

# REZONING APPLICATION



**For additional information or assistance please call:  
Liberty Consolidated Planning Commission (LCPC)**

**[www.thelcpc.org](http://www.thelcpc.org)**

**Tel. 912-408-2030**

**Fax 888-320-8007**



# REZONING APPLICATION

### Owner Information On Property To Be Rezoned

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Signature: \_\_\_\_\_

### Applicant Information (if different from owner)

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Signature: \_\_\_\_\_

### Owner's Agent (if applicable)

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Signature: \_\_\_\_\_

# REZONING APPLICATION

Property Address	_____		
LCTM	Map _____	Parcel _____	
Acreage	Acres _____	OR	Square Feet _____
Rezone property(ies)	From* _____		To* _____
*Zoning Class			
Proposed Use	_____ _____ _____ _____		

**For Official Use Only**

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Initialed

\_\_\_\_\_  
Payment Received

\_\_\_\_\_  
Initialed

\_\_\_\_\_  
Sign Posted

# REZONING APPLICATION



To file for rezoning of property:

**Submit a COMPLETED rezoning application by the designated deadline with the LCPC (see attached submittal schedule).**

Please also submit the following checked items with the completed form:

- Plot plan or survey plat showing the dimensions of the property to be rezoned and the location of existing structures, rights-of-way, marshlands, water courses and lakes
- A copy of the deed
- Sketch Plan of proposed development including structures, types of uses, access drives, parking, and traffic circulation, setbacks, easement, proposed recreational areas, buffer zones, trees and landscaping if applicable
- Descriptive narrative of proposed use or business operation
- For residential developments, a statement of proposed numbers of dwelling units and net acreage available for buildings
- If applicable, certification of governing authority that existing water and sewer lines adjacent to the property are available and that adjacent drainage facilities are adequate to accommodate the proposed development
- In the case of commercial and industrial developments, proposed off-street parking and loading areas, signage, outdoor lighting, and landscaping.
- Check to cover rezoning fee made payable to LCPC.  
Single Family Residential Rezoning Base Fee of \$ 250.00 plus \$ 30.00 per acre  
For all other rezoning's, **except PUD**, the Base Fee is \$500.00 plus \$ 30.00 per acre

# REZONING APPLICATION



## Campaign Contribution Form Disclosure Form As required By O.C.G.A. 36-67A-3

To be submitted with the rezoning application:

Rezoning Petition  
Number: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Property ID: LCTM \_\_\_\_\_

In accordance with O.C.G.A. 36-67A-3 and as an APPLICANT or an  OPPONENT of the above referenced rezoning petition, I hereby affirm that  I HAVE or  I HAVE NOT made within two (2) years immediately preceding the filing of this rezoning petition made campaign contributions in the amount of \$ 250.00 or more to a local government official who will consider this rezoning petition.

List below the names of local government authority officials to whom campaign contributions were made within two (2) years preceding the filing of the rezoning application which campaign contributions total \$ 250.00 or more or to whom gifts were made having a total value of \$ 250.00 or more.

Name	Amount	Description of Gifts

I swear or affirm that the above information is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property owner's signature

**ADDENDUM 1**

Summary of zoning processes:

**Public Hearing Notices**

Once the **complete** application is filed with the Zoning Administrator, an advertisement of the hearing will be published in the Coastal Courier at least fifteen (15) days prior to the scheduled hearing and a sign will be placed on the property involved.

The Zoning Administrator will mail notices of public hearing to all property owners of record within two hundred (200) feet of the property sought to be rezoned.

**Two Public Hearings**

Two (2) public hearings are required. The first hearing will be before the Liberty Consolidated Planning Commission. The second hearing will be before the applicable governing authority which will be one of the following:

- Liberty County Board of Commissioners,
- Allenhurst Town Council,
- Flemington City Council,
- Gumbranch City Council,
- Hinesville City Council,
- Midway City Council,
- Riceboro City Council or
- Walthourville City Council

The applicable governing authority will make the final decision on the request. The governing authorities' public hearing will be the following month; exact dates can be determined from the meeting schedule that is attached. The petitioner shall attend all related public hearings.

**Addendum 2**

O.C.G.A. § 36-67A-3

GEORGIA CODE  
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\*\*\* Current Through the 2012 Regular Session \*\*\*

TITLE 36. LOCAL GOVERNMENT  
PROVISIONS APPLICABLE TO COUNTIES AND MUNICIPAL CORPORATIONS  
CHAPTER 67A. CONFLICT OF INTEREST IN ZONING ACTIONS

O.C.G.A. § 36-67A-3 (2012)

**§ 36-67A-3. Disclosure of campaign contributions**

**(a) When any applicant for rezoning action has made, within two years immediately preceding the filing of that applicant's application for the rezoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:**

**(1) The name and official position of the local government official to whom the campaign contribution was made; and**

**(2) The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.**

**(b) The disclosures required by subsection (a) of this Code section shall be filed within ten days after the application for the rezoning action is first filed.**

**(c) When any opponent of a rezoning action has made, within two years immediately preceding the filing of the rezoning action being opposed, campaign contributions aggregating \$250.00 or more to a local government official of the local government which will consider the application, it shall be the duty of the opponent to file a disclosure with the governing authority of the respective local government showing:**

**(1) The name and official position of the local government official to whom the campaign contribution was made; and**

**(2) The dollar amount and description of each campaign contribution made by the opponent to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.**

**(d) The disclosure required by subsection (c) of this Code section shall be filed at least five calendar days prior to the first hearing by the local government or any of its agencies on the rezoning application.**