



<b>APPLICATION for PARKING LOT PERMIT</b>	<b>LCPC Permit #</b>
<b>A \$50 fee and sketch of parking lot shall be submitted with this application.</b>	
<b>PROPERTY OWNER</b>	
Name _____	
Name of Contact ( <i>if owner is a bus. entity</i> ) _____	
Mailing Address _____	
24-hour contact: phone _____ Email _____	
<b>CONTRACTOR</b> ( <i>if not property owner</i> )	
Name _____	
Name of Contact ( <i>if contractor is a bus. entity</i> ) _____	
Mailing Address _____	
24-hour contact: phone _____ Email _____	
<b>PROPERTY INFORMATION</b>	
Street Address _____	
Parcel Number _____ Size _____	
Current use of property: _____	
Proposed use of property: <input type="checkbox"/> Same as existing <input type="checkbox"/> Other ( <i>describe</i> ) _____	
<b>ACTION ON PERMIT APPLICATION</b>	
<input type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED with conditions noted below <input type="checkbox"/> DENIED	
Conditions: _____	
_____	
_____	
_____	Signature of LCPC inspector or engineer
date of issuance	

**PROPOSED WORK**

**Description of work** (*check all that apply*):     existing lot     new lot (*may require site plan approval*)  
 expanding     resurfacing     seal coating     restriping/markings spaces     reconfiguring  
 maintenance (*no fee req'd*)     adding handicap spaces and/or ramp

**Surface:**     asphalt     concrete     other (*describe*) \_\_\_\_\_

**Number of parking spaces:**    standard (9' x 20'): \_\_\_\_\_    handicap accessible: \_\_\_\_\_  
handicap van-accessible: \_\_\_\_\_

**ADDITIONAL INFORMATION FOR APPLICANT**

1. The permit, if issued, authorizes the work described in this application and is valid for six (6) months from the issuance date.
2. Other permits - local, state and/or federal - may be required. It is the applicant's responsibility to obtain such permits if required.
3. The granting of this permit does not presume to give authority to violate or supersede the provisions of any other state or local law regarding construction or the performance of construction.
4. All provisions of the laws and ordinances governing this work shall be complied with, whether specified herein or not.

**PROPERTY OWNER'S CERTIFICATION**

I, the undersigned, certify that I am either the property owner or the authorized principal of the owner, I have read and examined this application, and I affirm the information contained herein is true and correct. Further, I certify that the contractor named above, if any, has my permission to perform the work described herein and I agree to notify LCPC if any information related to the contractor changes.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**OFFICE USE ONLY**

Date of receipt \_\_\_\_\_     Fee paid (*date*) \_\_\_\_\_     Fee not req'd

Zoning district: \_\_\_\_\_

Required no. of parking spaces (if a change is proposed): \_\_\_\_\_

Describe how this was determined. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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