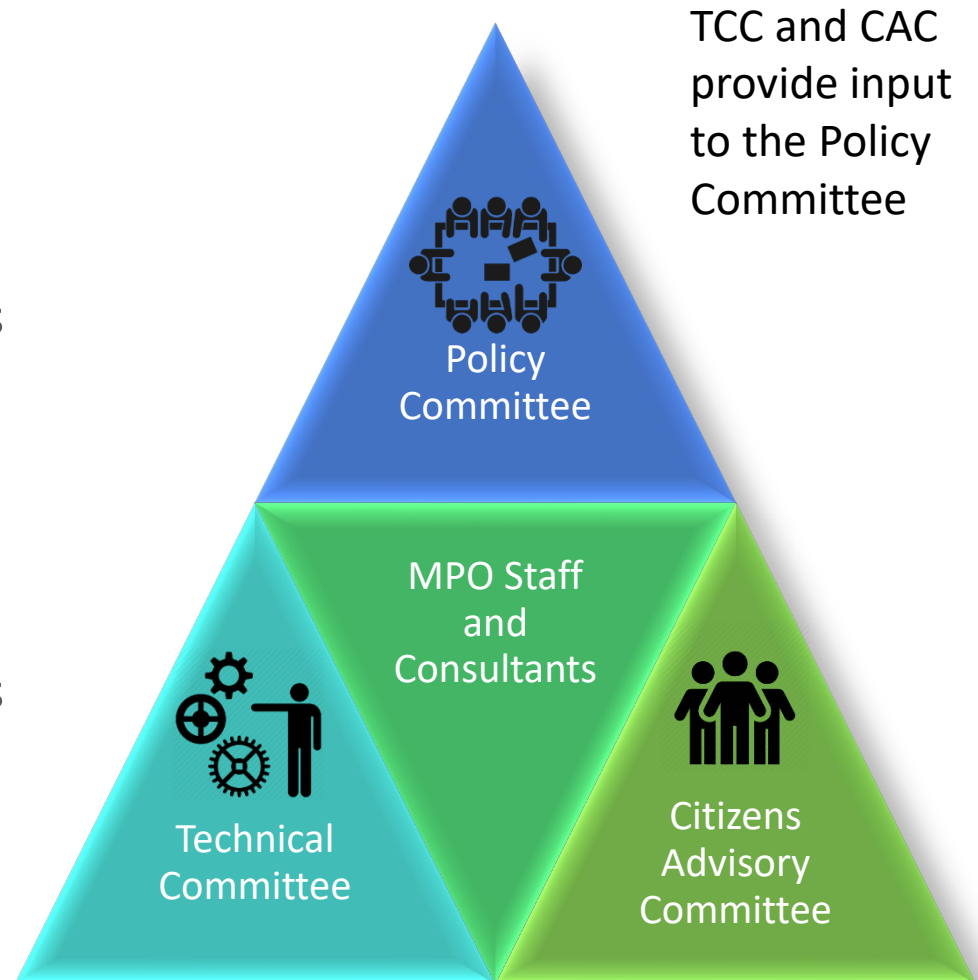
- 408 MPOs in the US
  - 16 Georgia MPOs



# Metropolitan Planning Organization (MPO)

## ► HAMPO Structure

- Policy Committee (PC)
  - Elected officials and decision-makers from participating jurisdictions
  - Federal and state agencies
- Technical Coordinating Committee (TCC)
  - Technical staff from participating jurisdictions and agencies
- Citizens Advisory Committee (CAC)
  - Interested citizens



# Metropolitan Planning Organization (MPO)



## HAMPO Technical Coordinating Committee

Joey Brown, Chair  
Kenneth Howard, Vice Chair

## HAMPO Policy Committee

Donald Lovette, Chairman  
Paul Hawkins, Vice Chairman

## HAMPO Citizens Advisory Committee

Phil Odum, CAC Chair  
Marcello Page, CAC Vice Chair

## LCPC Executive Director

Jeff Ricketson, HAMPO Secretary

## HAMPO Staff

Kelly Wiggins, Executive Assistant  
Gabriele Hartage, Zoning Administrator  
Mardee Sanchez, Engineering Director  
Curles L. Butler, Sr., Senior Inspector  
Nirav Gandhi, Planner II  
RS&H, Inc. – Staff Extension



Note: Through MOU all municipal employees are authorized to support HAMPO as needed.



# Metropolitan Planning Organization (MPO)

## ► Federally Mandated

- Metropolitan Transportation Plan (MTP)
- Transportation Improvement Program (TIP)
- Unified Planning Work Program (UPWP)
- Public Participation Plan (PPP)

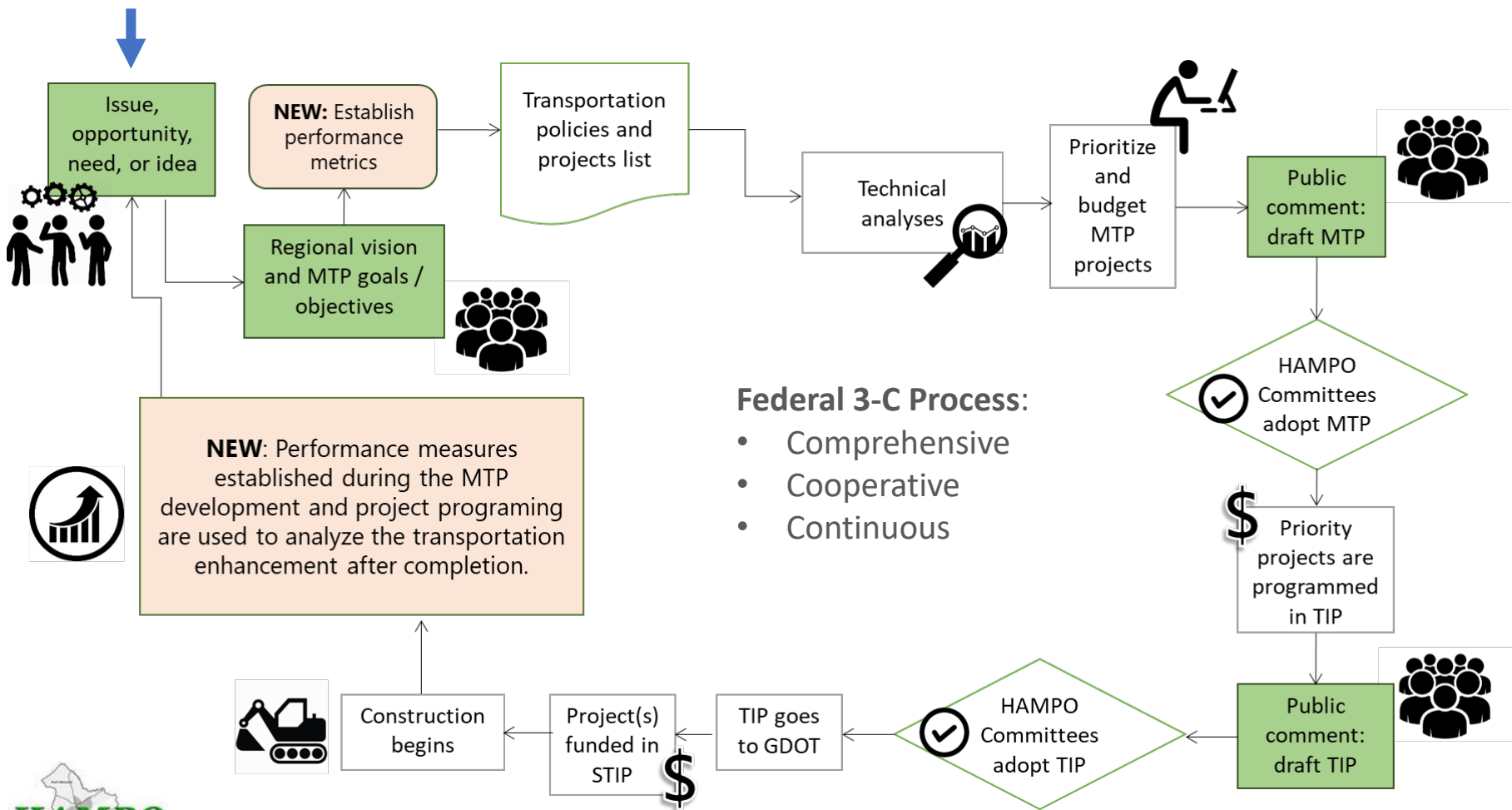
## ► Additional Efforts/Services

- Corridor Studies
- Transit Feasibility, Implementation, and Coordination Studies
- Alignment and Preconstruction Design Studies
- Other transportation planning and analysis as needed





# Planning Process Overview



## Federal 3-C Process:

- Comprehensive
- Cooperative
- Continuous



# Metropolitan Planning Organization (MPO)



- Quick Response Safety, Operational Improvement, and Maintenance Projects can be eligible for discretionary funding.
- HAMPO is a forum for discussion on these projects on State Routes, US Highways, and Interstates
- Local Roads are the responsibility of the local municipalities; these projects can still be discussed for coordination

# Metropolitan Transportation Plan (MTP)

- ▶ The MTP is the single-most important document produced by the MPO
- ▶ Governs expenditures of Federal and State highway dollars
  - Includes priority-based transportation investments to address current and long-range needs
  - Must be fiscally constrained
- ▶ Creates an effective public policy framework for mobility and development
- ▶ Updated every 5 years

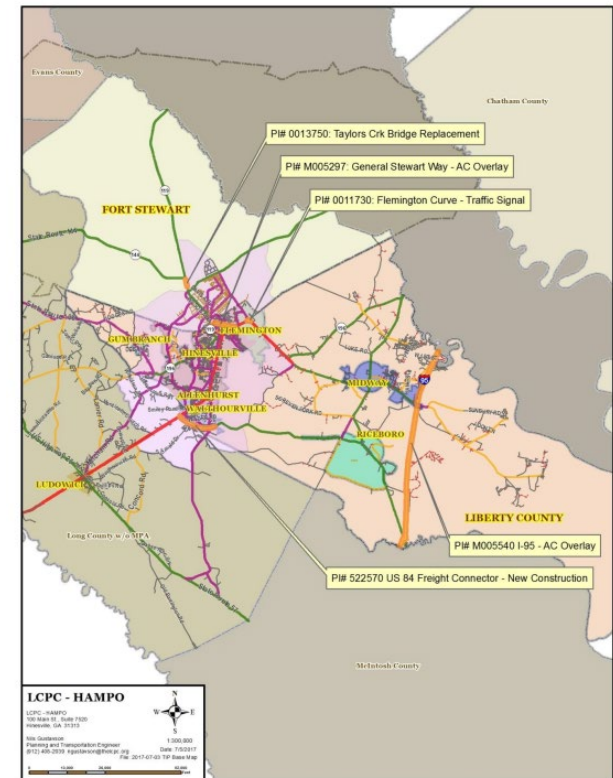
**You vote on this!**



# Transportation Improvement Program (TIP)

- ▶ Short range work program for projects over the next 4 years
- ▶ Projects must be in the TIP to receive federal and state highway funding for:
  - Preliminary Engineering (PE),
  - Right-of-Way (ROW) acquisition,
  - Utility Relocation (UTL),
  - Construction (CST)
- ▶ Current TIP 2018 – 2021
- ▶ Updated Annually

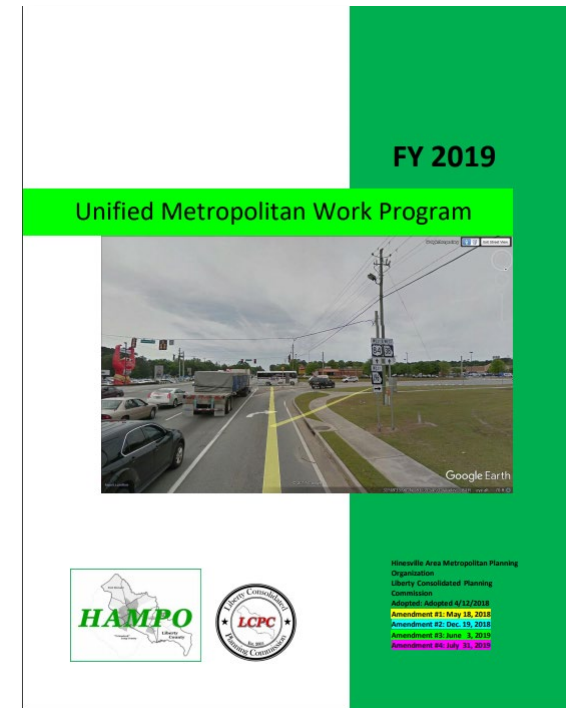
**You vote on this!**



# Unified Planning Work Program (UPWP)

- ▶ Identifies the MPO planning priorities and work efforts
  - Includes planning activities
  - Expected costs
  - One-year timeframe
- ▶ Compliant with federally prescribed activities with GDOT oversight
- ▶ Fiscally constrained by federal, state, and local funding from July 1 – June 30
- ▶ Updated Annually

**You vote on this!**



# Unified Planning Work Program (UPWP)

- ▶ Provides clear directive for agency and public involvement activities relating to HAMPO
- ▶ Must comply with federal regulations as outlined in 23 C.F.R. 450 and U.S.C. 134, with Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.

**You vote on this!**

## Public Participation Plan



Hinesville Area Metropolitan  
Planning Organization

Liberty Consolidated Planning  
Commission

Adopted: June 8, 2017

Amendment 1: August 23, 2017



# Roles and Responsibilities

## **Citizen Advisory Committee Core Responsibilities**

- ▶ Regularly attend and participate in meetings
- ▶ Review and provide input during development of plans and programs
- ▶ Engage with the community to ensure input provided reflects all members of the community
- ▶ Citizen Advisory Committee input reviewed and considered by the TCC and PC



QUESTIONS?

