



# Hinesville Area Metropolitan Planning Organization

100 Main Street, Suite 7520 Hinesville, Georgia 31313  
Phone: 912-408-2030 Fax: 888-320-8007

Chairman Donald Lovette, Policy Committee Chair

Jeff Ricketson, AICP, Director

## HAMPO PC MINUTES: December 12, 2020

The Policy Committee (PC) on Transportation met in Room 2100 of the Historic Court House via phone/ZOOM at 100 N. Main Street in Hinesville at 9:00 AM on December 12, 2020.

### 1) CALL TO ORDER:

- Mayor Paul Hawkins called the meeting to order.

### INTRODUCTIONS:

#### Voting Members Present

Mayor Allen Brown, Hinesville  
Gary Gilliard, LCBOC  
Lynn Pace, Tim Byler proxy, LCPC Vice-Chair  
Clemontine Washington, Mayor Pro-Tem, Midway  
Lily Baker, Chairman LCBOE  
Melissa Carter Ray, LCDA  
Mayor Paul Hawkins, Flemington  
Tom McQueen, GDOT Planning  
Vicky Nelson, City Council, Hinesville  
Mayor Larry Baker, Walthourville

#### Voting Members Absent

Donald Lovette, Chairman LCBOC  
Mayor Joe Harris, Riceboro  
Mayor Richard Strickland, Gum Branch  
Mayor Thomas Hines, Allenhurst  
Robert Parker, Long County BOC Chairman

#### Non-Voting Present

Jeff Ricketson, LCPC Director  
Ann-Marie Day, FHWA  
Joey Brown, LC Administrator  
Kenny Howard, Hinesville

#### Non-Voting Absent

Ron Collins, CAC Chair  
Kyle Wemett, Fort Stewart  
Cassidy Collins, Hinesville

#### Participating

Rachel Hatcher, RS&H, LCPC  
Justin Dammons, RS&H, LCPC  
Kelly Wiggins, LCPC  
Vivian Canizares-Delgadillo, GDOT  
Ryan Walker, GDOT Intermodal  
Ned Green, GDOT  
Patty Leon, Coastal Courier  
Trent Long, T.R. Long Engineering  
Marcus Sack, M.E. Sack Engineering

## 2) **APPROVAL OF MINUTES:**

- Mayor Pro Tem Washington stated that there needed to be a correction in the October 8, 2020 minutes. The minutes incorrectly stated Lily Baker and Paul Hawkins were absent. Mayor Pro Tem Washington made the motion to approve the October 8, 2020 minutes with the corrections noted, seconded by Lily Baker and all voted in favor.

## 3) **STATUS UPDATES**

### a. **Project Status Update:**

SR 38 Connector from SR/US 84 to SR 119 is under preliminary design and environmental work is ongoing. Environmental activities are at 67%. The preliminary plans are 100% complete.

SR 38/US 84 at CR 73/Old Sunbury Road has environmental activities and preliminary plans at 100% complete. Final plans are over 95% complete, and the deadline for finals plans is 12/7/2020.

SR 119 at Taylors Creek-Bridge replacement is 100% complete with activities ongoing.

CS 926/Main St/Ryon Ave from SR 38 to Central Ave. is a TAP grant project with preliminary engineering funds authorized. Project activities are ongoing.

CR 171/Lewis Frasier Rd @ Peacock Creek bridge replacement project is still in first stages of development, with survey complete and work beginning on the concept development.

1.686 miles of milling and resurfacing on SR 38 from SR 119 to E of US 84 is 85% complete.

12.55 miles of milling and resurfacing on SR 38 from E of OC Martin Drive to E of I-95 is 90% complete.

### b. **Transportation Update:**

November was 3<sup>rd</sup> month of Route 3 operating for the entire month. All protections remain in place on the transit buses for protection. ADA infrastructure project bid documents completed and submitted to GDOT for concurrence. FY 2022 Grant Application submitted, includes funding to begin the Transit Development Plan (TDP) and to replace remaining two original transit buses. Paratransit ridership decreased from October to November, with 310 trips in November. Total ridership increased slightly in November. FY 2022 5303 Grant Application partners with Liberty Transit, coordination between HAMPO and Liberty Transit to continue in the future.

### c. **Transportation Public Comment Log:**

Deputies running radar with lights off from the decel lanes on Leroy Coffey Highway. HAMPO/LCPC has coordinated with Liberty County Sheriff's office, will reach out again once the new administration begins in January.

US 17 Pedestrian Crossing near the Midway Museum. HAMPO Staff had coordination with GDOT's District office to discuss additional safety audit in the spring. Information has been conveyed to CAC and Midway Museum staff, who expect to see increased foot traffic in the spring. Ongoing coordination with GDOT District will continue.

No new comments have been received since the previous PC meeting.

**d. Administrative Updates:**

There is an upcoming election of officers for the Policy Committee, including a chairperson and a vice-chairperson. The current PC chair will appoint a three-person nominating committee, and at the first PC meeting in 2021, this nominating committee will present new officers for the committee to vote on. Mayor Pro-Tem Washington, Lily Baker, and Melissa Ray were chosen by Mayor Hawkins to form the nominating committee.

Mayor Pro-tem Washington asked if HAMPO staff will send out the current slate of officers, and Rachel responded that they will.

Lily Baker asked how the nominating committee will meet, and Mayor Pro-tem Washington stated that she has a conference call number for the nominating committee to use.

Traffic studies at SR 119/EG Miles are ongoing, with developer impacts analysis recommended and approved by the Hinesville City Council as part of a rezoning on the corridor. Several long-range projects on this segment are high priority, and in Band One of the 2045 MTP. There is a signal warrants analysis at the intersection of Arlington Dr & SR 119. A GDOT safety audit is being considered for this segment of the corridor. There are several TSPLOST programmed projects on this corridor, with safety concerns and hospital crossing concerns. An application for a GAMPO Special PL-funded corridor analysis could be submitted for the Spring 2021 or Fall 2021 GAMPO meeting.

On November 5, 2020, Hinesville City Council took action to rezone a parcel of property on E.G. Miles Parkway for a senior living facility, with the requirement that a traffic impact study submitted with the site plan. Significant discussion occurred at the council meeting regarding preliminary site plans with feedback from the general public. Additional information is located on the HAMPO website.

On December 1, 2020, GDOT technical experts, local elected officials and HAMPO technical staff discussed ongoing work at the Arlington Dr. & SR 119/EG Miles Pkwy intersection. GDOT presented a signal warrants analysis which concluded that none of the nine signal warrants were met, even though volumes on SR 119 warrant a signal but Arlington volumes are below the threshold. Left turn lane recommended on SR 119.

Next steps include GDOT recommending a safety audit be conducted for SR 119 from General Screven to Veterans Pkwy. HAMPO TCC subcommittee will be convened as well and will discuss a possible corridor study to link all the analyses being performed on this corridor and to come up with recommendations and possible funding sources for improvements.

Allen Brown stated that a conversation was ongoing, discussing if there was a need for the TCC Subcommittee to meet instead of just presenting this information directly to the Policy Committee for action.

Kenny Howard asked if Rachel could give an overview of what the analysis would contain.

Rachel explained what a corridor study contained, including more in-depth data collection (traffic counts, DOT signal data from before the COVID-19 pandemic, cell phone data). They include very specific land use growth as well. A corridor study also includes a technical report, that shows where current and future issues are located and diagrams.

Kenny Howard stated that a corridor study will help achieve the goals that they have set. He added that there is a longstanding issue with the light and signalization at Deal St. & SR 196/ EG Miles Pkwy that would benefit from being analyzed in the corridor study. He stated that there were a high number of crashes at the intersection of Veterans Pkwy and SR 196, which would also need to be addressed.

Allen Brown suggested that the Policy Committee could authorize the TCC to develop an RFP/Scope of Work, that would allow all parties to look over the scope and make sure that it is all-inclusive.

Kenny Howard stated that because Hinesville is rapidly growing, doing a comprehensive study would be very important for the growth of the city.

Allen Brown mentioned that at a previous PC meeting, discussion ensued over creating a plan and handing that directly to developers that shows the plan for traffic in the area to assist developers.

Kenny Howard stated that at the December meeting with GDOT, a safety audit was mentioned as an action that GDOT can come in and perform and analyze the situation without a time constraint.

Rachel stated that the deadline for submittal to GAMPO for PL supplemental funding is in March 2021, and she highlighted the timeline for completing this process. She added that resolutions from the local match party will be needed, in addition to one from the CAC/TCC/PC to accompany that Special PL funding application. This will have to be incorporated into the upcoming UPWP as well as the current UPWP (with an amendment).

Jeff Ricketson stated that no action was needed from the committee, that HAMPO staff will start the process and return to the PC in February 2021 with the necessary materials.

HAMPO staff is currently updating committee meeting by-laws, including provisions for meeting virtually. The CAC meeting time and date will be moved to the TCC date to be better aligned with other committees. The meeting schedule for the CAC will be the second Thursday of odd numbered months at 5:30 PM. The official version of the bylaws will be circulated to committee members before the PC meeting in February 2021 for action. The Public Participation Plan (PPP) will need to be updated for guidance during public health or other emergencies, and that will be released for a 45-day public comment period after the PC takes action at their February 2021 meeting. These changes mirror the changes to the committee bylaws.

#### 4) **New Business:**

- a. Draft 2018 - 2021 TIP Amendment #6. Rachel stated that the GDOT Planning office is requesting an amendment to the FY 2018 – 2021 TIP and the 2045 MTP to incorporate a new ITS project, PI #0017411. PC acted at previous meeting to release for a 30-day public comment period. No comments were received. Allen Brown made a motion to approve the 2018 -2021 TIP Amendment #6. The motion was seconded by Lynn Pace, and all voted in favor.
- b. Draft 2021- 2024 TIP. Rachel addressed this agenda item. This TIP will replace the 2018-21 TIP once it has been incorporated into the statewide TIP (STIP). She explained the TIP schedule, currently authorized projects, and project cost detail for projects in the TIP. The TCC and CAC unanimously recommend approval. Lynn Pace made a motion to release the Draft FY 2021 – 2024 TIP for a 30-day public comment period, with Lily Baker seconding the motion. The motion passed unanimously.
- c. Draft FY 2022 UPWP. Rachel explained this agenda item. The FY 2022 UPWP lists the planning activities and expected costs for the upcoming fiscal year. She highlighted the areas of emphasis and stated that the Liberty Transit TDP will be added to the budget table once 5307 funding has been successfully procured. The amount of funding for the 5303 Grant application is higher than in previous years because it incorporates the multimodal bicycle greenway analysis. The TCC and CAC unanimously recommended approval with updated figures provided by GDOT incorporated in the UPWP. Gary Gilliard made a motion to release the draft FY 2022 UPWP for a 30-day public comment period. Allen Brown seconded the motion, and the motion passed unanimously.
- d. HAMPO 2021 Committee Meeting Calendar. Rachel spoke on this agenda item. She stated that there was one major conflict with the meeting schedule, the November 11, 2021 TCC and CAC meetings are on Veteran’s Day. The recommended adjustment is November 18, 2021. The CAC meetings have been moved to the second Thursdays of odd months to better align with TCC meeting dates.

Lily Baker stated that the listed date on the calendar for the February 12, 2021 Policy Committee meeting should be on February 11, 2021. Jeff Ricketson responded that it will be corrected. Gary Gilliard made a motion to approve the 2021 HAMPO Committee Calendar with TCC/CAC meeting date changes. The motion was seconded by Vicky Nelson and the motion passed unanimously.

- e. FY 2022 FTA 5303 Grant Application. Rachel explained this agenda item. She stated that along with the 5303-grant application, a signed resolution by the PC chairman needs to be included in the application. She stated the activity line items in the 5303 application, which include administration, short range planning, long range planning, and other: bicycle/multimodal trails plan.

Mayor Pro-tem Washington asked about a typo in the previous slide, which stated ‘sort range planning,’ instead of ‘short range planning.’

A motion was made by Mayor Pro Tem Washington to approve the FY 2022 5303 application resolution and authorize the Policy Committee chair to fully execute the grant funding application. The motion was seconded by Gary Gilliard, and the motion passed unanimously.

- f. Transit Performance Measures Compliance. Rachel explained this agenda item. She stated HAMPO has been coordinating with GDOT and Liberty Transit to ensure that they are in compliance with GDOT's Safety Performance Targets. She highlighted the 2021 Calendar Year Targets for HAMPO. Liberty Transit completed their Public Transportation Agency Safety Plan (PTASP) in July 2021 with the FY 2021 Safety Performance Measures and Targets. She added that Liberty Transit elected to participate in the state's Transit Asset Management Plan (TAM Plan), which assists transit agencies in complying with federal regulations. She explained the TAM performance targets for Liberty Transit. A motion was made by Lily Baker to adopt by resolution the calendar year 2021 Safety Performance Management Targets as approved by GDOT. Gary Gilliard seconded the motion, and the motion passed unanimously.
6. **OTHER BUSINESS:**
- There were no agency or CORE MPO updates presented at the meeting.
7. **PUBLIC COMMENTS:**
- There were no public comments presented at the meeting.
8. **SCHEDULE:**
- The next regularly scheduled PC meeting will be February 11, 2021.
9. **ADJOURN:**
- Vice-Chairman Hawkins asked for a motion to adjourn. Vicky Nelson made a motion to adjourn. Mayor Pro-Tem Washington seconded the motion and the motion passes unanimously.

APPROVED:

---

Donald Lovette, Chairman

ATTEST:

---

Jeff Ricketson